

AIRPORT COMMISSION MEETING
Wednesday, September 17 at 7:00 p.m.
Merrill Municipal Airport

MINUTES

Present: Gary Schwartz, John Miller, Chris Malm, Gary Schulz, Joe Malsack, Lyle Banser, Airport Manager Dave Koch, Airport Deputy Manager Rick Lussow

Also Present: Steve Krueger, Larry Wenning

1. **Meeting Called to Order** – Chairman Schwartz called the meeting to order at 7:00 p.m.
2. **Approve Minutes of August 20, 2014 Meeting** – Motion by Malsack; second by Malm to approve minutes as printed. All ayes. Motion carried.
3. **Approval of Vouchers** – Vouchers were reviewed and signed by all. Motion by Malm to approve vouchers; second by Malsack. All ayes. Motion carried.
4. **Terminal Project Status** – New terminal construction progress was discussed. Will discuss airport's expectations for the future construction at the October 15, 2014 meeting.
5. **Update on 2006 Project** – No report at present on funding remaining. Discussed problem with electrical vault building and the proposed correction.
6. **Update on Fixed Base Operator/Airport Manager Search** – We welcomed Dave Koch, new Airport Manager, and Rick Lussow, Deputy Airport Manager. Discussed Manager Koch's focus on promoting and advertising and Deputy Manager Lussow's focus will be day-to-day operation.
7. **Airport Day 2014** – A very good turnout was reported. Merrill-Go-Round service helped the event. Acknowledged Rich Grenfell and bus drivers for their work and cooperation helping to service the event. Volunteers helped redirect traffic around Taylor Street construction. Flea Market went very well. Visiting public enjoyed it. Face painting was a hit as was the Amish baked goods. 22 planes flew in. Parking was limited due to wet infield. Airplane traffic flowed smoothly. P.A. System and announcing made the event very interesting for visitors. The Airport Day date for 2014 is September 12, 2015.
8. **Manager's Report** – Manager Koch indicated the transition between outgoing manager and incoming manager is going smoothly.

Hanger 3 is rented by Bev Schulz for her new Cessna.

Suggestion was made to give gift certificate for gas to Tim Ash and Heinz Roth Skydiving Plane. T-6 burns 50 gallons per hour.

PAPI circuit board is burned out. Will be approximately \$650.00 for repair. Circuit boards for gates are also being ordered.

Taxi light problem is being addressed by Van Ert Electric.

Discussed Hanger 7. Landon Now is vacating September 30, 2014.

Fahrner gave estimate of \$7,900.00 for sealing black top taxi ways. Discussed prior sealing jobs which have worked very well.

Discussed Airport hours and will discuss at next meeting. Hours will remain the same as summer in interim. Manager Koch suggested that Rich Lussow's title be Deputy Airport Manager. Manager Koch and Deputy Manager Lussow will attend Airport Management Seminar in Stevens Point.

9. **Chairman's Report** – Discussed possibility of getting MO gas in pump. Estimated cost to be investigated.
10. **Aviation Happenings** – Discussed ladder at fueling station. Schultz talked about 3rd class medical news and that 80% of doctors surveyed from the Fly Physicians stated they were in favor of eliminating the 3rd class medical for private flying.
11. **Public Comment** – Krueger asked about repainting 07 – 25 numbers. Will be on agenda next month. Wenning asked about runway broom for tractor. It will be considered after we see how our funding is after the terminal project is completed.
12. **Agenda Items for Next Meeting** – Hours of operation. Painting of runway numbers.
13. **Adjournment** – Motion by Malsack, second by Malm to adjourn meeting at. All ayes. Motion passed.

Minutes prepared by Lyle Banser