

1410140

**City of Merrill
Personnel and Finance Committee
Tuesday, September 23, 2014 at 5:00 P.M.
Basement Conference Room at City Hall, 1004 East First Street**

Voting Members Present (3 of 3): Alderman Ryan Schwartzman (Chairperson), Alderman John Burgener and Alderman Tim Meehean.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Police Chief Ken Neff, Library Director Stacy Stevens, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Alderman Dave Sukow, Jeremy Ratliff, Matt Kucirek, Kortney Pike and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Call to order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Vouchers

The vouchers had been e-mailed to the three committee members and are available to the public on the City webpage.

Motion (Burgener/Meehean) to approve the vouchers. Carried.

Consider Police Department sale of guns and holsters

Police Chief Neff requested that this item be placed on the agenda. He reported that he is requesting authorization to dispose of, by sale, various Police Department weapons and holsters that have been replaced and are no longer in service. He explained that he has sought quotes on the potential sale and has received three quotes. He is recommending approval of the high quote of \$11,170, which is from a federally licensed firearms dealer.

1410141

Motion (Meehean/Burgener) to approve the request from Police Chief Neff to sell twenty-eight 9mm Baretta handguns, six 9mm Baretta squad rifles and assorted holsters to a federally licensed firearms dealer, per the purchase quote of \$11,170. Carried.

Consider reclassifications (5 to 6) for two Clerk/Treasurer employees

Finance Director Unertl requested that this item be placed on the agenda. She explained that she is recommending that two Clerk/Treasurer Administrative Assistants be reclassified from Grade 5 to Grade 6.

Alderman Schwartzman speculated that, if these reclassifications are approved, numerous other City employees would be requesting reclassifications as well. He was told that those requests would be considered only if there is justification for reclassification.

1410142

Motion (Meehean/Burgener) to approve the request from Finance Director Unertl to reclassify two Clerk/Treasurer Administrative Assistants from Grade 5, Step J (\$19.288 hourly) to Grade 6, Step J (\$20.235 hourly) on the Clerical and Other Support Personnel Compensation Schedule.

Carried.

Consider Merit Pay for City employees

Kortney Pike requested that this item be placed on the agenda. He explained that some City employees go "above and beyond" when performing their duties, and, in his opinion, these people should be rewarded accordingly.

After discussion, it appears that Mr. Pike's request is not related to merit pay, but rather he is requesting that additional pay should be given to employees who perform additional duties.

Alderman Meehean stated that it is not possible to make a decision without any kind of concrete proposal.

Alderman Schwartzman suggested that, if any employee is of the opinion that they should be reclassified, they should speak to their department head and/or City Administrator Johnson.

No action was taken.

Monthly Report – Municipal Court

The report was in the meeting packet.

Monthly Report – Finance Director Unertl

The report was in the meeting packet. Finance Director Unertl mentioned that numerous City employees will be retiring in the next five to six years. Discussion of this will be on a future meeting agenda.

Monthly Report – City Attorney Hayden

The report was in the meeting packet.

Monthly Report – City Clerk Heideman

The report was in the meeting packet.

Monthly Report – City Administrator Johnson

No written report was submitted. City Administrator Johnson reported verbally that nine contractors have viewed the former Anson-Gilky property. Bids for demolition at that property are being accepted.

Place monthly reports on file

Motion (Meehean/Burgener) to place the monthly reports on file. Carried.

Next meeting

Tuesday, October 28th, 2014 at 5:00 P.M.

Public Comment

None.

Adjournment

Motion (Burgener/Meehean) to adjourn. Carried. Adjourned at 5:28 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk