

**CITY OF MERRILL**  
**BOARD OF PUBLIC WORKS**  
**Wednesday, February 26, 2014 at 5:30 P.M.**  
**City Hall Common Council Chambers**  
**1004 East First Street**

Voting members of Board: Alderman Steve Hass, Alderman John Burgener, Alderman Chris Malm, Street Commissioner Richard Lupton and Mayor Bill Bialecki (Mayor may only vote in case of a tie)

**AGENDA**

1. Call to order
2. Vouchers
3. Continue consideration of request from Alderman Sukow to place "Children at Play" or similar sign at end of the 600 block or the beginning of the 700 block of South Oregon Street
4. Continue discussion on collection of compact fluorescent light bulbs
5. Consider bids received on Taylor Street reconstruction project (bids will be opened at 2:00 P.M. on February 26<sup>th</sup> and will be brought to meeting)
6. Consider possible garbage/recycling collection at Bell Tower and at the condominiums on Thielman Street (agenda item requested by Mayor Bialecki)
7. Discuss construction of a sidewalk north along Memorial Drive from East Sixth Street (agenda item requested by City Administrator Johnson)
8. Review, discussion and possible action(s) regarding parking on Park Street, south of East Main Street (agenda item requested by Alderman Hass)
9. Discussion and potential recommendation(s) regarding garbage/recycling rules (agenda item requested by Street Commissioner Lupton)
10. **6:00 P.M. – Public hearing on sidewalk maintenance in an area generally confined to the Third Ward and Fourth Ward (Aldermanic District #2)**

11. Monthly reports:
  - a. Street Commissioner
  - b. Building Inspector/Zoning Administrator
  - c. City Hall Maintenance Supervisor
  - d. Contract Engineering firms
12. Establish date and time of next meeting
13. Public Comment
14. Adjournment

*NOTE: It is possible that a quorum of the Common Council will be present at this meeting, but no Common Council action will be taken.*

Agenda prepared by City Clerk Bill Heideman  
Agenda reviewed by City Administrator Dave Johnson

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594

*Date and time agenda was posted:* \_\_\_\_\_ *Posted:* \_\_\_\_\_

PACKET: 05406 BPW 2/16/14  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

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-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-002222 ARROW TERMINAL, LLC							
I-0090404-IN		FITTINGS/BELT/LAMP		161.13			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		FITTINGS/BELT/LAMP			10 53240-03-40000	Operating Supplies	161.13
=== VENDOR TOTALS ===				161.13			
01-001521 BAY TOWEL, INC.							
I-1744740		UNIFORMS		92.48			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		UNIFORMS			10 53620-03-46000	Uniform Services	9.46
		UNIFORMS			10 53635-03-46000	Uniform Services	5.94
		UNIFORMS			10 53240-03-46000	Uniform Services	22.32
		UNIFORMS			10 53312-03-46000	Uniform Services	49.45
		UNIFORMS			10 53230-03-40000	Operating Supplies	5.31
I-1747943		UNIFORMS		92.48			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		UNIFORMS			10 53620-03-46000	Uniform Services	9.46
		UNIFORMS			10 53635-03-46000	Uniform Services	5.94
		UNIFORMS			10 53240-03-46000	Uniform Services	22.32
		UNIFORMS			10 53312-03-46000	Uniform Services	49.45
		UNIFORMS			10 53230-03-40000	Operating Supplies	5.31
I-1751127		UNIFORMS		92.48			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		UNIFORMS			10 53620-03-46000	Uniform Services	9.46
		UNIFORMS			10 53635-03-46000	Uniform Services	5.94
		UNIFORMS			10 53240-03-46000	Uniform Services	22.32
		UNIFORMS			10 53312-03-46000	Uniform Services	49.45
		UNIFORMS			10 53230-03-40000	Operating Supplies	5.31
I-1754352		UNIFORMS		92.48			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		UNIFORMS			10 53620-03-46000	Uniform Services	9.46
		UNIFORMS			10 53635-03-46000	Uniform Services	5.94
		UNIFORMS			10 53240-03-46000	Uniform Services	22.32
		UNIFORMS			10 53312-03-46000	Uniform Services	49.45
		UNIFORMS			10 53230-03-40000	Operating Supplies	5.31
=== VENDOR TOTALS ===				369.92			

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-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-003501 BROADWAY AUTOMOTIVE								
C-CM267752P		CORE RETURN		1,000.00CR				
2/15/2014	1	DUE: 1/23/2014 DISC: 1/23/2014			1099: N			
		CORE RETURN			10 53240-03-40000	Operating Supplies		1,000.00CR
I-267752P								
		SP OREMAN/CORE DEPOSIT/OIL		3,189.84				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N			
		SP OREMAN/CORE DEPOSIT/OIL			10 53240-03-40000	Operating Supplies		3,189.84
		=== VENDOR TOTALS ===		2,189.84				
01-000078 BRUCE MUNICIPAL & EQ INC								
I-5140534		FUEL CAP		50.87				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N			
		FUEL CAP			10 53240-03-40000	Operating Supplies		50.87
I-5140584								
		HUB, ROTOR/BUSHING		1,297.58				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N			
		HUB, ROTOR/BUSHING			10 53240-03-40000	Operating Supplies		1,297.58
		=== VENDOR TOTALS ===		1,348.45				
01-001471 BURKE TRUCK & EQUIPMENT INC								
I-16317		NUT, HEAD/GLAND NUT SEAL KIT		325.98				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N			
		NUT, HEAD/GLAND NUT SEAL KIT			10 53240-03-40000	Operating Supplies		325.98
I-16403								
		SEAL, KIT CYL NITRIDED		67.28				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N			
		SEAL, KIT CYL NITRIDED			10 53240-03-40000	Operating Supplies		67.28
		=== VENDOR TOTALS ===		393.26				
01-002809 CARQUEST OF MERRILL								
C-10846-137906		OIL COOLER LINE		73.94CR				
2/15/2014	1	DUE: 1/22/2014 DISC: 1/22/2014			1099: N			
		OIL COOLER LINE			10 53240-03-40000	Operating Supplies		73.94CR
C-10846-138153								
		OIL COOLER LINE		37.92CR				
2/15/2014	1	DUE: 1/29/2014 DISC: 1/29/2014			1099: N			
		OIL COOLER LINE			10 53240-03-40000	Operating Supplies		37.92CR
I-10846-137054								
		AIR FILTER HD		35.70				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N			
		AIR FILTER HD			10 53240-03-40000	Operating Supplies		35.70

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002809	CARQUEST OF MERRILL	( ** CONTINUED ** )				
I-10846-137105		FILTERS	230.86			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FILTERS		10 53240-03-40000	Operating Supplies	230.86
I-10846-137108		FUEL FILTER HD	15.64			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FUEL FILTER HD		10 53240-03-40000	Operating Supplies	15.64
I-10846-137189		AIR FILTER HD	35.70			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		AIR FILTER HD		10 53240-03-40000	Operating Supplies	35.70
I-10846-137346		EXPANSION PLUG	5.31			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		EXPANSION PLUG		10 53240-03-40000	Operating Supplies	5.31
I-10846-137349		1ST AYD BRK&MET PARTS CLEANER	39.12			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		1ST AYD BRK&MET PARTS CLEANER		10 53240-03-40000	Operating Supplies	39.12
I-10846-137359		HI-POP COOLANT FILTER/OIL FIL	29.17			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		HI-POP COOLANT FILTER/OIL FILT		10 53240-03-40000	Operating Supplies	29.17
I-10846-137497		OIL COOLER LINE/FREIGHT CHARG	84.99			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		OIL COOLER LINE/FREIGHT CHARGE		10 53240-03-40000	Operating Supplies	84.99
I-10846-137543		FILTERS	71.74			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FILTERS		10 53240-03-40000	Operating Supplies	71.74
I-10846-137585		AIR FILTER HD	32.30			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		AIR FILTER HD		10 53240-03-40000	Operating Supplies	32.30
I-10846-137604		OIL COOLER LINE	37.92			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		OIL COOLER LINE		10 53240-03-40000	Operating Supplies	37.92
I-10846-137908		FILTERS	185.63			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FILTERS		10 53240-03-40000	Operating Supplies	185.63
I-10846-138148		ALTERNATOR	157.91			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		ALTERNATOR		10 53240-03-40000	Operating Supplies	157.91

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002809 CARQUEST OF MERRILL ( ** CONTINUED ** )						
I-10846-138152		HI-POP COOLANT FILTER HD	6.05			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		HI-POP COOLANT FILTER HD		10 53240-03-40000	Operating Supplies	6.05
=== VENDOR TOTALS ===			856.18			
01-000626 CENTRAL WI COOP						
I-338069		PLATE/SHAFT KEY	216.55			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		PLATE/SHAFT KEY		10 53240-03-40000	Operating Supplies	216.55
=== VENDOR TOTALS ===			216.55			
01-002092 CK AUTO GLASS, LLC						
I-4440		BUS GLASS	80.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		BUS GLASS		10 53240-03-40000	Operating Supplies	80.00
=== VENDOR TOTALS ===			80.00			
01-000199 CUMMINS NPOWER LLC						
I-805-31810		FUEL PUMP TRANSFER/WASHER	277.62			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FUEL PUMP TRANSFER/WASHER		10 53240-03-40000	Operating Supplies	277.62
=== VENDOR TOTALS ===			277.62			
01-003385 D. A. MACPHERSON, INC.						
C-10525		MATERIALS	300.00CR			
2/15/2014	1	DUE: 1/31/2014 DISC: 1/31/2014		1099: N		
		MATERIALS		10 53240-03-40000	Operating Supplies	300.00CR
I-15472		GRADER BLADE/PUNCH STSK	1,307.70			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		GRADER BLADE/PUNCH STSK		10 53240-03-40000	Operating Supplies	1,307.70
=== VENDOR TOTALS ===			1,007.70			

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01-000131 ETCO ELECTRIC SUPPLY							
I-3159913		SYLVANIA WHITE LAMP	66.03				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		SYLVANIA WHITE LAMP		10 53230-03-40000	Operating Supplies		66.03
=== VENDOR TOTALS ===			66.03				
01-000232 FABCO EQUIPMENT, INC.							
C-C236828		MUFFLER	947.26CR				
2/15/2014	1	DUE: 1/03/2014 DISC: 1/03/2014		1099: N			
		MUFFLER		10 53240-03-40000	Operating Supplies		947.26CR
I-C113221		GEAR/BOLT/NUT/WASHER	906.69				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		GEAR/BOLT/NUT/WASHER		10 53240-03-40000	Operating Supplies		906.69
I-C235992		MUFFLER/CLAMP-BELT/NUT/CAP	309.64				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		MUFFLER/CLAMP-BELT/NUT/CAP		10 53240-03-40000	Operating Supplies		309.64
I-C2388294		GEAR	876.14				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		GEAR		10 53240-03-40000	Operating Supplies		876.14
=== VENDOR TOTALS ===			1,145.21				
01-000212 FASTENAL COMPANY							
I-WIMER72355		DRILL BIT	44.14				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		DRILL BIT		10 53240-03-40000	Operating Supplies		44.14
I-WIMER72418		SPRING HOOK	30.03				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		SPRING HOOK		10 53240-03-40000	Operating Supplies		30.03
I-WIMER72437		MATERIALS	5.78				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		MATERIALS		10 53240-03-40000	Operating Supplies		5.78
I-WIMER72468		MATERIALS	263.41				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		MATERIALS		10 53240-03-40000	Operating Supplies		263.41
I-WIMER72618		IPS WIRERP	6.72				
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N			
		IPS WIRERP		10 53240-03-40000	Operating Supplies		6.72

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000212 FASTENAL COMPANY ( ** CONTINUED ** )						
I-WIMER72626		MATERIALS	3.83			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		MATERIALS		10 53240-03-40000	Operating Supplies	3.83
I-WIMER72644						
		MATERIALS	65.50			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		MATERIALS		10 53240-03-40000	Operating Supplies	65.50
I-WIMER72745						
		FHSCS	15.44			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FHSCS		10 53240-03-40000	Operating Supplies	15.44
		=== VENDOR TOTALS ===	434.85			

01-000313 LINCOLN CO TREASURER'S OFFICE						
I-9060		GARBAGE JANUARY 2014	8,695.39			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		GARBAGE JANUARY 2014		10 53620-03-94000	Tipping Fees	8,695.39
		=== VENDOR TOTALS ===	8,695.39			

01-000148 LINCOLN CO. HWY DEPT						
I-12/2013		MATERIALS	5,644.15			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		MATERIALS		10 53312-03-40000	Operating Supplies	5,644.15
		=== VENDOR TOTALS ===	5,644.15			

01-002549 MEDFORD COOPERATIVE INC						
I-4007422		FUEL	25,602.76			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FUEL		10 53240-03-40000	Operating Supplies	25,602.76
		=== VENDOR TOTALS ===	25,602.76			

01-000041 MERRILL ACE HARDWARE						
I-122186/1		TUBE COPPER REF	62.99			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		TUBE COPPER REF		10 53240-03-40000	Operating Supplies	62.99
I-122255/1						
		THERMOSTAT HEAT/C1 ACE	26.99			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		THERMOSTAT HEAT/C1 ACE		10 53230-03-91000	Equipment Rental	26.99

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000041 MERRILL ACE HARDWARE ( ** CONTINUED ** )						
I-122731/1		CHAIN 1 JACK#16 BLUKROME	1.98			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		CHAIN 1 JACK#16 BLUKROME		10 53240-03-40000	Operating Supplies	1.98
=== VENDOR TOTALS ===			91.96			
01-001693 MID-STATE INTERNATIONAL TRUCKS						
C-CM108930U		CORE RETURN	405.00CR			
2/15/2014	1	DUE: 1/24/2014 DISC: 1/24/2014		1099: N		
		CORE RETURN		10 53240-03-40000	Operating Supplies	405.00CR
I-108930U		INJECTOR/CORE DEPOSIT	787.88			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		INJECTOR/CORE DEPOSIT		10 53240-03-40000	Operating Supplies	787.88
I-110005U		SWITCH	45.96			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		SWITCH		10 53240-03-40000	Operating Supplies	45.96
=== VENDOR TOTALS ===			428.84			
01-000529 MID-STATES EQUIPMENT INC						
I-1233775-01		GL RET/SUC; HOSE	230.47			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		GL RET/SUC; HOSE		10 53240-03-40000	Operating Supplies	230.47
I-1234876-01		PLUG/SEAL CAP	27.03			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		PLUG/SEAL CAP		10 53240-03-40000	Operating Supplies	27.03
=== VENDOR TOTALS ===			257.50			
01-001007 MIDLAND PLASTICS, INC.						
I-01199643		BLUE TIVAR 88 UHMW SHEET	249.40			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		BLUE TIVAR 88 UHMW SHEET		10 53240-03-40000	Operating Supplies	249.40
=== VENDOR TOTALS ===			249.40			

