

AIRPORT COMMISSION MEETING
Wednesday, October 15, 2014 at 7:00 p.m.
Merrill Municipal Airport

MINUTES

Present: Chairman Gary Schwartz, Airport Manager Dave Koch, Gary Schulz, Joe Malsack, Lyle Banser

Also Present: Bob Kulp, Steve Krueger, Larry Wenning

1. **Meeting Called to Order** – Chairman Schwartz called the meeting to order at 7:00 p.m.
2. **Approve Minutes of September 17, 2014 Meeting** – Motion by Malsack; second by Schulz to approve minutes as printed. All ayes. Motion carried.
3. **Approval of Vouchers** – Vouchers were reviewed and initialed by all. Motion by Malsack to approve vouchers; second by Banser. All ayes. Motion carried.
4. **Terminal Project Status** – Chairman Schwartz reported the new terminal roof is on. Interior colors for walls and floors are to be decided on.
5. **Update on 2006 Project** – Chairman Schwartz reported that the final numbers were not known but will be available in the near future.
6. **Discussion/Decision Fuel System** – Discussion on the unusable fuel in the 100 Low-Lead and Jet A tanks. John Miller had purchased this fuel to date and upon his leaving will be paid for useable fuel and the City of Merrill will own the unusable fuel in the tanks going forward. Discussion of fuel proposal followed and the Commission recognized and expressed appreciation of the commitment the City has made to solve the unusable fuel problem. Motion by Schulz to ask the City to own the unusable fuel in the tanks; second by Banser. All ayes. Motion carried.
7. **Manager's Report** – Manager Koch reported that he and his crew were developing airport maintenance procedures.

Report on various airport equipment maintenance (predominantly routine maintenance).

There are problems with the airport key pad and are trouble shooting the situation.

Contact has been made with Duffy on having a rental airplane on the field.

Discussion of service plan on fuel system.

Deputy Manager Lussow will be attending the next City Council Meeting.
8. **Chairman's Report** – Chairman Schwartz will be attending budgeting process on October 16. Talk of repairs taking place on the airport house.
9. **Aviation Happenings** – Schulz reported 150 House sponsors, 25 Senate sponsors for 3rd Class Medical Reform Bill.
10. **Public Comment** – Manager Koch talked about a Wings Safety Program at the airport office. FFA is promoting this meeting. Approaches and go-arounds will be the topics of this meeting.

Deputy Manager Lussow will be receiving a Master Pilot Award for 50 years of safe flying during the meeting of October 25, 2014. 8:00 p.m. – 9:00 p.m. doughnuts. Wings Safety Program. Award.

Also some discussion of Mo Gas Pumps on split tanks. The price to do it is about 40K which will have to be discussed and budgeted for.

Larry Wenning asked about tall grass and young poplar saplings growing up around the Champagne Building sites be put on our regular mowing schedule.

Chairman Schwartz talked about a possible program the State had with Bob Cat Equipment to buy tracked skid steers which could be outfitted with a heavy brush cutter/brush grinder.

11. Agenda Items for Next Meeting – None

12. Adjournment – Motion by Malsack, second by Banser to adjourn meeting at. All ayes. Motion passed.

Minutes were prepared by Lyle Banser