

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
July 16th, 2014

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel (4:15-), Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Kyle Reimann (4:12-), Jim Wedemeyer and Vickie Yelle.

Ms. Stevens read an email received commending the staff on exemplary public service.

There was no public comment.

2. Consent Items

M Meehean/S Wedemeyer/C to approve the minutes of the June meeting as printed. M Meehean/S Mamer /C to accept the Monthly Revenue and Expense Printouts for June as printed.

3. Reports/Discussion Items/Action Items

A. Endowment Fund Report: Mr. Mamer presented the report. M Gilk/S Wedemeyer/C to approve the report as presented.

B. Correction to State Annual Report: Ms. Stevens reviewed the correction to the 2013 State Annual Report.

C. 2015 Preliminary Budget Worksheet: M Mamer/S Wedemeyer /C to approve budget as presented. Acknowledging challenges in fiscal and economic conditions affecting both the City of Merrill and Lincoln County, the submitted proposal requests the same budget as last year from both entities.

D. Building & Grounds Update: Ms. Stevens reported on ongoing projects including: public parking lot paving, window wall painting & repair, and leak monitoring & repair in the main entry area. M Meehean/S Wedemeyer /C to approve \$437.50 from Endowment Fund monies paying a bill from Strasman Electrical Wiring, Inc. for light pole repair in the staff parking lot.

E. Merging of Merlin and V-Cat ILS Consortia: Ms. Stevens presented and discussed the Comprehensive Report by Northern Waters Library Service and Wisconsin Valley Library Service regarding the Merging of Merlin & V-Cat. M Meehean/S Reimann /C that information is lacking to decide whether to endorse the proposal or not; in particular, questions remain as to the impact of a merger on the present net lending status of our institution, already a V-Cat resource library.

F. Strategic Plan Progress-Goals #1: Ms. Stevens presented staff progress on goals and objectives.

G. Wisconsin Public Library Standards-Chapters 2-4: Ms. Stevens provided copies of Chapters 2-4 from the publication Wisconsin Public Library Standards. Upon review, the library successfully meets the standards presented in Chapter 4.

H. Reports from Friends/WVLS Representative: There was no report at this time.

4. Forthcoming Events & Library Director Report

- June Monthly Statistical Report was presented.
- Ms. Stevens discussed employee service recognition. The board directed Ms. Stevens to develop guidelines/policy for employee service recognition for consideration at a future board meeting.
- Mr. Gilk offered a program suggestion of a public forum to discuss the Lincoln County Fairgrounds issue.

5. Adjournment:

The meeting adjourned at 5:25 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on August 20th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary