

1405120

**City of Merrill
Board of Public Works
Wednesday, April 23, 2014 at 5:30 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Ryan Schwartzman, Alderman Rob Norton and Alderman Peter Lokemoen.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, City Hall Maintenance Supervisor Ramona Vanderkam, Alderman Dave Sukow, Alderwoman Kandy Peterson and City Clerk Bill Heideman. Finance Director Kathy Unertl had an excused absence.

Call to order

Mayor Bialecki called the meeting to order at 5:43 P.M. The meeting started late due to the length of the Water and Sewage Disposal Committee meeting.

Vouchers

The vouchers were in the meeting packet.

Motion (Schwartzman/Lokemoen) to approve the vouchers, as presented.
Carried.

Discuss Hwy 64 access to Pine Ridge Mobil, Los Mezcales and Americinn

No information was provided for the meeting packet. Mayor Bialecki requested that consideration of this agenda item be delayed until the May Board of Public Works meeting. Without objection, it was so ordered.

This item will be on the May Board of Public Works meeting agenda.

Consider potential sale of former Ranger Station property

Information was in the meeting packet.

City Administrator Johnson had requested that this item be placed on the agenda. He reported that he has been contacted by a local business who is interested in purchasing the former Ranger Station property on Center Avenue (3.2 acre parcel), and using it to expand their business.

The building and surrounding property are currently owned by the City, and are used for summer storage by the Parks and Recreation Department. City Administrator Johnson reported that he has discussed this with the Parks and Recreation Department, and they assured him that, if the building is sold, the Parks and Recreation Department would still have sufficient storage space at the Merrill Area Recreation Complex (MARC).

City Administrator Johnson noted that, as the building ages over time, maintenance costs will increase. He noted that a sale would put the building back on the tax rolls. He added that, if the building is sold, it would be necessary to do it via a public sale.

Motion (Schwartzman/Lokemoen) to recommend approving the sale of the former Ranger Station property on Center Avenue by means of a public auction, and to forward this recommendation to the Parks and Recreation Commission for their consideration. Carried.

Consider changing single-stream recycling program to include businesses

No information was provided for the meeting packet.

Alderman Norton had requested that this item be placed on the agenda. He reported that he has been contacted by several small businesses concerning the possibility of their businesses being included for pickup of magazines and similar items when the new single-stream recycling program begins. Street Commissioner Lupton responded that the Street Department already provides pickup service for several businesses, if the volume of materials is sufficiently small. Alderman Norton noted pickup for small businesses is currently not included in the ordinance.

Alderman Norton stated that he would respond to the small businesses and inform them to contact the Street Department to determine if their business would be eligible for pickup.

Street Commissioner Lupton mentioned that the information to publicize the new recycling program is currently being prepared.

No action was taken.

Street extension (Kyes Street) request from Development & Leasing Corp.

Representing Development and Leasing Corporation, Alan Malm has submitted a petition to extend Kyes Street. A copy of the petition and related information was in the meeting packet.

Mayor Bialecki reported that Alan Malm has requested that this item be delayed until the May Board of Public Works meeting. Without objection, it was so ordered.

This item will be on the May Board of Public Works meeting agenda.

Monthly report - Street Commissioner

The report was in the meeting packet.

Monthly report – Building Inspector/Zoning Administrator

The report was in the meeting packet. Building Inspector/Zoning Administrator Pagel reported that the 2014 exterior maintenance program has begun.

Mayor Bialecki announced that an ad-hoc committee will be formed soon to review and potentially revise the building inspection fee schedule.

Monthly report – City Hall Maintenance Supervisor

The report was in the meeting packet. City Administrator Johnson suggested that the central purchasing policy currently being discussed could also include Lincoln County.

Monthly report from contracted engineering firms

No report(s) submitted.

Next meeting

Wednesday, May 28th, 2014 at 4:00 P.M. Until further notice, Board of Public Works meetings will begin at 4:00 P.M.

Public Comment

Alderman Sukow reported that, in light of the recent opening of the new Wal-Mart, he and several citizens have safety concerns related to the unfinished intersection of Pine Ridge Boulevard and State Highway 64. He was told that this situation is being addressed and will hopefully be resolved soon.

Adjournment

Motion (Norton/Lokemoen) to adjourn. Carried. Adjourned at 6:03 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk