



merrill

Location. Nature. People.

Smart Move

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

FEBRUARY MEETING NOTICE

The Merrill Parks and Recreation Commission will meet on **Wednesday, February 5, 2014, at 4:15 p.m.**, at the Merrill City Hall.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Continued discussion of outdoor pool design and location
4. Discuss usage of timber sale funds
5. Permission to request proposals for concessions at Smith Center
6. Monthly reports.
7. Set date for next meeting.
8. Public comment
9. Adjournment

Submitted by

Dan Novitch, Chairman
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

1100 Marc Drive • Merrill, Wisconsin • 54452
Rec. Dept. Phone: 715.536.7313 • Smith Center Phone: 715.536.6187
Fax: 715.539.2790
www.merrillparkandrec.com

An equal opportunity/affirmative action employer.

PARKS AND RECREATION COMMISSION

December 4, 2013

The Merrill Parks and Recreation Commission met on Wednesday, December 4, 2013 at 4:15 p.m. at the City Hall.

Members Present: Mike Willman, Ralph Sturm, Dorwin Harris, Melissa Schroeder and Brian Artac. Dan Novitch came in at 4:20

Members Excused Absent: Anne Caylor

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson, Dave Sukow, Kandy Peterson and Dewey Pfister

***Motion by Willman, seconded by Artac, to approve the minutes from the previous meeting.

***Carried unanimously.

***Motion by Schroeder, seconded by Artac, to approve the claims.

***Carried Unanimously.

The first item on the agenda was a continued discussion on parking lot issue at the MARC. Harris stated that this item should be put on hold until further notice.

The next item on the agenda was to discuss ADA Accessibility for Dog Park. Wendorf stated that there have been a number of people that would like to utilize the dog park but are unable to get out the park. Wendorf was thinking if we put in a trail that would lead right to the dog park it would be easier for the handicapped people to get to. Harris questioned if the trail would go inside the park. Wendorf stated it would not but there have been requests from some people to have a trail go around the dog park for walking. Novitch questioned if there was any money in the 2014 budget for the trail. Wendorf stated there was not. Schroeder suggested that maybe the "Friends of the Dog Park" could do some fund raisers. Sturm stated that rotten granite not gravel would be better for the trail if paving was intended. No action was taken.

The next item on the agenda was to revisit discussion on Bike Route Designation. Wendorf stated that he has been working with Ken Neff from the police department on safe routes to school grant. Wendorf stated that he has been working with Fred Heider, North Central Regional Planning Commission, on the bike/pedestrian grant from WisDot for the City of Merrill. Wendorf stated that the process has just begun and the grant will not be submitted until November or December of 2014, Wendorf stated he will keep the commission informed on the progress of the grant. Novitch stated he wanted revisit bike routes to educate everyone, and some new commissioners, in hopes to take action and implement this initiative along with the grant and River Bend Trail.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions on his report. No questions.

Motion by Schroeder, seconded by Artac, to approve the monthly report.

The next regular meeting is scheduled for February 5, 2014 at 4:15 p.m., at the Merrill City Hall.
No January meeting will be held.

No public comment.

***Motion by Artac, seconded by Willman, to adjourn at 4:50 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

		JANUARY			
ACE HARDWARE	CABLE TIES/LUBE ANTI-FREEZE	11/25/2013		\$12.98	55200-03-40000
ACE HARDWARE	CHRISTMAS SUPPLIES	12/4/2013		\$22.76	55400-03-50000
ACE HARDWARE	ICE MELT	12/7/2013		\$34.98	55400-03-40000
ACE HARDWARE	ICE MELT	12/8/2013		\$29.98	55400-03-50000
ACE HARDWARE	ICE MELT	12/15/2013		\$54.56	55200-03-40000
AMERICAN WELDING	CYLINDER RENTAL	11/30/2013	929	\$27.00	55200-02-15000
AMERICAN WELDING	CYLINDER RENTAL	11/30/2013	646	\$18.00	55200-02-15000
AMERICAN WELDING	HELIUM CYLINDER	12/23/2013	2540169	\$386.92	55200-02-15000
AMERICAN WELDING	CYLINDER RENTAL	12/31/2013	2550195	\$27.90	55200-02-15000
AMERICAN WELDING	CYLINDER RENTAL	12/31/2013	2549328	\$18.60	55200-02-15000
ARBOR DAY FOUNDATION	MEMBERSHIP DUES	12/3/2013		\$15.00	55200-03-32000
ATCO INTERNATIONAL	CENTURION	12/3/2013	132383	\$133.00	55400-03-50000
ATCO INTERNATIONAL	LEMON DROP	12/20/2013	132383	\$184.75	55400-03-50000
BAUMGART WASTE REMOVE	WASTE HAULING - PARKS - SUMMER	12/1/2013	245804	\$4,344.00	55200-02-15000
BAUMGART WASTE REMOVE	WASTE HAULING - NOV.	12/2/2013		\$58.00	55400-02-23600
BB COMMUNITY LEASING SERVICES	COPIER	12/11/2013	2058	\$138.25	55300-03-41500
BOB'S WEST 64	WHEEL ALIGNMENT	11/26/2013	18063	\$63.55	55200-03-50000
BOB'S WEST 64	ALIGNMENTS	11/26/2013	18063	\$63.55	55200-03-50000
BURGOYNE'S TOILET RENTAL	PRAIRIE TRAILS	12/1/2013	46651	\$115.00	55200-02-15000
CTL COMPANY, INC	TOILET TISSUE/PAPERTOWEL	11/22/2013	134643	\$297.45	55400-03-50000
CTL COMPANY, INC	DISPENSER ROLL TOWEL	12/20/2013	185368	\$269.94	55200-03-40000
CTL COMPANY, INC	TOWELS/NEVER OUT DISPENSER	12/13/2013	185368	\$148.88	55200-03-40000
ENTRANCE TECHNOLOGIES, LLC	AUTOMATIC DOOR SPECIALIST	12/20/2013		\$130.00	55400-02-16800
ESPN SPORTS FAN	ADVERTISING	12/24/2013	4466-1	\$189.00	55400-03-41000
E-Z SHARP, INC.	PARTS FOR SKATE SHARPENER	12/10/2013	159579	\$82.06	55400-03-51500
G & K SERVICES	MATS/MOPS	11/28/2013	1016826270	\$216.06	55400-02-23250
G & K SERVICES	UNIFORMS JIM & JOE	11/21/2013	1016823330	\$50.36	55200-03-46000
G & K SERVICES	UNIFORMS JIM & JOE	11/28/2013	1016826281	\$48.00	55200-03-46000
G & K SERVICES	UNIFORMS JIM & JOE	12/5/2013	1016829265	\$48.00	55200-03-46000
G & K SERVICES	UNIFORMS JIM & JOE	12/12/2013	1016832218	\$48.00	55200-03-46000
G & K SERVICES	MATS/MOPS	12/26/2013	1016838149	\$216.06	55400-02-23250
G & K SERVICES	UNIFORMS JIM & JOE	12/19/2013	10016835187	\$49.43	55200-03-46000
LINCOLN COUNTY LANDFILL	GARBAGE	12/3/2013	8975	\$108.70	55200-08-91000
MERRILL COURIER	ADVERTISING	12/31/2013	123113001	\$149.85	55400-03-41000
MERRILL HOUSE OF MUSIC	ANTENNA HOOKUP	11/29/2013	9983251347	\$967.80	55400-08-82000
MERRILL OPTIMIST CLUB	DONATIONS FROM SANTA	12/19/2013	VOUCHER	\$198.92	
MERRILL SHEET METAL	SPACE HEATER	11/22/2013	12013	\$172.84	55200-02-15000
MERRILL STREET DEPARTMENT	P-19/RUNS ROUGH	11/25/2013	5960	\$33.78	55200-03-50000
MERRILL STREET DEPARTMENT	P-4/FRONT SUSPENSION	11/25/2013	5959	\$639.05	55200-03-50000
MERRILL STREET DEPARTMENT	P-3/SERVICE/INSPECTION	11/25/2013	5951	\$137.64	55200-03-50000
MERRILL STREET DEPARTMENT	P-2/WHEEL BEARING LOOSE	11/25/2013	5935	\$420.33	55200-03-50000
MERRILL STREET DEPARTMENT	P-1/ROTATE TIRES	11/25/2013	5956	\$151.62	55200-03-50000
MERRILL STREET DEPARTMENT	P-16/SERVICE & INSPECTION	11/25/2013	5967	\$129.09	55200-03-50000
MERRILL WATER UTILITY	MARC CONCESSION STAND	8/26/2013	106-00941-06	\$178.24	55200-02-21000
MERRILL WATER UTILITY	SOCCER CONCESSION STAND	8/26/2013	106-00943-00	\$76.03	55200-02-21000
MERRILL WATER UTILITY	MARC	8/26/2013	106-00940-00	\$679.46	55400-02-21000
MERRILL WATER UTILITY	LIONS PARK	8/26/2013	1116-02440-00	\$465.21	55200-02-21000
MERRILL YOUTH HOCKEY	DONATIONS FROM SANTA	12/19/2013	VOUCHER	\$198.92	
PERRY'S GLASS & MIRROR	GLASS FOR THE ARENA	12/6/2013		\$480.00	55400-03-50000
PERRY'S GLASS & MIRROR	2 PIECES OF GLASS	12/19/2013		\$360.00	55400-03-50000
SNOW SERVICES LLC	EARTH SAFE SALT	12/12/2013	2130	\$624.00	55200-03-40000
SUNRISE BROADCASTING	ADVERTISING	12/19/2013		\$149.00	55400-03-41000
T & P SALES AND SERVICE	LP FOR ZAMBONI	11/26/2013	2347	\$52.00	55400-03-51500
T & P SALES AND SERVICE	LP FOR ZAMBONI	12/3/2013	2360	\$30.00	55400-03-51500
T & P SALES AND SERVICE	LP FOR ZAMBONI	12/10/2013	2384	\$56.00	55400-03-51500
T & P SALES AND SERVICE	LP FOR ZAMBONI	12/11/2013	2389	\$160.00	55400-03-51500
T & P SALES AND SERVICE	LP FOR ZAMBONI	12/17/2013	2408	\$52.00	55400-03-51500
T & P SALES AND SERVICE	LP FOR ZAMBONI	12/27/2013	2427	\$100.00	55400-03-51500
T & P SALES AND SERVICE	LP EXCHANGE NORMAL PARK	12/27/2013	2430	\$92.00	55400-03-51500
THE PATRIOT	ADVERTISING	12/2/2013	242	\$246.00	55400-03-41000
THE PATRIOT	ADVERTISING	12/31/2013	242	\$246.00	55400-03-41000
TRANTOW DO IT CENTER	CHISEL BLADE	11/1/2013	430197	\$35.47	55200-03-5000
WALMART	CHRISTMAS SUPPLIES	12/3/2013		\$80.85	55300-03-41500
WALMART	OFFICE SUPPLIES	12/5/2013		\$36.23	55400-03-10000
WALMART	SPRAY FOR FURNITURE	12/9/2013		\$21.12	55400-03-50000



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000
 Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

INVOICE
 TIN 39-0875123

December 31, 2013
 Project No: 2011.095.00
 Invoice No: 17543

Kathy Unertl
 Finance Director
 City of Merrill
 1004 East First Street
 Merrill, WI 54452-2586

Professional Engineering / Architectural Services

Professional Services from November 30, 2013 to December 31, 2013

Phase 020 Water Park Study (t/m - *separate inv)

Includes conceptual design and planning for water park, evaluation of site alternatives and meetings / communication with City Staff.

Professional Personnel

	Hours	Rate	Amount
Project Engineer II, PE	4.10	120.00	492.00
CAD Technician III	16.60	85.00	1,411.00
CAD Technician II	20.50	75.00	1,537.50
CAD Technician I	2.50	65.00	162.50
Totals	43.70		3,603.00
Total Labor			3,603.00

Reimbursable Expenses

Travel	5.65
Total Reimbursables	5.65

Total this Phase \$3,608.65

Total this Project \$3,608.65

Total this Invoice \$3,608.65

10-55420-02-25000

KU
 1/10/2014

RECEIVED
 JAN 10 2014

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
 REMIT TO: Becher-Hoppe Associates, Inc. PO Box 8000 Wausau, WI 54402-8000

BY: _____

PACKET: 05348 PARK & REC - 2013

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-002555 AMERICAN WELDING & GAS INC.						
I-02540169		HELIUM	386.92			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		HELIUM		10 55200-02-15000	Contract Services	386.92
<hr/>						
I-02549328		SUPPLIES	18.60			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		SUPPLIES		10 55200-02-15000	Contract Services	18.60
<hr/>						
I-02550195		HELIUM	27.90			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		HELIUM		10 55200-02-15000	Contract Services	27.90
		=== VENDOR TOTALS ===	433.42			
<hr/>						
01-000038 ATCO INTERNATIONAL						
I-I0393613		LEMON DROP	184.75			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		LEMON DROP		10 55400-03-50000	Repair/Maint. Supplies	184.75
		=== VENDOR TOTALS ===	184.75			
<hr/>						
01-000066 BAUMGART WASTE REMOVAL						
I-245804		BAUMGART WASTE REMOVAL	4,344.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		BAUMGART WASTE REMOVAL		10 55200-02-15000	Contract Services	4,344.00
<hr/>						
I-NOV WASTE		NOVEMBER WASTE HAULING	58.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		NOVEMBER WASTE HAULING		10 55400-02-23600	Waste Removal Services	58.00
		=== VENDOR TOTALS ===	4,402.00			
<hr/>						
01-000625 BURGOYNE'S TOILET RENTAL						
I-46651		11/23/13 - 12/23/13	115.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		11/23/13 - 12/23/13		10 55200-02-15000	Contract Services	115.00
		=== VENDOR TOTALS ===	115.00			

PACKET: 05348 PARK & REC - 2013

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000116 CTL COMPANY, INC.						
I-185368		TOWELS	148.88			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		TOWELS		10 55200-03-40000	Operating Supplies	148.88
I-185368A						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	269.94	1099: N		
		ROLL TOWEL		10 55200-03-40000	Operating Supplies	269.94
=== VENDOR TOTALS ===			418.82			
01-000236 G & K SERVICES						
I-1016829265		UNIFORMS	48.00			
12/12/2013	1	DUE: 12/12/2013 DISC: 12/12/2013		1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	48.00
I-1016832218						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	48.00	1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	48.00
I-1016835187						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	49.43	1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	49.43
I-1016838149						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	216.06	1099: N		
		MOPS/MATS		10 55400-02-23250	Cleaning - Mats/Rugs, Et	216.06
=== VENDOR TOTALS ===			361.49			
01-000041 MERRILL ACE HARDWARE						
I-121310/1		TREE STAND/HOLD DOWN STRAPS	22.76			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		TREE STAND/HOLD DOWN STRAPS		10 55400-03-50000	Repair/Maint. Supplies	22.76
I-121469/1						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	34.98	1099: N		
		ICE MELT/REGULATOR		10 55400-03-40000	Operating Supplies	34.98
I-121479/1						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	29.98	1099: N		
		ICE MELT		10 55400-03-50000	Repair/Maint. Supplies	29.98
I-121720/1						
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013	54.56	1099: N		
		ICE MELT/FASTENERS		10 55200-03-40000	Operating Supplies	54.56
=== VENDOR TOTALS ===			142.28			

PACKET: 05348 PARK & REC - 2013

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000080 QUICKSILVER BROADCASTING LLC						
I-13120184		COACHES CORNER	246.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		COACHES CORNER		10 55400-03-41000	Public Relations/Marketi	246.00
=== VENDOR TOTALS ===			246.00			
01-001851 SNOW SERVICES LLC						
I-2130		EARTH SAFE ICE	624.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		EARTH SAFE ICE		10 55200-03-40000	Operating Supplies	624.00
=== VENDOR TOTALS ===			624.00			
01-002488 SUNRISE BROADCASTING						
I-4466-1		SPIRIT OF CHRISTMAS 2013	189.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		SPIRIT OF CHRISTMAS 2013		10 55400-03-41000	Public Relations/Marketi	189.00
=== VENDOR TOTALS ===			189.00			
01-002834 T & P SALES & SERVICE						
I-02384		FORKLIFT LP	56.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		FORKLIFT LP		10 55400-03-51500	Ice Machine Supplies	56.00
I-02389		LP EXCHANGE	160.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		LP EXCHANGE		10 55400-03-51500	Ice Machine Supplies	160.00
I-02408		FORKLIFT LP FILL	52.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		FORKLIFT LP FILL		10 55400-03-51500	Ice Machine Supplies	52.00
I-02427		FORKLIFT LP	100.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		FORKLIFT LP		10 55400-03-51500	Ice Machine Supplies	100.00
I-02430		LP EXCHANGE	92.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		LP EXCHANGE		10 55400-03-51500	Ice Machine Supplies	92.00
=== VENDOR TOTALS ===			460.00			
=== PACKET TOTALS ===			7,576.76			

PACKET: 05348 PARK & REC - 2013

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 7,576.76
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 7,576.76

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013	10	-21-0000	Accounts Payable Control	7,576.76-*				
	10	-55200-02-15000	Contract Services	4,892.42	12,500	3,135.33	298,253	10,380.96
	10	-55200-03-40000	Operating Supplies	1,097.38	10,000	4,101.34	298,253	14,176.00
	10	-55200-03-46000	Uniform Services	145.43	1,250	1,151.15- Y	298,253	15,127.95
	10	-55400-02-23250	Cleaning - Mats/Rugs, Et	216.06	2,750	59.06	156,111	33,967.92
	10	-55400-02-23600	Waste Removal Services	58.00	1,500	862.00	156,111	34,125.98
	10	-55400-03-40000	Operating Supplies	34.98	3,000	1,050.67	156,111	34,149.00
	10	-55400-03-41000	Public Relations/Marketi	435.00	17,500	4,699.45	156,111	33,748.98
	10	-55400-03-50000	Repair/Maint. Supplies	237.49	10,500	4,827.77	156,111	33,946.49
	10	-55400-03-51500	Ice Machine Supplies	460.00	4,500	1,488.71	156,111	33,723.98
	99	-14-0010	Due from General Fund	7,576.76 *				
			** 2013 YEAR TOTALS	7,576.76				

PACKET: 05322 PARK & REC 12/30/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002555 AMERICAN WELDING & GAS INC.						
I-02510194		SUPPLIES	18.00			
12/30/2013	1	DUE: 12/30/2013 DISC: 12/30/2013		1099: N		
		SUPPLIES		10 55200-02-15000	Contract Services	18.00

I-02511064		HELIUM	27.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		HELIUM		10 55200-02-15000	Contract Services	27.00
=== VENDOR TOTALS ===			45.00			

01-002734 BB COMMUNITY LEASING SERVICES						
I-24460		LEASE PAYMENT	138.25			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		LEASE PAYMENT		10 55300-03-41500	Self & Non-Support-Expen	138.25
=== VENDOR TOTALS ===			138.25			

01-000987 E-Z SHARP INC						
I-157579		DIAMOND DRESSER/HAND HONE	82.06			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		DIAMOND DRESSER/HAND HONE		10 55400-03-51500	Ice Machine Supplies	82.06
=== VENDOR TOTALS ===			82.06			

01-001297 MERRILL OPTIMIST CLUB						
I-SANTA		BREAKFAST WITH SANTA	198.92			
12/30/2013	1	DUE: 12/30/2013 DISC: 12/30/2013		1099: N		
		BREAKFAST WITH SANTA		10 45400-46735	Multi-Purpose (Smith Ctr	198.92
=== VENDOR TOTALS ===			198.92			

01-000328 MERRILL WATER UTILITY						
I-LIONS PARK 01/14		LIONS PARK	465.21			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		LIONS PARK		10 55200-02-21000	Water and Sewer	465.21

I-MARC 01/14		1100 MARC DR	679.46			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		1100 MARC DR		10 55400-02-21000	Water and Sewer	679.46

I-MARC CONC 01/14		MARC CONCESSION STAND	178.24			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		MARC CONCESSION STAND		10 55200-02-21000	Water and Sewer	178.24

PACKET: 05322 PARK & REC 12/30/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000328 MERRILL WATER UTILITY (** CONTINUED **)						
I-SOCCER ASSOC 01/14		SOCCER ASSOCIATION	76.03			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		SOCCER ASSOCIATION		10 55200-02-21000	Water and Sewer	76.03
=== VENDOR TOTALS ===			1,398.94			
01-000694 MERRILL YOUTH HOCKEY						
I-SANTA/BRKFST		BREAKFAST WITH SANTA	198.92			
12/30/2013	1	DUE: 12/30/2013 DISC: 12/30/2013		1099: N		
		BREAKFAST WITH SANTA		10 45400-46735	Multi-Purpose (Smith Ctr	198.92
=== VENDOR TOTALS ===			198.92			
01-003053 PERRY'S GLASS & MIRRORS						
I-12/19/13		TEMPERED GLASS	360.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		TEMPERED GLASS		10 55400-03-50000	Repair/Maint. Supplies	360.00
=== VENDOR TOTALS ===			360.00			
01-002488 SUNRISE BROADCASTING						
I-SPIRITOFCHRISTMAS		SUNRISE BROADCASTING	149.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		SUNRISE BROADCASTING		10 55400-03-41000	Public Relations/Marketi	149.00
=== VENDOR TOTALS ===			149.00			
01-000802 WPRA						
I-556-14		2014 GROUP AGENCY MEMBERSHIP	125.00			
12/31/2013	1	DUE: 12/31/2013 DISC: 12/31/2013		1099: N		
		2014 GROUP AGENCY MEMBERSHIP		10 55200-03-32000	Education & Conference	125.00
=== VENDOR TOTALS ===			125.00			
=== PACKET TOTALS ===			2,696.09			

PACKET: 05322 PARK & REC 12/30/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 2,696.09
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 2,696.09

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM			GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
	2013	10 -21-0000	Accounts Payable Control	2,696.09-*					
		10 -45400-46735	*NON-EXPENSE	397.84	90,000-	34,419.54-			
		10 -55200-02-15000	Contract Services	45.00	12,500	8,027.75	298,253	17,502.08	
		10 -55200-02-21000	Water and Sewer	719.48	6,500	1,538.80- Y	298,253	16,827.60	
		10 -55200-03-32000	Education & Conference	125.00	1,250	935.00	298,253	17,422.08	
		10 -55300-03-41500	Self & Non-Support-Expen	138.25	31,000	4,699.34- Y	218,575	14,165.74-	
		10 -55400-02-21000	Water and Sewer	679.46	2,600	188.08- Y	156,111	40,427.91	
		10 -55400-03-41000	Public Relations/Marketi	149.00	17,500	5,134.45	156,111	40,958.37	
		10 -55400-03-50000	Repair/Maint. Supplies	360.00	10,500	5,086.38	156,111	40,747.37	
		10 -55400-03-51500	Ice Machine Supplies	82.06	4,500	1,948.71	156,111	41,025.31	
		99 -14-0010	Due from General Fund	2,696.09 *					
			** 2013 YEAR TOTALS	2,696.09					

12/31/2013 9:41 AM

A/P Regular Open Item Register

PAGE: 4

PACKET: 05322 PARK & REC 12/30/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	12/2013	2,696.09

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05296 PARK & REC 12/15/13
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000972 ARBOR DAY FOUNDATION						
I-2014 ARBOR DAY		ARBOR DAY FOUNDATION	15.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		ARBOR DAY FOUNDATION		10 55200-03-32000	Education & Conference	15.00
=== VENDOR TOTALS ===			15.00			
01-000038 ATCO INTERNATIONAL						
I-10392022		CENTURION I	133.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		CENTURION I		10 55400-03-50000	Repair/Maint. Supplies	133.00
=== VENDOR TOTALS ===			133.00			
01-002088 BOB'S WEST 64						
I-18063		2 WHEEL ALIGNMENT	63.55			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		2 WHEEL ALIGNMENT		10 55200-03-50000	Repair/Maintenance Suppl	63.55
=== VENDOR TOTALS ===			63.55			
01-000069 BRANDT EXTINGUISHERS						
I-007847		YEARLY INSPECTIONS/MAINT/RECH	210.50			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		YEARLY INSPECTIONS/MAINT/RECHA		10 55400-03-50000	Repair/Maint. Supplies	210.50
=== VENDOR TOTALS ===			210.50			
01-000116 CTL COMPANY, INC.						
I-184360-00		TOILET TISSUE/TOWELS	297.45			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		TOILET TISSUE/TOWELS		10 55400-03-50000	Repair/Maint. Supplies	297.45
=== VENDOR TOTALS ===			297.45			
01-000236 G & K SERVICES						
I-1016817445		UNIFORMS	47.77			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	47.77
I-1016820379		UNIFORMS	47.77			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	47.77

PACKET: 05296 PARK & REC 12/15/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000236 G & K SERVICES (** CONTINUED **)						
I-1016823330		UNIFORMS	50.36			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	50.36

I-1016826270		MATERIALS	216.06			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		MATERIALS		10 55400-02-23250	Cleaning - Mats/Rugs, Et	216.06

I-1016826281		UNIFORMS	48.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		UNIFORMS		10 55200-03-46000	Uniform Services	48.00
		=== VENDOR TOTALS ===	409.96			

01-001967 GREEN LAWN UNDERGROUND SPRINKL						
I-13-11870		BROADLEAF WEED CONTROL W/SURG	2,812.50			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		BROADLEAF WEED CONTROL W/SURGE		10 55200-08-91225	Weed Control	2,812.50

I-13-11871		REPLACE I25 ROTOR/ROTOR	337.50			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		REPLACE I25 ROTOR/ROTOR		10 55200-02-15000	Contract Services	337.50
		=== VENDOR TOTALS ===	3,150.00			

01-001107 LINCOLN COUNTY LANDFILL						
I-8975		GARBAGE	108.70			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		GARBAGE		10 55200-08-91000	Park Improvements	108.70
		=== VENDOR TOTALS ===	108.70			

01-000041 MERRILL ACE HARDWARE						
I-121084/1		ANIT-SEIZE/CABLE TIES	12.98			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		ANIT-SEIZE/CABLE TIES		10 55200-03-40000	Operating Supplies	12.98
		=== VENDOR TOTALS ===	12.98			

PACKET: 05296 PARK & REC 12/15/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000515 MERRILL HOUSE OF MUSIC						
I-9983251347		ANTENNA POLE/CONDUIT INSTALL	967.80			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		ANTENNA POLE/CONDUIT INSTALL		10 55400-08-82000	MARC/Smith Improvements	967.80
=== VENDOR TOTALS ===			967.80			
01-001089 MERRILL SHEET METAL WORKS, INC						
I-12013		TROUBLESHOOT SPACE HEATER	172.84			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		TROUBLESHOOT SPACE HEATER		10 55200-02-15000	Contract Services	172.84
=== VENDOR TOTALS ===			172.84			
01-003053 PERRY'S GLASS & MIRRORS						
I-12/06/13		TEMPERED GLASS	480.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		TEMPERED GLASS		10 55400-03-50000	Repair/Maint. Supplies	480.00
=== VENDOR TOTALS ===			480.00			
01-000080 QUICKSILVER BROADCASTING LLC						
I-13110188		COACHES CORNER	246.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		COACHES CORNER		10 55400-03-41000	Public Relations/Marketi	246.00
=== VENDOR TOTALS ===			246.00			
01-002834 T & P SALES & SERVICE						
I-02272		FORKLIFT LP	108.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		FORKLIFT LP		10 55400-03-51500	Ice Machine Supplies	108.00
I-02301		LP TANK FILL	56.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		LP TANK FILL		10 55400-03-51500	Ice Machine Supplies	56.00
I-02324		LP FILL/TOP OFF	56.50			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		LP FILL/TOP OFF		10 55400-03-51500	Ice Machine Supplies	56.50
I-02347		FORKLIFT LP	52.00			
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N		
		FORKLIFT LP		10 55400-03-51500	Ice Machine Supplies	52.00

PACKET: 05296 PARK & REC 12/15/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-002834 T & P SALES & SERVICE (** CONTINUED **)							
I-02360		FORKLIFT LP	30.00				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		FORKLIFT LP		10 55400-03-51500	Ice Machine Supplies		30.00
I-120273/1		BATTERY/AIR FILTER	7.98				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		BATTERY/AIR FILTER		10 55400-03-50000	Repair/Maint. Supplies		7.98
I-120343/1		MOUSE TRAP	2.98				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		MOUSE TRAP		10 55200-03-40000	Operating Supplies		2.98
I-120745/1		WET/DRY VAC	31.99				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		WET/DRY VAC		10 55400-03-40000	Operating Supplies		31.99
=== VENDOR TOTALS ===			345.45				
01-000266 TRANTOW DO IT CENTER							
I-429729		CHISEL BLADE	24.95				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		CHISEL BLADE		10 55200-03-40000	Operating Supplies		24.95
I-430197		THROTTLE CABLE	10.52				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		THROTTLE CABLE		10 55200-03-50000	Repair/Maintenance Suppl		10.52
=== VENDOR TOTALS ===			35.47				
01-001083 WI ARBORIST ASSOCIATION							
I-2014		2014 MEMBER DUES	40.00				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		2014 MEMBER DUES		10 55200-03-32000	Education & Conference		40.00
=== VENDOR TOTALS ===			40.00				
01-000494 DOUGLAS C. WILLIAMS							
I-SANTA 2013		BREAKFAST WITH SANTA	175.00				
12/15/2013	1	DUE: 12/15/2013 DISC: 12/15/2013		1099: N			
		BREAKFAST WITH SANTA		10 55300-03-41500	Self & Non-Support-Expen		175.00
=== VENDOR TOTALS ===			175.00				
=== PACKET TOTALS ===			6,863.70				

PACKET: 05296 PARK & REC 12/15/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

**** T O T A L S ****

INVOICE TOTALS 6,863.70
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 6,863.70

**** G/L ACCOUNT TOTALS ****

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	2013	10 -21-0000	Accounts Payable Control	6,863.70*				
		10 -55200-02-15000	Contract Services	510.34	12,500	8,072.75	298,253	30,612.87
		10 -55200-03-32000	Education & Conference	55.00	1,250	1,060.00	298,253	31,068.21
		10 -55200-03-40000	Operating Supplies	40.91	10,000	5,198.72	298,253	31,082.30
		10 -55200-03-46000	Uniform Services	193.90	1,250	1,005.72- Y	298,253	30,929.31
		10 -55200-03-50000	Repair/Maintenance Suppl	74.07	11,000	2,680.26- Y	298,253	31,049.14
		10 -55200-08-91000	Park Improvements	108.70	13,000	2,530.53- Y	298,253	31,014.51
		10 -55200-08-91225	Weed Control	2,812.50	3,000	187.50	298,253	28,310.71
		10 -55300-03-41500	Self & Non-Support-Expen	175.00	31,000	4,561.09- Y	218,575	8,108.91-
		10 -55400-02-23250	Cleaning - Mats/Rugs, Et	216.06	2,750	275.12	156,111	46,892.38
		10 -55400-03-40000	Operating Supplies	31.99	3,000	1,085.65	156,111	47,076.45
		10 -55400-03-41000	Public Relations/Marketi	246.00	17,500	5,474.25	156,111	46,862.44
		10 -55400-03-50000	Repair/Maint. Supplies	1,128.93	10,500	5,440.78	156,111	45,979.51
		10 -55400-03-51500	Ice Machine Supplies	302.50	4,500	2,030.77	156,111	46,805.94
		10 -55400-08-82000	MARC/Smith Improvements	967.80	4,000	1,634.53	156,111	46,140.64
		99 -14-0010	Due from General Fund	6,863.70 *				
			** 2013 YEAR TOTALS	6,863.70				

12/11/2013 4:27 PM

A/P Regular Open Item Register

PAGE: 6

PACKET: 05296 PARK & REC 12/15/13

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	12/2013	6,863.70

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Don

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: 715-849-5510 Fax: 715-849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

Meeting #1 Notes

Merrill Bicycle & Pedestrian Advisory Group

Merrill plans and maps that have bike and/or pedestrian facility ideas in them:

- River Bend Trail
- Park City Pathways
- 2010 Bike Route designation effort
- Merrill Eastside Waterfront Initiative
- Merrill Outdoor Recreation Plan 2013-2018
- Merrill Comprehensive Plan 2007-2027

What is happening now or what do you want this plan to do?

- Downtown is not safe for unsupervised children to bike.
- Bike use is for transportation AND for recreation. Many people view biking as for recreation only, or if a driver's license is suspended.
- Organize a fun ride to get people interested in biking and to develop their skills. ("Share and Be Aware" ambassadors from Bike Fed of WI)
- Biking is for more people than just a group of dedicated individuals.
- Bicyclists need to follow the rules.
- Educate bicyclists and drivers about where bikes are allowed.
- Connect City Forest with Merrill by a bike route.
- Walking is questionable (not safe) in some neighborhoods.
- Sidewalks do not exist on Riverside Avenue.
- Walking wayfinding and general wayfinding (for drivers) are needed.

This plan will be organized by:

1. Reviewing other plans and laws that affect walking and bicycling;
2. Inventorying crashes, bicycle use, and roadway conditions;
3. Asking the public about their needs for walking and bicycling;
4. Making recommendations to improve infrastructure and encourage safe travel behaviors.

Merrill Bicycle & Pedestrian Plan Website:
<http://www.ncwrpc.org/lincoln/merrill-bicycle/index.html>

The City of Merrill is soliciting proposals from qualified persons or organizations interested in managing the Concession for the Smith Center, currently known as The Merrill Area Recreation Complex (MARC).

Bidder must meet the following qualifications for its proposal to be considered:

1. Submit a business plan.
2. If a corporation, the Board of Directors listing.
3. A list of references or a list of successful management ventures.
4. Proof of ability to perform the contract.
5. Proof of insurance acceptable to the City of Merrill.

The Concessionaire.

- a. Contract will be limited to inside of the Smith Center building with Concessionaire renting space from the Smith Center.
- b. Obtain a Beer and Liquor license to be utilized at all events, except for MAPS or children's events.
- c. Control their own inventory.
- d. Responsible for meeting all state health codes and inspections, where/when applicable, as it relates to the concession area, which includes day-to-day cleanliness.

City

- A Reserves the right to sell concessions/beverages at special events as determined by the City.
- B Renters have the right to arrange for catering service or to bring in food and beverages for their Events.

Questions about the RFP can be submitted to Dan Wendorf, Parks and Recreation Director.

Bidder must submit ___ copies of the proposal to _____ by _____
RFP's are due by _____ at City Hall

Wisconsin's Pedestrian and Bike Accommodation Law

SS 84.01(35)

Complete Streets

COMPLETESTREETS



SS 84.01(35)

(35) (a) In this subsection:

1. "Bikeway" has the meaning given in s. 84.60 (1) (a).
2. "Pedestrian way" has the meaning given in s. 346.02 (8)

(a).

(b) Except as provided in par. (c), and notwithstanding any other provision of this chapter or ch. 82, 83, or 85, the department shall ensure that bikeways and pedestrian ways are established in all new highway construction and reconstruction projects funded in whole or in part from state funds or federal funds appropriated under s. 20.395 or 20.866.

(c) The department shall promulgate rules identifying exceptions to the requirement under par. (b), but these rules may provide for an exception only if any of the following apply:

1. Bicyclists or pedestrians are prohibited by law from using the highway that is the subject of the project.
2. The cost of establishing bikeways or pedestrian ways would be excessively disproportionate to the need or probable use of the bikeways or pedestrian ways. For purposes of this subdivision, cost is excessively disproportionate if it exceeds 20 percent of the total project cost. The rules may not allow an exception under this subdivision to be applied unless the secretary of transportation, or a designee of the secretary who has knowledge of the purpose and value of bicycle and pedestrian accommodations, reviews the applicability of the exception under this subdivision to the particular project at issue.
3. Establishing bikeways or pedestrian ways would have excessive negative impacts in a constrained environment.
4. There is an absence of need for the bikeways or pedestrian ways, as indicated by sparsity of population, traffic volume, or other factors.
5. The community where pedestrian ways are to be located refuses to accept an agreement to maintain them.

History: 1971 c. 40, 125; 1973 c. 12; 1973 c. 243 s. 82; 1975 c. 189; 1977 c. 29 ss. 918 to 924, 1654 (1), (8) (a), (f), 1656 (43); 1977 c. 190, 272; 1979 c. 221, 314; 1981 c. 346 s. 38; 1983 a. 27, 130; 1985 a. 29, 300; 1987 a. 27; 1989 a. 31, 125, 345; 1993 a. 246; 1995 a. 225, 338; 1997 a. 27, 106; 1999 a. 9; 2001 a. 16; 2005 a. 25, 89, 392, 410; 2007 a. 20, 97, 125; 2009 a. 28.

- Approved in June 2009 as Act 28
- Consistent with United States Department of Transportation Policy Statement on Bicycle and Pedestrian Accommodation Regulations
- Recommendations Signed in 2001 and reaffirmed March 11, 2010
- Similar to "Complete Streets" legislation being enacted throughout the nation
- Trans 75 to expound on exceptions

SS 84.01(35)

(35) (a) In this subsection:

1. "Bikeway" has the meaning given in s. 84.60 (1) (a).
2. "Pedestrian way" has the meaning given in s. 346.02 (8) (a).

(b) Except as provided in par. (c), and notwithstanding any other provision of this chapter or ch. 82, 83, or 85, the department shall ensure that bikeways and pedestrian ways are established in all new highway construction and reconstruction projects funded in whole or in part from state funds or federal funds appropriated under s. 20.395 or 20.866.

(c) The department shall promulgate rules identifying exceptions to the requirement under par. (b), but these rules may provide for an exception only if any of the following apply:

1. Bicyclists or pedestrians are prohibited by law from using the highway that is the subject of the project.
2. The cost of establishing bikeways or pedestrian ways would be excessively disproportionate to the need or probable use of the bikeways or pedestrian ways. For purposes of this subdivision, cost is excessively disproportionate if it exceeds 20 percent of the total project cost. The rules may not allow an exception under this subdivision to be applied unless the secretary of transportation, or a designee of the secretary who has knowledge of the purpose and value of bicycle and pedestrian accommodations, reviews the applicability of the exception under this subdivision to the particular project at issue.
3. Establishing bikeways or pedestrian ways would have excessive negative impacts in a constrained environment.
4. There is an absence of need for the bikeways or pedestrian ways, as indicated by sparsity of population, traffic volume, or other factors.
5. The community where pedestrian ways are to be located refuses to accept an agreement to maintain them.

History: 1971 c. 40, 125; 1973 c. 12; 1973 c. 243 s. 82; 1975 c. 189; 1977 c. 29 ss. 918 to 924, 1654 (1), (8) (a), (f), 1656 (43); 1977 c. 190, 272; 1979 c. 221, 314; 1981 c. 346 s. 38; 1983 a. 27, 130; 1985 a. 29, 300; 1987 a. 27; 1989 a. 31, 125, 345; 1993 a. 246; 1995 a. 225, 338; 1997 a. 27, 106; 1999 a. 9; 2001 a. 16; 2005 a. 25, 89, 392, 410; 2007 a. 20, 97, 125; 2009 a. 28.

Intent of the State Law

Exceptions to State Law



COMPLETESTREETS

The State Law

(35) (a) In this subsection:

1. "Bikeway" has the meaning given in s. 84.60 (1) (a).
2. "Pedestrian way" has the meaning given in s. 346.02 (8) (a).

(b) Except as provided in par. (c), and notwithstanding any other provision of this chapter or ch. 82, 83, or 85, the department shall ensure that bikeways and pedestrian ways are established in all new highway construction and reconstruction projects funded in whole or in part from state funds or federal funds appropriated under s. 20.395 or 20.866.

(c) The department shall promulgate rules identifying exceptions to the requirement under par. (b), but these rules may provide for an exception only if any of the following apply:

1. Bicyclists or pedestrians are prohibited by law from using the highway that is the subject of the project.
2. The cost of establishing bikeways or pedestrian ways would be excessively disproportionate to the need or probable use of the bikeways or pedestrian ways. For purposes of this subdivision, cost is excessively disproportionate if it exceeds 20 percent of the total project cost. The rules may not allow an exception under this subdivision to be applied unless the secretary of transportation, or a designee of the secretary who has knowledge of the purpose and value of bicycle and pedestrian accommodations, reviews the applicability of the exception under this subdivision to the particular project at issue.
3. Establishing bikeways or pedestrian ways would have excessive negative impacts in a constrained environment.
4. There is an absence of need for the bikeways or pedestrian ways, as indicated by sparsity of population, traffic volume, or other factors.
5. The community where pedestrian ways are to be located refuses to accept an agreement to maintain them.

History: 1971 c. 40, 125; 1973 c. 12; 1973 c. 243 s. 82; 1975 c. 189; 1977 c. 29 ss. 918 to 924, 1654 (1), (8) (a), (f), 1656 (43); 1977 c. 190, 272; 1979 c. 221, 314; 1981 c. 346 s. 38; 1983 a. 27, 130; 1985 a. 29, 300; 1987 a. 27; 1989 a. 31, 125, 345; 1993 a. 246; 1995 a. 225, 338; 1997 a. 27, 106; 1999 a. 9; 2001 a. 16; 2005 a. 25, 89, 392, 410; 2007 a. 20, 97, 125; 2009 a. 28.

*...the department shall ensure that **bikeways** and **pedestrian ways** are established in all new highway **construction** and **reconstruction** projects funded in whole or in part from state funds or federal funds . . .*

COMPLETESTREETS



What is a complete street?

Complete streets are roadways designed and operated to enable safe, convenient, and comfortable access and travel for all users. Pedestrians, bicyclists, motorists and public transport users of all ages and abilities are able to safely and comfortably move along and across a complete street



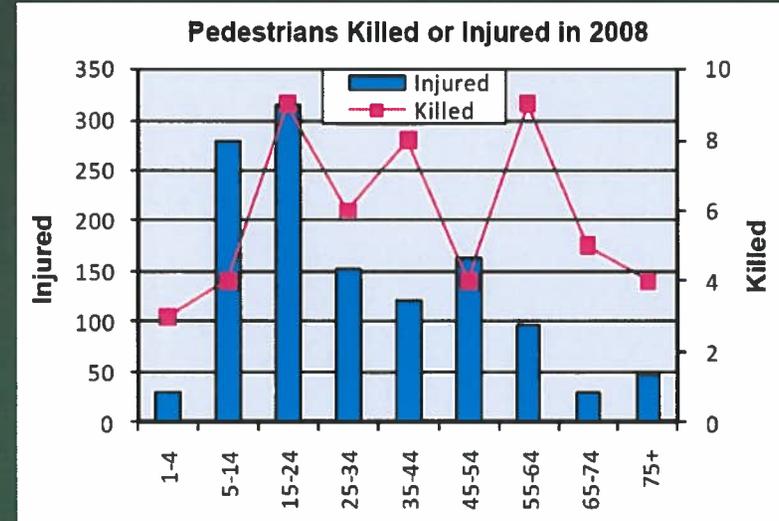
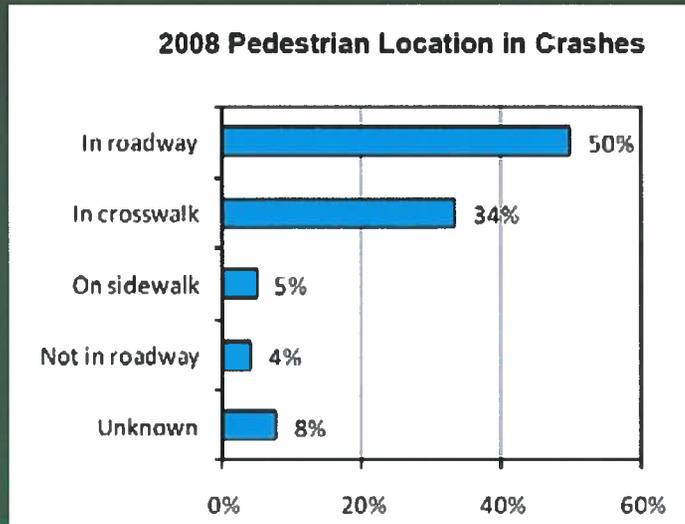
Trans 75

75.02 (4) The department **shall refuse to provide any state funds or federal funds** appropriated under s. 20.395 or 20.866, Stats., for any highway construction or reconstruction project that does not include bikeways and sidewalks required under s. 84.01(35) and not excepted by this chapter. If an authority determines to omit any bikeway or sidewalk under this chapter, the department may request from the authority a written justification for the omission and shall deny state funds or federal funds appropriated under s. 20.395 or 20.866, Stats., for the project if the department determines the omission is not justified under this chapter.

COMPLETESTREETS



Safety - Peds



<http://www-nrd.nhtsa.dot.gov/Pubs/811163.pdf>

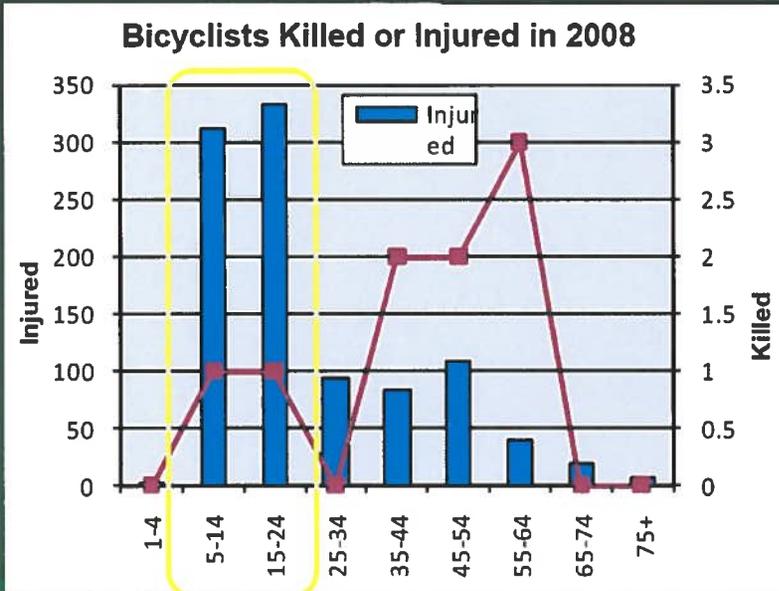
Encourage Alternate Modes

- 1295 crashes involved a pedestrian in 2008
 - 1234 injured
 - 52 killed
- Designing for pedestrian travel can reduce pedestrian risk by 28%

www.completestreets.org



Safety



http://thefloridafirm.blogspot.com/2008_05_01_archive.html



Encourage Alternate Modes

- 1056 crashes involving cyclist in 2008
 - 1007 injured
 - 9 killed
- US ped/cyclist death rates are 2 to 6 times higher than Germany and Netherlands
- Well designed bicycle-specific infrastructure reduces injury and crash risk. On-road bike lanes reduce injury and crash risks by 50%

COMPLETE STREETS



Equity and Choice



Foster Equity



- Access is a fundamental need – regardless of volume
- 1/3 of population does not have access to a motor vehicle
 - Children
 - Elderly
 - Economically disadvantaged
 - Disabled
 - Those unable to drive
- Mode choice

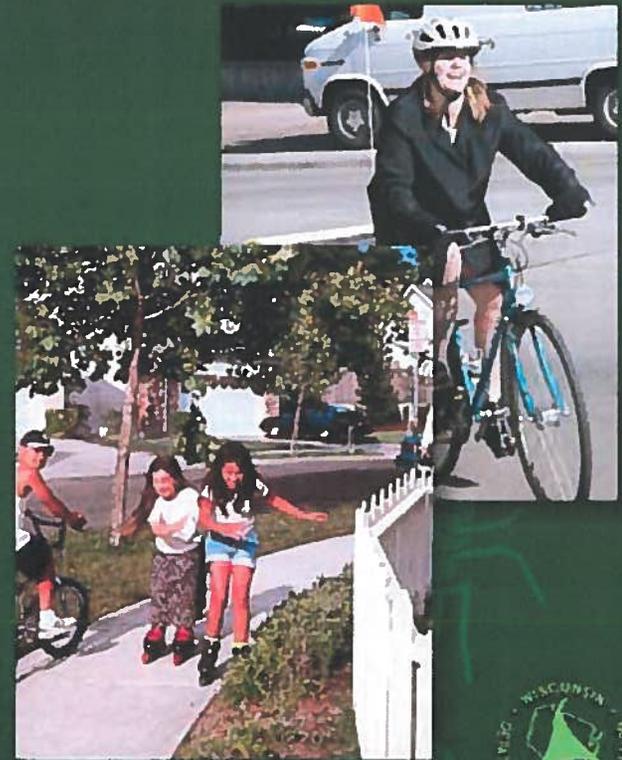
COMPLETE STREETS



Why?

Ped/ Bike Accommodations:

- Foster Transportation Equity
- Encourage Modes the State Wants to Promote
 - Transportation Economics
 - Health
 - Environment
 - Efficiency
- Contribute to Quality of Life
 - Community Desires
- Provide Benefits to Motorized Traffic





Concept A

- Leisure Pool
- Splash Pad
- Slide Complex
- Drop Slide/3M Board
- 1-m Diving Board
- Water Play Features
- 5,500 s.f. Building

Water S.F. = 11,200 Bather Load/Occupants = 550

Stange Park = \$7,230,725 MARC = \$6,036,350 Difference=\$ 1,194,375

Concept B

- Leisure Pool
- Slide Complex
- Drop Slide/3M Board
- 1-m Diving Board
- Water Play Features
- 3,400 s.f. Building

Water S.F. = 5,000 Bather Load/Occupants = 250

Stange Park = \$4,259,725 MARC = \$3,604,475 Difference=\$ 655,250

Concept C (Hybrid of Concept A and B)

- Leisure Pool
- Slide Complex
- Drop Slide/3M Board
- 1-m Diving Board
- Water Play Features
- Future Splash Pad
- 4,000 s.f. Building

Water S.F. = 6,000 Bather Load/Occupants = 300

Stange Park = \$5,076,550 MARC = \$4,117,100 Difference=\$ 959,450

Sustainability Technology at Stange Park = 5% (limited by existing site)

Sustainability Technology at MARC = 15%

Sustainability Goals

The Design Team will develop a planning group with the Owner Representative to integrate design concepts that will identify methods, specify materials, and specify mechanical systems and equipment that will contribute to the sustainable goals of the project while comparing the life cycle costs. New building and pool operation technologies will be applied to increase energy efficiency, improved occupant environment and the reduced cost of operation.

Building

- Building orientation
- Roof overhangs for shading
- High performance glazing
- Solar tube lighting
- Daylighting techniques
- Solar reflective cool roof
- Compact fluorescent lighting and LED lighting
- Occupancy sensor light switches
- Renewable flooring materials
- Low-flow plumbing fixtures
- Automatic flush valves

Mechanical Systems – Renewable Energy

- Photovoltaic (PV) lighting
- Solar water heating
- Ground-source heat pumps

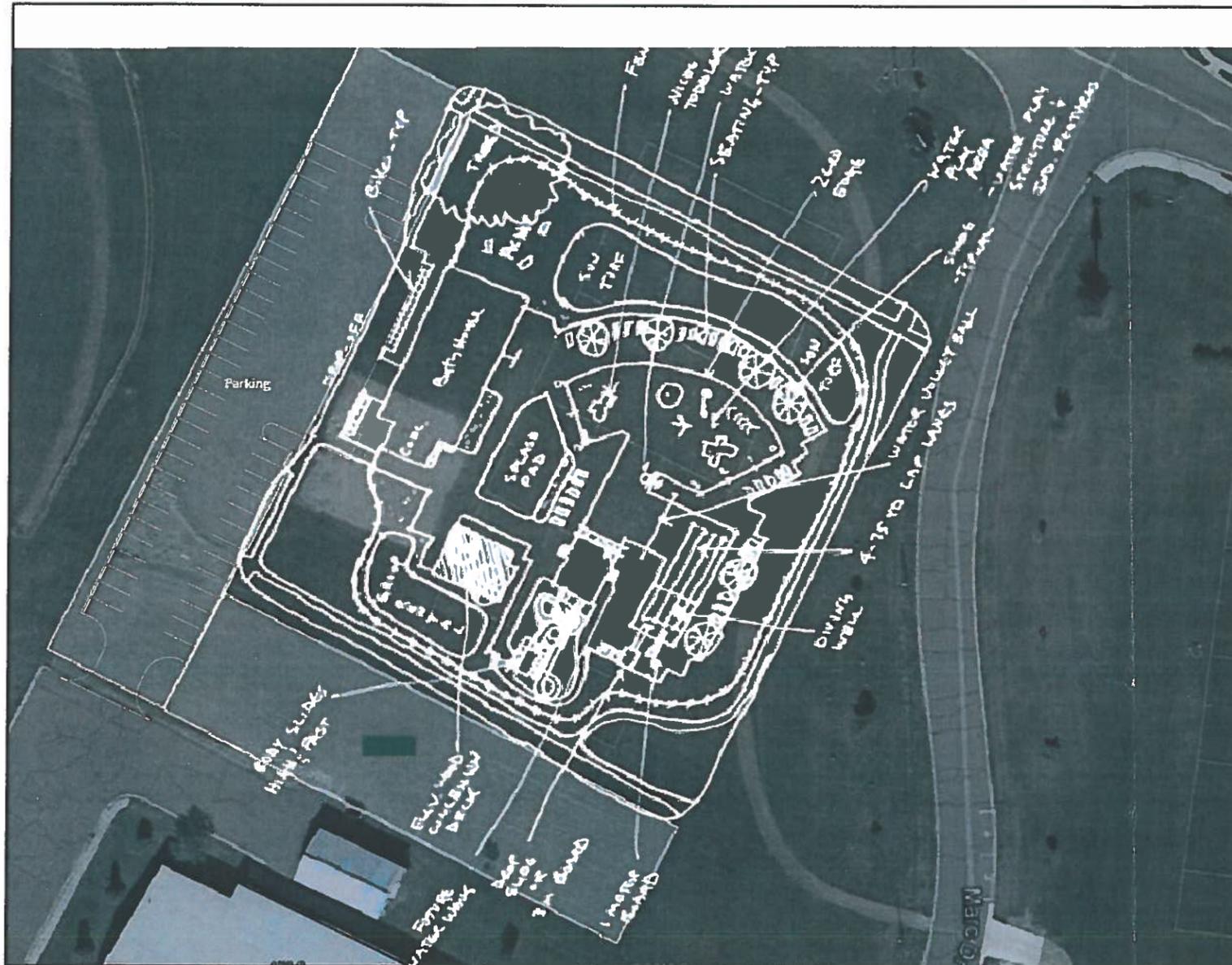
Site

- 'Dark Sky' compliant exterior site lights
- Rain Gardens
- Rainwater Cisterns for irrigation
- Permeable surfaces
- Solar reflective paving
- Native species plantings
- Recycled paving materials

Pool Equipment

- Regenerative media filter
- Variable frequency drives (VFDs) for pumps
- Premium efficiency motors
- Automatic chemical controllers
- LED underwater lighting
- User activated and timer controlled water play
- Recycled concrete as aggregate in concrete mixes
- Recycled plastic, etc. for benches and water play features

MERRILL POOL CONCEPT 'A' AT MARC



City of Merrill, WI

Concept A Plan Cost Estimate
New Aquatic Facility @ MARC
February 5, 2014



Item	Units	Quantity	Unit Price	Cost	Totals
A. Aquatic Facilities (Stantec)					
1 Leisure Pool	sq. ft.	11,200	\$155	\$1,736,000	
2 Splash Pad	lump sum	1	\$250,000	\$250,000	
3 Slide Complex	lump sum	1	\$350,000	\$350,000	
4 Drop Slide/3M Board	lump sum	1	\$85,000	\$85,000	
5 1-m Diving Board	lump sum	1	\$20,000	\$20,000	
6 Water Play Features	lump sum	1	\$150,000	\$150,000	
					\$2,591,000
B. Pool Site Development					
1 Excavation (cut and fill on-site) Topsoil Stripping and Placement, Granular Fill	lump sum	1	\$125,000	\$125,000	
2 Site Prep	lump sum	1		\$59,200	
3 Silt Fence	lin. ft.	1,200	\$3.50	\$4,200	
4 Perimeter Fencing (vinyl coated)	lin. ft.	400	\$45	\$18,000	
5 High Wind Engineered Perimeter Fencing (vinyl coated)	lin. ft.	500	\$75	\$37,500	
					\$788,700
C. Site Development					
1 Site Development, Utilities, Accessibility	lump sum	1			
					\$271,550
D. Building					
1 Bathhouse/Staff/Concession/Mechanical Building	sq. ft.	5,500	\$160	\$880,000	
					\$880,000
Subtotal					\$4,531,250
15% Contingency					\$679,700
Estimated Construction Cost					\$5,210,950
Soft Costs (Soil Borings and Construction Testing, Design and Bidding Fees, Construction Administration, Special Inspections, Permits) (12%)					\$625,400
Subtotal					\$5,836,350
Owner Direct Purchase Items (Allowance)					\$200,000
Total Estimated Aquatic Center Cost					\$6,036,350

E. Sustainability Technology
15% Increase for budgeting

\$781,643

CITY OF MERRILL
5 FEBRUARY 2014



MERRILL POOL CONCEPT 'C' AT STANGE



City of Merrill, WI

Concept C Plan Cost Estimate
New Aquatic Facility @ Stange Park
 February 5, 2014



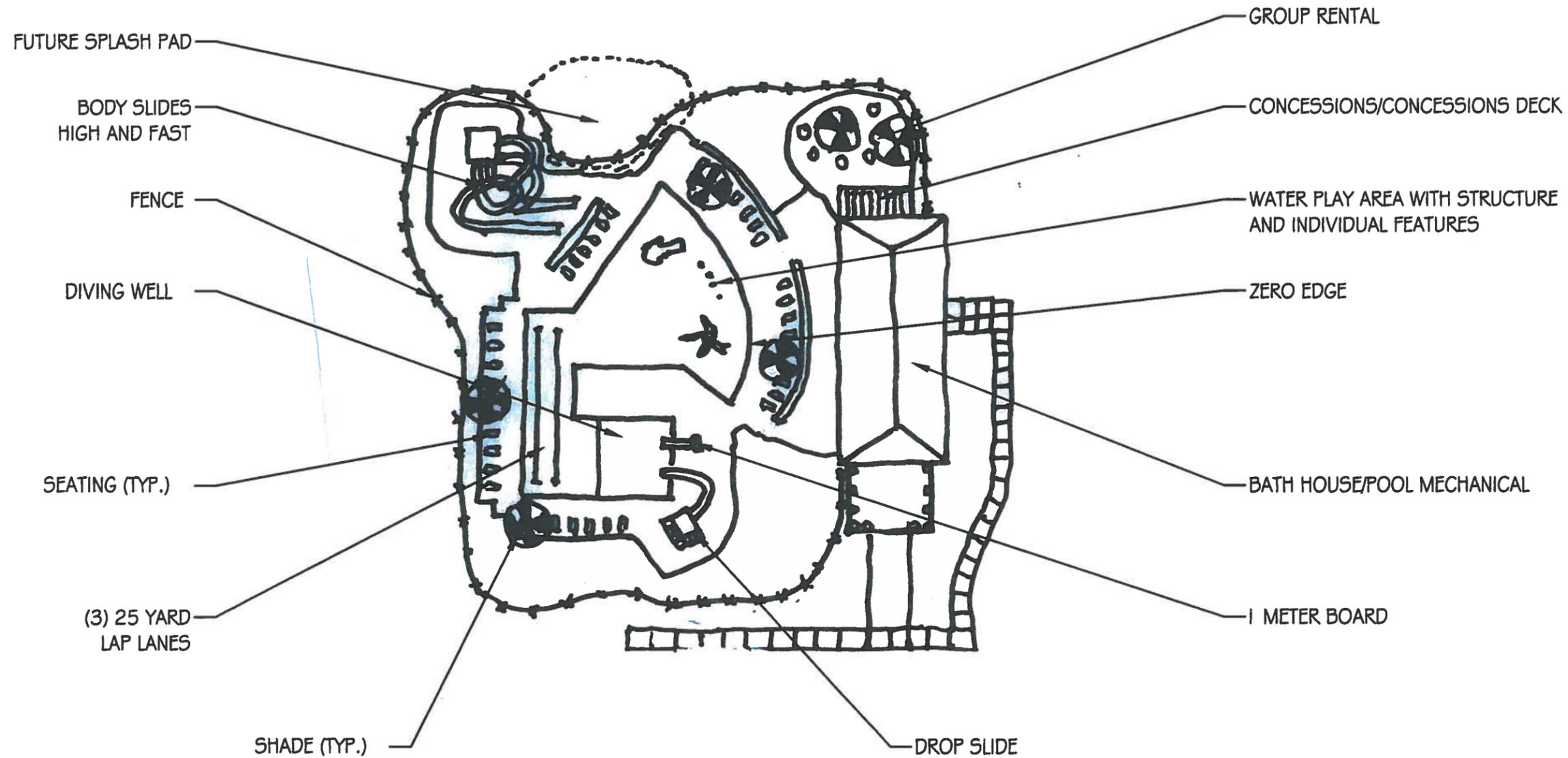
Item	Units	Quantity	Unit Price	Cost	Totals
A. Aquatic Facilities (Stantec)					
1 Leisure Pool	sq. ft.	6,000	\$195	\$1,170,000	
2 Future Splash Pad	lump sum	0	\$250,000	\$0	
2 Slide Complex	lump sum	1	\$350,000	\$350,000	
3 Drop Slide/3M Board	lump sum	1	\$85,000	\$85,000	
4 1-m Diving Board	lump sum	1	\$20,000	\$20,000	
5 Water Play Features	lump sum	1	\$100,000	\$100,000	
					\$1,725,000
B. Pool Site Development					
1 Excavation (cut and fill on-site) Topsoil Stripping and Placement, Granular Fill	lump sum	1	\$125,000	\$125,000	
2 Site Prep	lump sum	1		\$59,200	
3 Pool Deck Construction and Infrastructure	lump sum	1		\$429,750	
4 Perimeter Fencing (vinyl coated)	lin. ft.	750	\$45	\$33,750	
					\$647,700
C. Site Development					
1 Site Development, Utilities, Accessibility	lump sum	1			
					\$578,850
D. Building					
1 Bathhouse/Staff/Concession/Mechanical Building	sq. ft. TBD	4,000	\$200	\$800,000	
					\$800,000
Subtotal					\$3,751,550
15% Contingency					\$562,800
Estimated Construction Cost					\$4,314,350
Soft Costs (Soil Borings and Construction Testing, Design and Bidding Fees, Construction Administration, Special Inspections, Permits) (15%)					\$647,200
Subtotal					\$4,961,550
Owner Direct Purchase Items (Allowance)					\$115,000
Total Estimated Aquatic Center Cost					\$5,076,550

E. Sustainability Technology
 5% Increase for budgeting (limited with the existing site) **\$215,718**

CITY OF MERRILL
 5 FEBRUARY 2014



MERRILL POOL



Option C

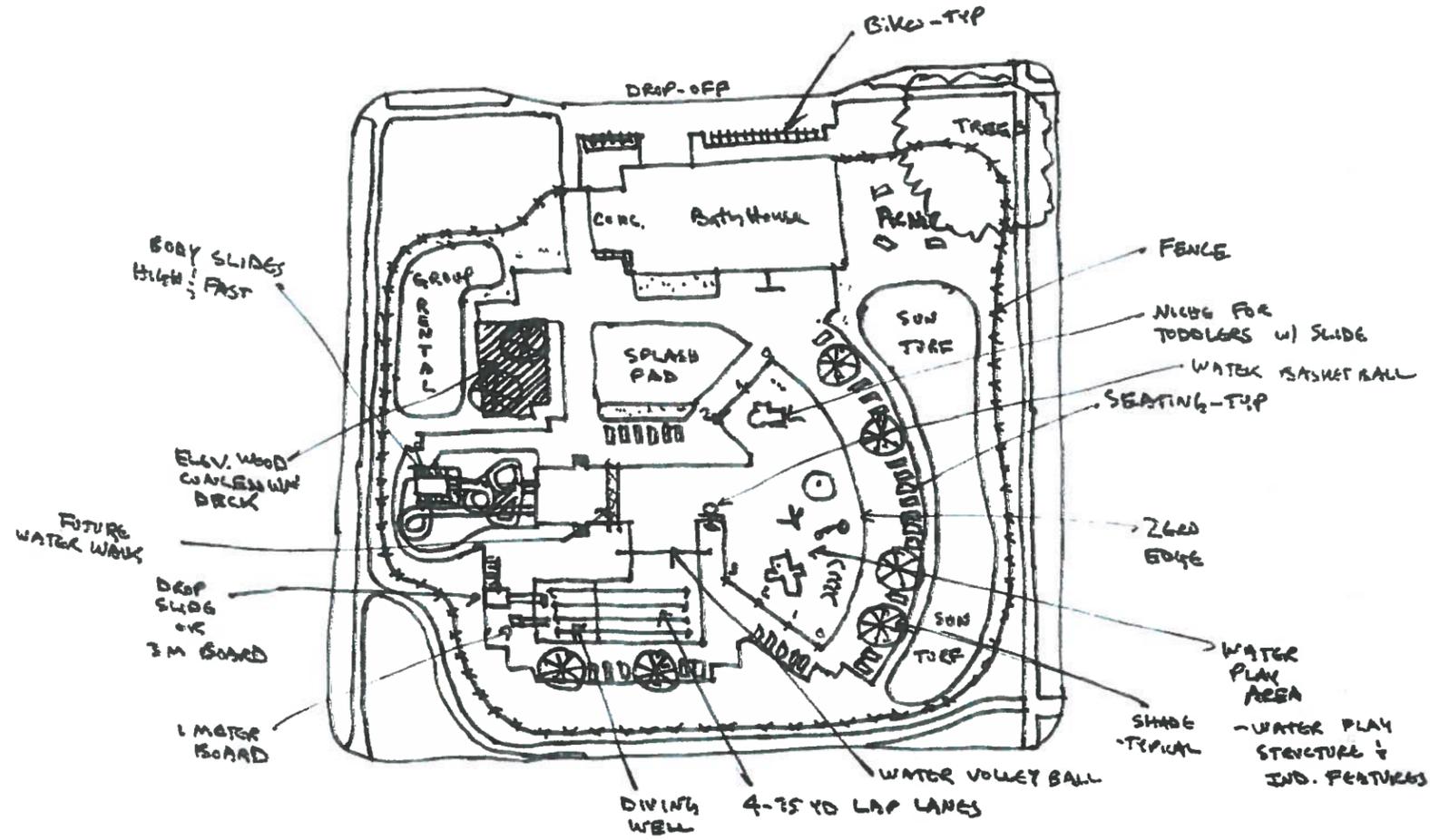
BATHER LOAD: APPROX. 300

SQ. FOOTAGE OF WATER: 6,000

CITY OF MERRILL
5 FEBRUARY 2014



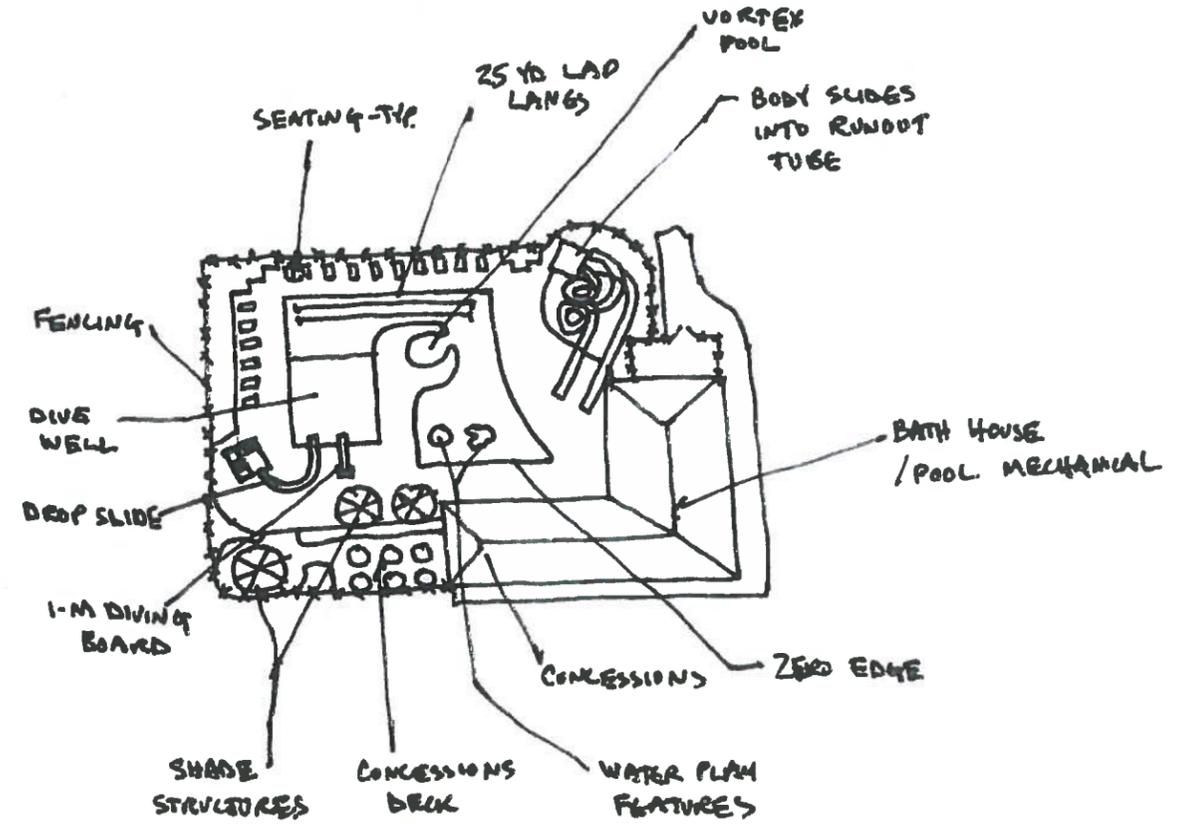
MERRILL POOL



Option A

BATHER LOAD: APPROX. 550

SQ. FOOTAGE OF WATER: 11,200



Option B

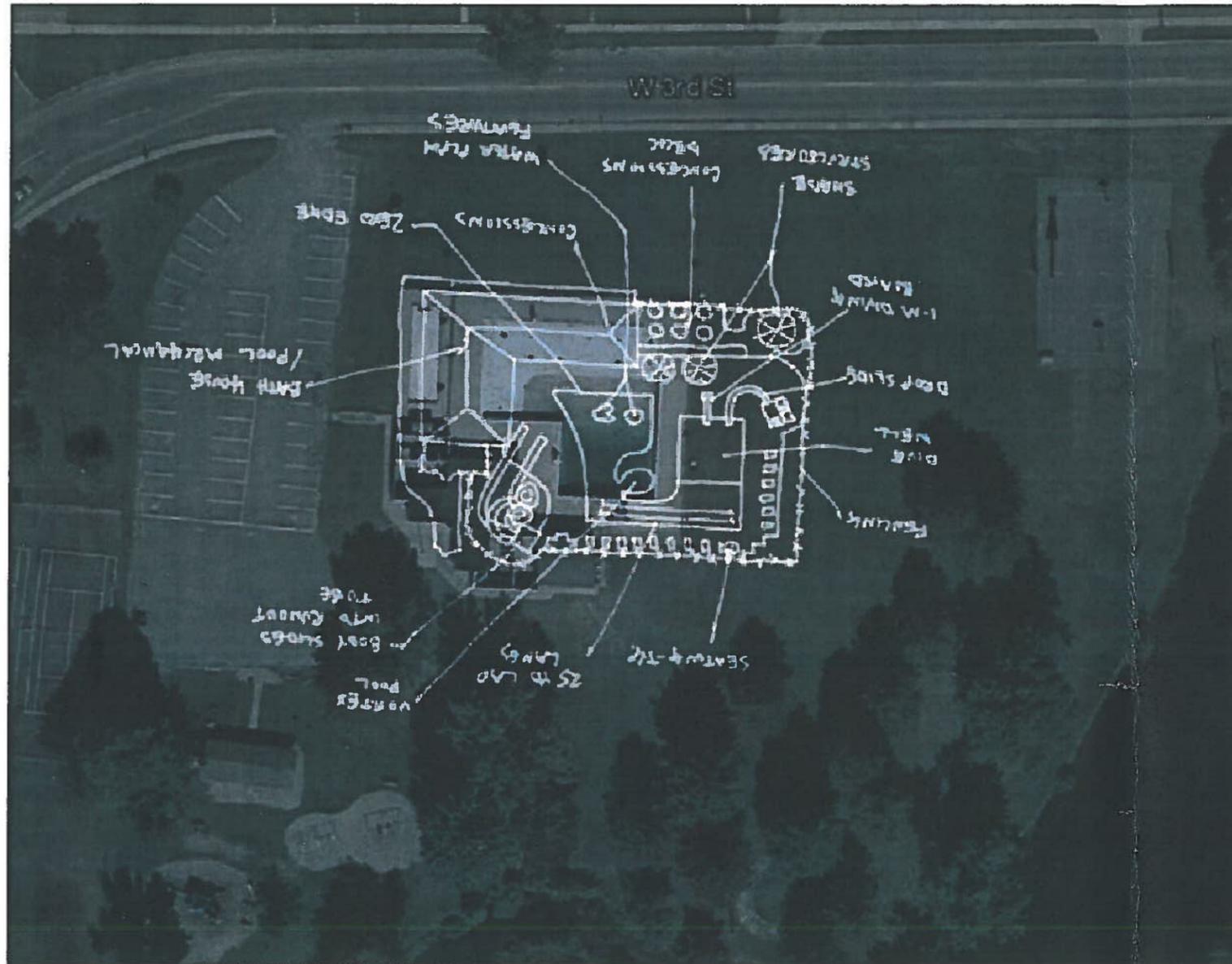
BATHER LOAD: APPROX. 250

SQ. FOOTAGE OF WATER: 5,000

CITY OF MERRILL
5 FEBRUARY 2014



MERRILL POOL CONCEPT 'B' AT STANGE



City of Merrill, WI

Concept B Plan Cost Estimate
New Aquatic Facility @ Stange Park
February 5, 2014



Item	Units	Quantity	Unit Price	Cost	Totals
A. Aquatic Facilities (Stantec)					
1 Leisure Pool	sq. ft.	5,000	\$200	\$1,000,000	
2 Slide Complex	lump sum	1	\$280,000	\$280,000	
3 Drop Slide	lump sum	1	\$95,000	\$95,000	
4 1-m Diving Board	lump sum	1	\$20,000	\$20,000	
5 Water Play Features	lump sum	1	\$80,000	\$80,000	
					\$1,475,000
B. Pool Site Development					
1 Excavation (cut and fill on-site) Topsoil Stripping and Placement, Granular Fill	lump sum	1	\$140,000	\$140,000	
2 Site Prep	lump sum	1		\$51,750	
3 Pool Deck Construction and Infrastructure	lump sum	1		\$308,925	
4 Perimeter Fencing (vinyl coated)	lin. ft.	470	\$45	\$21,150	
					\$521,825
C. Site Development					
1 Site Development, Utilities, Accessibility	lump sum	1			
					\$457,100
D. Building					
1 Bathhouse/Staff/Concession/Mechanical Building	sq. ft.	3,400	\$200	\$680,000	
					\$680,000
Subtotal					\$3,133,925
15% Contingency					\$470,100
Estimated Construction Cost					\$3,604,025
Soft Costs (Soil Borings and Construction Testing, Design and Bidding Fees, Construction Administration, Special Inspections, Permits) (15%)					
					\$540,700
Subtotal					\$4,144,725
Owner Direct Purchase Items (Allowance)					
					\$115,000
Total Estimated Aquatic Center Cost					
					\$4,259,725

E. Sustainability Technology

5% Increase for budgeting (limited with the existing site)

\$180,201

CITY OF MERRILL
5 FEBRUARY 2014



Emerald Ash Borer– Bill McNee

Low temperatures

With the recent frigid temperatures, experts predict that many overwintering EAB larvae will die, but the ash tree-killing pest isn't going away. Their native habitat in eastern Asia experiences cold winters and the pest is adapted to them. They are somewhat protected beneath the tree bark and many of them will survive the recent cold temperatures. It will be a little warmer beneath the bark than the outdoor air temperature, and the wind chills do not affect them because they are sheltered. Populations of the pest are likely to rebound this summer, since each female beetle that emerges this summer will lay 50-100 eggs. At this point in time it is not known how heavy the larval mortality will be at any site, or if it will significantly delay ash tree mortality. Forestry experts do not recommend changing EAB management plans solely due to the cold weather.

- Continue to look for EAB in ash trees. Woodpecker damage is a good sign that an ash tree is infested with EAB or other pests.
- Insecticide treatment of high-value ash trees near known infestations should be continued this spring.
- Don't delay tree removals or timber harvests that are already scheduled. Giving non-ash tree species more time to grow means that the future impacts of EAB will be reduced.
- Continue planting non-ash tree species.
- To help slow the spread of EAB, buy firewood in the local area where you plan to burn it, or buy Wisconsin-certified firewood that has been treated to eliminate pests.

Additional information about emerald ash borer, insecticide treatments and forest management can be found online at www.emeraldashborer.wi.gov.



Overwintering EAB larva collected in Greenfield, Milwaukee County, in February 2013. Photo by Bill McNee.

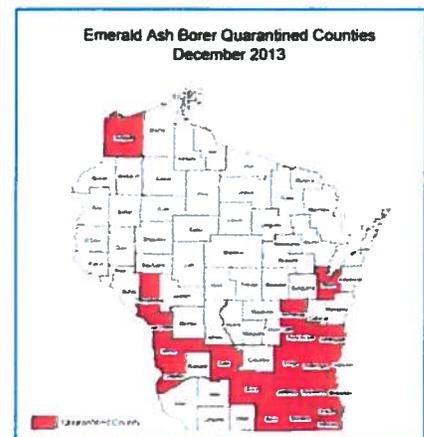
New EAB Detections

Since the last Southern District pest newsletter in November there have been several new EAB detections to mention:

- City of Madison, Dane County
- Town of La Prairie, Rock County
- Town of Fond du Lac (just outside the city limits of the City of Fond du Lac)
- City of Onalaska, La Crosse County
- North Andover, Massachusetts (now the easternmost known EAB infestation)
- Creston, Iowa (western Iowa's first EAB detection)

Dane County has been added to the EAB quarantine area due to the detection in Madison in late November. A newly-updated, complete list of Wisconsin detections is available online at:

<http://datcpservices.wisconsin.gov/eab/articleassets/ConfirmedEABFindsInWisconsin.pdf>.



Wisconsin counties quarantined for EAB are shown in red.



merrill

Location. Nature. People.

Smart Move

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

February 2014 Parks & Recreation Directors Report

Parks: Happy New Year to everyone. We are off to a very winter-like start for 2014 to say the very least. The crew has had to spend quite a bit of their time clearing snow and brooming rinks. They also have to spend a great deal of time removing snow from the sidewalks since they were added to our responsibility a number of years ago. With winter arriving early, we were able to get our rinks set up and open very early this year. Our crew of two has been working tirelessly to make sure our ice rinks, sidewalks, driveways, and entryways are safe and in good condition. They do a fantastic job and deserve a pat on the back (Jim Yates and Joe Weckwerth). Unfortunately we have also had to close our rinks down more than I can ever remember due to the extreme cold conditions. We have had great numbers at the rinks when the weather has been favorable which is great to see. The crew has been busy fixing picnic tables and other areas within our parks while they are closed down when they are not plowing or shoveling. On January 14th we had our first meeting for the Bicycle Pedestrian & Facilities Grant at the Smith Center. It went very well and I have included the notes to summarize for you. This grant is going to help consolidate many initiatives that have been introduced or started within the community and give everyone a clearer picture of how they can all work together to accomplish very similar goals. With the extreme cold we have also been dealing with a number of small heater issues at some of other locations. We have them resolved at most locations and are working on some alternative options at Lions Park. I spoke on behalf of the City of Merrill regarding the River Bend Stewardship Grant on Wednesday, January 22nd to the Natural Resources Board in Madison. I want to thank Mike Willman for accompanying me on the trip. We were successful in acquiring the funding for the purchase of the Canadian National ROW for the River Bend Trail. I need to finish the paperwork associated with the reimbursement for the acquisition and we will receive the actual funding in very short order. We are also off to a great start with park reservations for the 2014 season. We have a few parks during certain months that do not have one single weekend day available anymore, and that is a very positive thing.

Forestry: The theme of extreme cold weather continues and brings with it a lot of interesting forestry related topics and issues. I have seen a number of media outlets talking about extreme cold and EAB Larvae mortality. There is some mortality related to extreme cold and EAB Larvae but not enough to eliminate our threat. The extreme cold would need to persist for a much longer and consistent amount of time. It will, however, help to slow down the spread slightly because of small numbers of larvae being killed from cold. The extreme cold weather is also going to create some frost cracking in trees (especially south facing sides of tight bark trees). These problems can occur more frequently if we experience a rapid warm up. I have also been working with the Water Utility Department and their GIS person to try and develop a forestry layer we can utilize to enhance our efficiency and provide more information to our citizens. I have been working on preparing for our early spring tree pruning/removal list for the

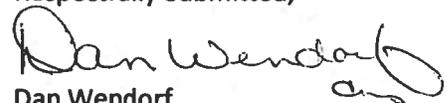
1100 Marc Drive • Merrill, Wisconsin • 54452
Rec. Dept. Phone: 715.536.7313 • Smith Center Phone: 715.536.6187
Fax: 715.539.2790
www.merrillparkandrec.com

Street Department so they are ready to go before the snow is gone and they have enough time to get things done before they get busy with road repairs and other duties.

Recreation: Back to the weather theme again, our Little Dribblers Basketball program has been cancelled 3 out of the first 4 weeks due to cold or snow. We have strong numbers for the program and we are hoping to be able to get all of our weeks in without more weather issues. We also were set to have our Winterfest Activities and events on the weekend of January 25th. We had to cancel the outdoor activities (Snow Sculptures at Normal Park and Sled Races at Lions Park) due to extreme cold. We did host our indoor Volleyball Tournament at Kate Goodrich and it was very successful once again this year. We have rescheduled the sculptures and sled races for the weekend of February 22nd in hopes that we can have better weather. We had all of the snow hills taken by local groups to be sculpted too, which would have been real nice to see once again in this community. We are going to continue to build on the success of rejuvenating the Winterfest for our community, by adding events each year. We have so much potential to do these types of things, and we are networking and partnering with local groups and associations to help us build on this. We only have a certain amount of staff and resources we can use to improve these things and we are fortunate to have such great community partners. We have started working on our Spring/Summer Recreation Program already as that time always creeps up very quickly. I am hoping to have as much of that planning and organizing done as we can by the end of March so we can begin promoting the programs and taking registrations. There is a lot of work that has to take place in order to get all of the recreation programs organized, we are fortunate to have great staff to help make this all happen. Please thank Dawn Smith when you get an opportunity for all of her hard work!

Smith Center: We are a little beyond the half-way point for the ice season and things have been going pretty well. Our new heaters have been working great on the west end of the building through the cold weather. The Zamboni has had a few issues with it and it is on our capital equipment plan for replacement within the next few years. I am hoping that everything remains as minor repairs until we have funding to replace it. We have had several Merrill Youth Hockey tournaments over the past few weekends that have been very successful. These tournaments are not successful without the great arena specialists and support staff at the Smith Center and I hope everyone appreciates all that they do for our department and for the community. We will also be hosting the Merrill Ice Reflections Ice Show on February 15 and 16th and that is always a full house for each show. They do a fantastic job with their show each year and draw an amazing crowd. Our ice conditions have been very good this year and we have had very few issues within the building. The one thing that has been very nice is the new roof we had installed after the tornado. You can really tell the difference in the way it handles humidity and holds the temperature in the arena. It has saved us time on ice install and made it more comfortable in the arena by not making it a damp cold. It will not be too long and we will be taking the ice out and hustling to get ready for dry floor events. We have another great year lined up and we are ready to have some great opportunities for everyone.

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill