



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187
Fax (715) 539-2790

OCTOBER SPECIAL MEETING NOTICE

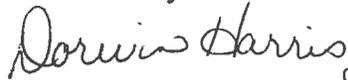
The Merrill Parks and Recreation Commission will have a Special meeting on **Wednesday, October 8, 2014, at 4:15 p.m.**, at the Merrill City Hall.

Voting members of Commission: Dave Sukow, Ralph Sturm, Brian Artac, Melissa Schroeder, Michael Willman and Dorwin Harris.

The following items will be included on the agenda:

1. Public Comment
2. Review proposal summaries and approve Aquatic Design Consulting Firm for new water park construction
3. Public comment
4. Adjournment

Submitted by


Dorwin Harris, Vice- Chairperson
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

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Friday, October 2, 2014

To: Parks & Recreation Commissioners

From: Dan Wendorf
Parks & Recreation Director

Re: Aquatic Center Design Proposal Summary

Dear Commissioners,

Enclosed you will find a summary that City Administrator Johnson and I devised utilizing the three proposals given to us on Wednesday, October 1st. I would like to point a few things out on the summary to help you better understand what each is offering.

First off, you will notice that the top portion was easy to delineate who turned in the required paperwork with qualifying information with a simple yes/no. The one thing I would like to point out is that we had asked (in the RFP) for a two phase proposal and Burbach Aquatics provided a three phase proposal. This is why the chart is difficult to compare them to the other two. On the right hand column you will see the phases we asked for (1 & 2) with descriptions of each phase. The phase 1 and phase 2 for both Stantec and Water Technologies are down one column respectively from Burbach Aquatics because of their three phases. The bottom column will show the comparative costs associated with each firm based on a \$4 million dollar budget. What those costs mean is that is the amount of money we would have to pay each firm to build us the exact same \$4 million dollar pool.

If you have any questions before the meeting, please feel free to contact me before the meeting so I can provide you with any answers you need. This information was compiled using the same information given to each of you by the firms on Wednesday night.

Sincerely,

Dan Wendorf
Parks & Recreation Director
City of Merrill

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Merrill Aquatic Center Design Proposal Analysis

	Burbach Aquatics	Stantec/B-H	WTI/Clark -Dietz
Letter of Transmittal	Yes	Yes	Yes
Introduction	Yes	Yes	Yes
Profile	Yes	Yes	Yes
Background & Organization	Yes	Yes	Yes
Other Relevant Info.	Yes	Yes	Yes
Lawsuits/Claims			No
Teamwork	Yes	Yes	Yes
Experience	Yes (pools only)	Yes	Yes (pools only)
Team Members	Yes	Yes	Yes
Insurance	Partial Info.	As Requested	As Requested
Fees & Compensation	Yes	Yes	Yes
2-phase Approach as Requested	No- 3-phase	Yes	Yes
Phase 1			
Basic Services, including probable cost of project and meet with City to discuss layout & amenities	\$2,400, plus \$2,800± for reimbursables or \$9,800, plus \$2,800 for reimbursables		
Trips	5		
Phase 2		Phase 1	Phase 1
Basic Design & Construction Document Services	7.92% of construction cost, plus \$3,850± for reimbursables, minus parking lot and sidewalk (\$130,000)	Site Engineering, Aquatic Design, Architectural - Pool House & Mech., Soil Boring \$53,491	Site Analysis, Programming & Needs Assessment, Preliminary Design, Schematic Design \$10,500
Trips	3	4	4
Phase 3		Phase 2	Phase 2
Basic Construction Related Services	3.96% of construction cost, plus \$18,875± for reimbursables	6.5% of construction cost, plus reimbursables	5.5% of construction cost, reimbursables included
Trips	31	40	17
Artist Rendering	Optional at addl. Cost	Included	Optional at Addl. Cost
Web Page/PR Assistance	Optional at addl. Cost	Not Offered	Included
Soil Borings & related geotech work	Addl. Cost	Included	Addl. Cost
Cost Estimate from Proposals based on \$4 million Pool	\$480,105	\$313,491	\$237,400

Burbach Aquatics submitted three phases when asked for only two. This will require explanation at the meeting to compare apples to apples.

Projected costs do not include direct payments for permits and other required fees for all three proposals.