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01-000516 MONROE TRUCK EQUIPMENT						
I-391093		VALVES	225.42			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		VALVES		10 53240-03-40000	Operating Supplies	225.42
=== VENDOR TOTALS ===			225.42			
01-000540 NAPA AUTO PARTS						
C-454027		WARRANTY	105.68CR			
2/15/2014	1	DUE: 1/07/2014 DISC: 1/07/2014		1099: N		
		WARRANTY		10 53240-03-40000	Operating Supplies	105.68CR
I-454232		TRANS-TUNE	55.74			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		TRANS-TUNE		10 53240-03-40000	Operating Supplies	55.74
I-454458		HOS CLMP/TRANS OIL COOL HOSE	16.46			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		HOS CLMP/TRANS OIL COOL HOSE		10 53240-03-40000	Operating Supplies	16.46
I-455322		BLADE	84.78			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		BLADE		10 53240-03-40000	Operating Supplies	84.78
I-456346		BRK/LINE	13.64			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		BRK/LINE		10 53240-03-40000	Operating Supplies	13.64
I-456378		FLARING ADAPTER	6.48			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FLARING ADAPTER		10 53240-03-40000	Operating Supplies	6.48
I-456442		ANTENNA	7.99			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		ANTENNA		10 53240-03-40000	Operating Supplies	7.99
I-456643		BULB	41.98			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		BULB		10 53240-03-40000	Operating Supplies	41.98
I-456724		TOGGLE SWITCH	20.28			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		TOGGLE SWITCH		10 53240-03-40000	Operating Supplies	20.28
I-456867		HR METER	39.72			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		HR METER		10 53240-03-40000	Operating Supplies	39.72

PACKET: 05406 BPW 2/16/14  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000540 NAPA AUTO PARTS ( ** CONTINUED ** )							
I-457183		LENS TAPE		4.47			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		LENS TAPE			10 53240-03-40000	Operating Supplies	4.47
I-457504 8 DIODE RECTANGULAR 142.50							
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		8 DIODE RECTANGULAR			10 53240-03-40000	Operating Supplies	142.50
I-457599 HOSE END 6.49							
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		HOSE END			10 53240-03-40000	Operating Supplies	6.49
=== VENDOR TOTALS ===				334.85			
01-000551 NORTHWAY COMMUNICATIONS							
I-02/01/14		BASE/REMOTES/PORTABLES/MOBILE		2,556.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		BASE/REMOTES/PORTABLES/MOBILE			10 53240-02-90000	Radio Contract	2,556.00
=== VENDOR TOTALS ===				2,556.00			
01-000630 NORTHWEST PETROLEUM							
I-38724		PAPER 2-1/4		33.22			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		PAPER 2-1/4			10 53230-03-40000	Operating Supplies	33.22
=== VENDOR TOTALS ===				33.22			
01-000362 PETERSON BROS. SAND							
I-7111		CONCRETE SAND		1,200.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		CONCRETE SAND			10 53312-03-40000	Operating Supplies	1,200.00
=== VENDOR TOTALS ===				1,200.00			
01-000582 POMP'S TIRE SERVICE, INC							
I-350010740		TOMAX RADIAL ST		348.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		TOMAX RADIAL ST			10 53240-03-40000	Operating Supplies	348.00
I-350010920 BDM/PRIMER&POWDER RECON 241.77							
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014			1099: N		
		BDM/PRIMER&POWDER RECON			10 53240-03-40000	Operating Supplies	241.77
=== VENDOR TOTALS ===				589.77			

PACKET: 05406 BPW 2/16/14

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-002204	PREMIER MFG OF CENTRAL WISCONS					
I-2593		DECALS	7.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		DECALS		10 53240-03-40000	Operating Supplies	7.00
=== VENDOR TOTALS ===			7.00			
<hr/>						
01-000080	QUICKSILVER BROADCASTING LLC					
I-14010172		RECYCLE/CHRISTMAS TREE	207.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		RECYCLE/CHRISTMAS TREE		10 53635-03-20000	Publish Legal Notices	207.00
=== VENDOR TOTALS ===			207.00			
<hr/>						
01-001380	QUINLAN'S EQUIPMENT					
I-C212738		LABOR/PARTS	405.32			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		LABOR/PARTS		10 53240-03-40000	Operating Supplies	405.32
=== VENDOR TOTALS ===			405.32			
<hr/>						
01-000531	RENT-A-FLASH OF WI					
I-42046		NO OVERNIGHT PARKING SIGN	25.50			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		NO OVERNIGHT PARKING SIGN		10 52110-03-57000	Traffic Signs	25.50
=== VENDOR TOTALS ===			25.50			
<hr/>						
01-000537	ROTOGRAPHIC PRINTING					
I-314		ENVELOPES - STREET DEPARTMENT	27.65			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		ENVELOPES - STREET DEPARTMENT		10 53101-03-10000	Office Supplies	27.65
=== VENDOR TOTALS ===			27.65			
<hr/>						
01-000546	SCHAEFFER MFG CO					
I-MN8268-INV1		SUPREME 7000 SYN PLUS	4,707.12			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		SUPREME 7000 SYN PLUS		10 53240-03-40000	Operating Supplies	4,707.12
=== VENDOR TOTALS ===			4,707.12			

PACKET: 05406 BPW 2/16/14

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-000256 STARK GM AUTO MALL</b>						
I-5209201		SL-N-HOSE	80.34			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		SL-N-HOSE		10 53240-03-40000	Operating Supplies	80.34
=== VENDOR TOTALS ===			80.34			
<b>01-002834 T &amp; P SALES &amp; SERVICE</b>						
I-02439		FORKLIFT LP FILL	30.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FORKLIFT LP FILL		10 53635-03-91000	Equip Rental-Fuel/Repair	30.00
I-02460		FORKLIFT LP FILL	30.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FORKLIFT LP FILL		10 53635-03-91000	Equip Rental-Fuel/Repair	30.00
I-02500		FORKLIFT LP FILL	39.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		FORKLIFT LP FILL		10 53635-03-93000	Tipping Fees - Recycle	39.00
=== VENDOR TOTALS ===			99.00			
<b>01-002847 TOMAHAWK TRUCK PARTS, LLC</b>						
I-225166		LITE/BULB/VALVE/AD9BENDIX	414.74			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		LITE/BULB/VALVE/AD9BENDIX		10 53240-03-40000	Operating Supplies	414.74
I-225248		BULBS	3.45			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		BULBS		10 53240-03-40000	Operating Supplies	3.45
=== VENDOR TOTALS ===			418.19			
<b>01-000278 TRIDENT SUPPLY</b>						
I-F1238		KITCHEN ROLLS	18.95			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		KITCHEN ROLLS		10 53230-03-40000	Operating Supplies	18.95
I-F1560		NO RINSE CLEANER	54.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		NO RINSE CLEANER		10 53230-03-40000	Operating Supplies	54.00
=== VENDOR TOTALS ===			72.95			

PACKET: 05406 BPW 2/16/14

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-002501 VERIZON WIRELESS						
I-9719287881		VERIZON WIRELESS	6.51			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		VERIZON WIRELESS		10 53230-02-25000	Telephone & Fiber	6.51
		=== VENDOR TOTALS ===	6.51			
<hr/>						
01-000284 VIP ALL-VALUE						
I-088365		ARING EQUIPMENT/PENS/FOLDERS	98.56			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		ARING EQUIPMENT/PENS/FOLDERS		10 53240-03-40000	Operating Supplies	98.56
I-088442		UPS TO GILLIC LLC	13.12			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		UPS TO GILLIC LLC		10 53240-03-40000	Operating Supplies	13.12
		=== VENDOR TOTALS ===	111.68			
<hr/>						
01-000727 ZIEBELL'S DOOR COMPANY						
I-4113		3 BUTTON COMMERCIAL WALLBUTTO	40.00			
2/15/2014	1	DUE: 2/15/2014 DISC: 2/15/2014		1099: N		
		3 BUTTON COMMERCIAL WALLBUTTON		10 53230-03-40000	Operating Supplies	40.00
		=== VENDOR TOTALS ===	40.00			
		=== PACKET TOTALS ===	60,664.26			

PACKET: 05406 BPW 2/16/14  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

**\*\* T O T A L S \*\***

INVOICE TOTALS 63,534.06  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 2,869.80CR

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BATCH TOTALS 60,664.26

**\*\* G/L ACCOUNT TOTALS \*\***

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2014	10	-21-0000	Accounts Payable Control	60,664.26-*				
	10	-52110-03-57000	Traffic Signs	25.50	5,000	4,974.50	19,050	18,454.21
	10	-53101-03-10000	Office Supplies	27.65	750	722.35	94,638	85,870.76
	10	-53230-02-25000	Telephone & Fiber	6.51	2,200	2,085.38	72,009	66,849.54
	10	-53230-03-40000	Operating Supplies	233.44	8,000	7,406.56	72,009	66,622.61
	10	-53230-03-91000	Equipment Rental	26.99	0	26.99- Y	72,009	66,829.06
	10	-53240-02-90000	Radio Contract	2,556.00	0	2,556.00- Y	403,345	380,979.52
	10	-53240-03-40000	Operating Supplies	41,593.95	265,000	222,856.46	403,345	341,941.57
	10	-53240-03-46000	Uniform Services	89.28	416	326.72	403,345	383,446.24
	10	-53312-03-40000	Operating Supplies	6,844.15	48,000	41,155.85	246,092	186,525.58
	10	-53312-03-46000	Uniform Services	197.80	1,050	852.20	246,092	193,171.93
	10	-53620-03-46000	Uniform Services	37.84	600	562.16	254,737	242,873.77
	10	-53620-03-94000	Tipping Fees	8,695.39	80,000	71,304.61	254,737	234,216.22
	10	-53635-03-20000	Publish Legal Notices	207.00	2,700	2,493.00	179,078	144,061.77
	10	-53635-03-46000	Uniform Services	23.76	416	392.24	179,078	144,245.01
	10	-53635-03-91000	Equip Rental-Fuel/Repair	60.00	24,000	22,714.80	179,078	144,208.77
	10	-53635-03-93000	Tipping Fees - Recycle	39.00	9,000	8,961.00	179,078	144,229.77
	99	-14-0010	Due from General Fund	60,664.26 *				
			<b>** 2014 YEAR TOTALS</b>	<b>60,664.26</b>				



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

**INVOICE**  
 TIN 39-0875123

January 31, 2014  
 Project No: 2014.095.00  
 Invoice No: 17593

Kathy Unertl  
 Finance Director  
 City of Merrill  
 1004 East First Street  
 Merrill, WI 54452-2586

Professional Engineering / Architectural / Surveying Services

**Professional Services from January 01, 2014 to January 31, 2014**

Phase 000 Engineering/Architectural/Survey (t/m)

**Professional Personnel**

	Hours	Rate	Amount
Project Engineer III, PE	7.50	140.00	1,050.00
Survey Supervisor, RLS	2.00	105.00	210.00
Project Manager, Associate AIA	1.50	105.00	157.50
Totals	11.00		1,417.50
<b>Total Labor</b>			<b>1,417.50</b>
<i>10-53100-02-13250</i>			
<b>Total this Phase</b> →			<b>\$1,417.50</b>

Phase 001 MS4 Annual Permit (t/m)

**Professional Personnel**

	Hours	Rate	Amount
Project Engineer III, PE	4.00	140.00	560.00
Totals	4.00		560.00
<b>Total Labor</b>			<b>560.00</b>
<i>110-53442-02-35000</i>			
<b>Total this Phase</b> →			<b>\$560.00</b>
<b>Total this Invoice</b>			<b>\$1,977.50</b>

**Billings to Date**

	Current	Prior	Total
Labor	1,977.50	0.00	1,977.50
<b>Totals</b>	<b>1,977.50</b>	<b>0.00</b>	<b>1,977.50</b>

**RECEIVED** *pu 2/11/2014*  
**FEB 11 2014**

**BY:** \_\_\_\_\_  
 TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.  
 REMIT TO: Becher-Hoppe Associates, Inc. PO Box 8000 Wausau, WI 54402-8000



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

**INVOICE**  
 TIN 39-0875123

January 31, 2014  
 Project No: 2011.095.00  
 Invoice No: 17591

Kathy Unertl  
 Finance Director  
 City of Merrill  
 1004 East First Street  
 Merrill, WI 54452-2586

Professional Engineering / Architectural Services

**Professional Services from January 01, 2014 to January 31, 2014**

Phase	005	East Side Development (t/m)			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
			CAD Technician II	3.20	80.00
			Project Representative I	.50	80.00
			<b>Totals</b>	<b>3.70</b>	<b>296.00</b>
			<b>Total Labor</b>		<b>296.00</b>
				<b>Total this Phase</b>	<b>\$296.00</b>

*43-57100-00-57500*

Phase	020	Water Park Study (t/m - *separate inv)			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
			Project Engineer III, PE	2.50	140.00
			CAD Technician III	13.80	90.00
			CAD Technician II	2.50	80.00
			CAD Technician I	18.60	70.00
			<b>Totals</b>	<b>37.40</b>	<b>3,094.00</b>
			<b>Total Labor</b>		<b>3,094.00</b>

<b>Reimbursable Expenses</b>					
					24.64
			Travel		24.64
			<b>Total Reimbursables</b>		<b>24.64</b>
				<b>Total this Phase</b>	<b>\$3,118.64</b>
				<b>Total this Project</b>	<b>\$3,414.64</b>
				<b>Total this Invoice</b>	<b>\$3,414.64</b>

*10-55420-02-25000*

**RECEIVED**

FEB 11 2014

*KG*  
*2/11/2014*

BY: \_\_\_\_\_

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.  
 REMIT TO: Becher-Hoppe Associates, Inc. PO Box 8000 Wausau, WI 54402-8000



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000  
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

**INVOICE**  
 TIN 39-0875123

January 31, 2014  
 Project No: 2012.081.00  
 Invoice No: 17601

Kathy Unertl  
 Finance Director  
 City of Merrill  
 1004 East First Street  
 Merrill, WI 54452-2586

Professional services for final design, construction documents and construction services for the new Central Fire Station to be constructed at 427 East Second Street.

Professional Services from January 01, 2014 to January 31, 2014

Billing Phase	Fee	Percent Complete	Earned
Phase 020 Design Development Phase (l/s)			
Becher Hoppe	5,380.00	100.00	5,380.00
Structural Services	1,000.00	100.00	1,000.00
Total Fee	6,380.00		6,380.00
		Previous Fee Billing	6,380.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Phase</b>	<b>0.00</b>

Phase 021 Additional Services (t/m)  
 Additional Services - Additional on site visits regarding contractor questions and owners concerns of existing ongoing issues with workmanship and roof.

**Professional Personnel**

	Hours	Rate	Amount
CAD Technician III	11.70	90.00	1,053.00
Totals	11.70		1,053.00
<b>Total Labor</b>			<b>1,053.00</b>
		<b>Total this Phase</b>	<b>\$1,053.00</b>

Phase 022 Construction Document Phase (l/s)  
 Fee

**RECEIVED**  
 FEB 11 2014  
 OVER

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.  
 REMIT TO: Becher-Hoppe Associates, Inc. PO Box 8000 Wausau, WI 54402-8000

Billing Phase	Fee	Percent Complete	Earned	
Becher-Hoppe	46,330.00	100.00	46,330.00	
Structural Services	8,000.00	100.00	8,000.00	
HVAC / Electrical Services	24,500.00	100.00	24,500.00	
Total Fee	78,830.00		78,830.00	
	Previous Fee Billing		78,830.00	
	Current Fee Billing		0.00	
	<b>Total Fee</b>			<b>0.00</b>
			<b>Total this Phase</b>	<b>0.00</b>

Phase 030 Bidding or Negotiation Phase (l/s) -----  
 Fee

Billing Phase	Fee	Percent Complete	Earned	
Becher Hoppe	6,445.00	100.00	6,445.00	
Structural Services	600.00	100.00	600.00	
HVAC / Electrical Services	1,750.00	100.00	1,750.00	
Total Fee	8,795.00		8,795.00	
	Previous Fee Billing		8,795.00	
	Current Fee Billing		0.00	
	<b>Total Fee</b>			<b>0.00</b>
			<b>Total this Phase</b>	<b>0.00</b>

Phase 036 Construction Phase (l/s reimburs to 060) -----  
 Fee

Billing Phase	Fee	Percent Complete	Earned	
Becher Hoppe	52,392.00	95.00	49,772.40	
Structural Services	2,400.00	100.00	2,400.00	
HVAC / Electrical	8,750.00	95.00	8,312.50	
RPR duties	18,720.00	95.00	17,784.00	
Total Fee	82,262.00		78,268.90	
	Previous Fee Billing		68,156.20	
	Current Fee Billing		10,112.70	
	<b>Total Fee</b>			<b>10,112.70</b>
			<b>Total this Phase</b>	<b>\$10,112.70</b>

Phase 060 Reimbursables (t/m) -----

Printing, reproductions, plots, postage, and approval fees.

**Reimbursable Expenses**

Travel		133.28	
<b>Total Reimbursables</b>		<b>133.28</b>	<b>133.28</b>

*over*

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Project	2012.081.00	Merrill, City of - Fire Station	Invoice	17601
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Total this Phase \$133.28

Total this Invoice \$11,298.98

52-52200-08-27300

Ku 2/11/2014

# AKEY ENGINEERING SERVICE

003040

# INVOICE

## CIVIL DESIGN AND LAYOUT

N2062 Cain Creek Road  
Merrill, WI 54452  
Phone 715-297-2034



DATE: February 5, 2014 ✓  
INVOICE # 14-002  
FOR: Taylor Street Plans ✓

Bill To:  
City of Merrill  
Attn: City Clerk  
1004 E 1st Street  
Merrill, WI 54452

DESCRIPTION	AMOUNT
Taylor Street Reconstruction Plans and Bid Documents 65 hrs. @ \$60/ hr	\$3,900.00
52-57001-08-75550 KU 2/10/2014	
<b>TOTAL</b>	<b>\$ 3,900.00</b>

If you have any questions concerning this invoice please contact me at 715-297-2034  
Terms 14 days unless previous arrangements agreed upon.

**THANK YOU FOR YOUR BUSINESS!**

1402120

**City of Merrill**  
**Board of Public Works**  
**Wednesday, January 22, 2014 at 5:30 P.M.**  
**City Hall Basement Conference Room, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Steve Hass, Alderman John Burgener and Alderman Chris Malm.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Alderman Rob Norton, Alderman Dave Sukow, Alderwoman Kandy Peterson, Rod Akey (Akey Engineering Service), Sister Peggy Jackelen, Sister Mary Anne Rose, Duane Pfister and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

### **Call to order**

Mayor Bialecki called the meeting to order at 5:30 P.M.

### **Vouchers**

The vouchers were in the meeting packet. Alderman Hass asked for verification that vouchers for an East Sixth Street project were charges from 2013. He was told that they were from 2013.

Motion (Hass/Burgener) to approve the vouchers, as presented. Carried.

### **Request for "Children at Play" sign on Oregon Street**

Alderman Sukow had requested that this item be placed on the agenda. He reported that he received a request to install a "Children at Play" or similar sign at either the end of the 600 block or the beginning of the 700 block of South Oregon Street. He noted that, from personal observation, it is a somewhat blind and potentially dangerous intersection.

Alderman Hass stated that he has been told that, whenever a municipality installs this type of sign, they are accepting a certain amount of liability. City Attorney Hayden will research this liability issue.

This item will be placed on the February meeting agenda. No action was taken at this time.

### **Discuss 2014 Sidewalk Maintenance Program & related resolution**

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that, in 2014, sidewalk maintenance work would be concentrated in the Aldermanic District #2.

City Attorney Hayden will draft a preliminary resolution on the 2014 Sidewalk Maintenance Program. It will be on the February 11<sup>th</sup>, 2014 Common Council meeting agenda.

### **Establish public hearing date for 2014 Sidewalk Maintenance Program**

The public hearing on the 2014 Sidewalk Maintenance Program will be a part of the Board of Public Works meeting on Wednesday, February 26<sup>th</sup>, 2014. The public hearing will begin at 6:00 P.M.

### **Review and recommendations(s) on Taylor Street reconstruction project plans**

Street Commissioner Lupton had requested that this item be placed on the agenda.

Rod Akey distributed bid documents related to the Taylor Street (Champagne Street to Jefferson Street) project. He reported that both the City of Merrill and the Town of Merrill will be involved in the Taylor Street reconstruction project. Both of them applied for grants to assist in paying for the project. The Town of Merrill was awarded a grant, but the City of Merrill was not awarded a grant. There are a few issues that will need to be addressed during construction.

It will be necessary to publish a Class 2 notice to receive bids for the project.

Motion (Hass/Malm) to authorize Street Commissioner Lupton to seek bids on the Taylor Street reconstruction project. Carried.

Note: No Common Council action on the motion is necessary.

### **Review and recommendation(s) on recycle contract with Eagle Waste**

A copy of the proposed contract was in the meeting packet. Street Commissioner Lupton had requested that this item be placed on the agenda.

Street Commissioner Lupton reported that he is hoping the new recycling program will begin in April or May.

Alderman Malm requested that Street Commission Lupton get clarification on the amount that Eagle Waste will pay the City, and also get assurance that Eagle Waste will provide justification in any change in the payment amount.

**1402121**

Motion (Hass/Malm) to approving the Single Stream Recycling Process Agreement with Eagle Waste and Recycling, Inc. Street Commissioner Lupton would be directed to get clarification on the amount that Eagle Waste will pay the City, and also get assurance that Eagle Waste will provide justification in any change in the payment amount.

### **Discuss collection of fluorescent light bulbs**

Mayor Bialecki had requested that this item be placed on the agenda. He suggested the possibility of establishing a central collection place for large fluorescent light bulbs from residential properties only.

Street Commissioner Lupton will research this and report back to the board. This item will be placed on the February meeting agenda. No action was taken at this time.

### **Consider prohibiting parking on 100 & 200 blocks of S. Pier Street**

Mayor Bialecki had requested that this item be placed on the agenda. Due to the pending opening of the new fire station, there may need to be some adjustments to parking in that area.

Alderman Hass suggested posting "No Parking" signs on the east side of Pier Street, from East First Street to East Third Street. It was also suggested that parking be prohibited on one side of Tyler Street.

Street Commissioner Lupton and Police Chief Neff were directed to research this issue and use their own discretion in regards to parking near the new fire station.

No formal action was taken.

### **Consider petition from Agra Industries to vacate portion of Water Street**

Agra Industries Inc., 1211 Water Street, has paid the fee and submitted a petition requesting that a portion of Water Street be vacated. Information related to the petition was in the meeting packet, along with a related resolution.

Motion (Hass/Lupton) to recommend approving, as presented, the petition and resolution related to the request from Agra Industries to vacate a portion of Water Street, and to forward the recommendation to the City Plan Commission. Carried.

6

**Heideman, Bill**

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**From:** Bialecki, Bill  
**Sent:** Thursday, February 13, 2014 3:46 PM  
**To:** Johnson, David; Heideman, Bill  
**Cc:** Seubert, Kathy  
**Subject:** RE: BPW agenda item

Bill,

Please add one item for me and that would be to discuss possible pickup of garbage and recyclables  
At Bell Tower and also at the Condos along Thielman St.  
Mayor

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**From:** Johnson, David  
**Sent:** Wednesday, February 12, 2014 1:42 PM  
**To:** Heideman, Bill  
**Cc:** Seubert, Kathy; Bialecki, Bill  
**Subject:** BPW agenda item

Bill,

Please add a BPW agenda item to discuss construction of a sidewalk north along Memorial Dr. from 6<sup>th</sup> St.

David Johnson, City Administrator  
City of Merrill  
1004 E. 1<sup>st</sup> St.  
Merrill WI 54452  
715-536-5594



7

**Heideman, Bill**

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**Cc:** Seubert, Kathy; Bialecki, Bill  
**Subject:** BPW agenda item

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David Johnson, City Administrator  
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1004 E. 1<sup>st</sup> St.  
Merrill WI 54452  
715-536-5594



8

**Heideman, Bill**

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**From:** Hass, Steve  
**Sent:** Wednesday, February 19, 2014 5:24 PM  
**To:** Heideman, Bill  
**Subject:** BPW agenda item

Bill,  
Please include item on agenda to read review and discussion and possible action on parking on Park St. South of Main St.  
Thank you.

Steve J. Hass  
City of Merrill  
Council President

RECEIVED  
FEB 19 2014  
By: BH

**Heideman, Bill**

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**From:** Lupton, Dick  
**Sent:** Thursday, February 20, 2014 1:00 PM  
**To:** Heideman, Bill  
**Subject:** BPW  
**Attachments:** BPW February 2014.docx

Bill, Attached is a copy of my Street Commissioner Report. Place on the agenda, Garbage and Recycle Rules, discussion and/or recommendation.

Thanks,  
Dick Lupton

FEB 20 2014  
By: *DL*

11a

**BOARD OF PUBLIC WORKS**  
**STREET COMMISSIONER'S REPORT**  
**February 26, 2014**

**WORK:**

- Plow snow from streets, alleys and parking lots.
- Remove snow from streets and parking lots.
- Plow and sand sidewalks from sidewalk notices.
- Salt and sand streets.
- Patch pot holes.
- Thaw frozen storm sewers.
- Thaw frozen sanitary sewers for Water and Sewage Utility.
- Repair street lights.
- Repair and install signs.
- Normal Garbage and Recycle Collection.
- Maintenance Shop: Repairs and preventative maintenance on equipment from the Street Dept, Park Dept, Fire and Ambulance Dept, Transit Dept. and Water and Sewage Utility.
- Haul and mix salt/sand.

**EQUIPMENT:** Repairs performed on equipment were normal preventative maintenance and repairs, there were not any equipment break downs that required major repairs.  
The Street Department took delivery of our new thawing equipment.

Dick Lupton  
Street Commissioner

RL  
FEB 20 2014  
By: *RL*

TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, have been very busy with multiple issues around the City . The following are some highlights.

Daily building and zoning questions, issuance of permits, and inspections.

Have been working on multiple exterior maintenance and nuisance files.

Have been doing follow-up cross connection inspections.

Have been working on some future development.

At this time we have 44 outstanding exterior maintenance and nuisance complaints.

Any questions, I will be at the meeting, Thank you.

1/c

Feb. Board of Public Works  
Maintenance Supervisor's Report

Hot water heater for Police Department has been fixed.

Running water per Water Utility, have a faucet for both mains running.

Needed to replace circulating pump on hot water system for exterior wall heat.

Went through heating systems and the issues concerning old building with Tim Meeker from JDR Engineering.

Continuing to have problems with leaking pipes concerning old building and steam boiler.

Went through electrical needs in kitchen with Todd Nienow due to soup meals being prepared and served for MACEC.