

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 18th, 2015

Minutes

1. Opening

Vice-President Gene Bebel called the Regular Meeting of the Board of Trustees to order at 4:05 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Tim Meehean, Kyle Reimann, Jim Wedemeyer and Vickie Yelle. Absent (ex.): Mike Geisler and Richard Mamer. Also present: Don Litzer.

A thank you letter was received from Fern Hernandez and family for the Memorial Book donation in memory of Ramon Hernandez.

There was no public comment.

2. Consent Items

M Meehean/S Wedemeyer/C to approve the minutes of the January meeting as printed, to accept the Monthly Revenue and Expense Printouts for January, and to accept the corrected Monthly Revenue and Expense Report for December 2014. Due to the correction of a City Transit revenue having been incorrectly posted to Library revenue, the Monthly Revenue and Expense Reports for July-December 2014 were available for review.

3. Reports/Discussion Items/Action Items

A. 2014 Local Annual Report: Ms. Stevens presented the report. The report presented to the board included several images which will be removed or replaced in the final version.

M Meehean/S Yelle/C to approve the report.

B. 2014 State Annual Report System Effectiveness Statement: M Reimann/S Breitenmoser/C to approve the 2014 State Annual Report System Effectiveness Statement as presented.

C. 2014 State Annual Report: M Meehean/S Reimann/C to approve the 2014 State Annual Report as presented.

D. Request for Historic Sign on Library Property: Ms. Stevens presented a letter from the Park City Paths Project Volunteer Group requesting permission to place, on library property, a walking path sign featuring the city's historic landmarks. M Wedemeyer/S Meehean/C to approve placement of a historical walking path sign on library property, subject to board approval of the sign's content, placement and aesthetics.

E. Strategic Plan Progress Goal 2: Ms. Stevens presented staff progress on goals and objectives. Discussion included a possible brainstorming session to identify civic discussion programming topics.

F. Trustee Essentials #17-Membership in the Library System: Ms. Stevens provided copies of Trustee Essential #17.

G. Reports from Friends and WVLS Representative: The Friends of the Library met on February 12th and announced their Cabin Fever Booksale at month's end. At the February meeting, the Friends purchased a popcorn maker for staff use in library programs and other events, and purchased pens made from the library's historic elm tree, crafted by Dick Wegner and laser-etched by Premier Manufacturing. The Friends intend to use the pens as a fundraiser.

4. Forthcoming Events & Library Director Report

- January Monthly Statistical Report was presented.
- Milwaukee Bucks Reading Challenge continues through the month of February.
- Read Across America March 7th and 8th.
- Seed library will be starting soon.
- Tax assistance programming is underway.
- Copy of a News Release from the Wisconsin Department of Public Instruction regarding 30 librarians in 6 teams selected to participate in the ILEAD USA program, including staff member Don Litzer.

- Board members were given a copy of Wisconsin Library Association-2015-2017 State Budget Priorities that were discussed at this year's Library Legislative Day on February 17th.
- City is conducting a salary study which does not include the library. March Board meeting will include a review of information on the current library salary schedule.

5. Adjournment:

The meeting adjourned at 5:05 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 18th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary