

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
December 17th, 2014

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:05 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Tim Meehean, Kyle Reimann, Jim Wedemeyer (4:10-) and Vickie Yelle. Excused: Gene Bebel and Richard Mamer. Also present: Don Litzer.

There was no correspondence.

There was no public comment.

2. Consent Items

M Meehean/S Reimann/C to approve the minutes of the November meeting as printed. M Meehean/S Yelle /C to accept the Monthly Revenue and Expense Printouts for November as printed.

3. Reports/Discussion Items/Action Items

A. Appointment of the Nominating Committee: Mr. Meehean was appointed to the Nominating Committee; he will report at the next meeting.

B. Policy: Service Recognition for Individual Library Staff and Board Members: Ms. Stevens presented a draft policy for consideration. M Reimann/S Meehean /C to approve the policy as written with the addition of specifying that event funding shall not exceed \$750 per event.

C. Strategic Plan Progress—Goal #6: Ms. Stevens presented staff goal & objective progress.

D. Trustee Essentials #15—The Library Board and Public Records Law: Ms. Stevens provided copies of the Essential.

H. Reports from Friends/WVLS Representative: The Friends had their December meeting and funded Merrill Chamber Gift Certificates as prizes for the Adult Winter Read-In. There was no report from the WVLS Representative.

4. Forthcoming Events & Library Director Report

- November Monthly Statistical Report was presented.
- Affordable Care Act sign-up and information sessions, Income Tax assistance sessions and retirement planning sessions all on the schedule.
- 1st grade class orientation tours begin again in January.
- The annual holiday letter, including a library endowment fund donation card, has again been sent out.
- The volunteer recognition party was a success.
- Legislative listening session to be held at the Tomahawk Public Library in January-date to be announced. Ms. Stevens will notify board members once a date has been determined.
- Ms. Stevens is a member of a group of interested parties in Merrill exploring the creation of a community area network (CAN). Ms. Stevens will keep board members apprised of group activities.

5. Adjournment:

The meeting adjourned at 4:40 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on January 21st at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary