

**CITY OF MERRILL  
COMMON COUNCIL  
TUESDAY, JANUARY 14, 2014  
7:00 P.M.  
CITY HALL COUNCIL CHAMBERS  
AGENDA**

- 140110** Invocation by Pastor Bob Smallman, Bible Presbyterian Church
- 140115** Pledge of Allegiance
- 140120** Roll Call
- 140130** Minutes of December 10<sup>th</sup>, 2013 and December 19<sup>th</sup>, 2013 Common Council meetings
- 140140** Revenue & Expense Report – December 2013
- 140160** Communications and Petitions  
  
None.
- 140180** Housing Authority – No Action
- 140190** Committee of the Whole – No Action
- 1401110** Parks and Recreation Commission – No Action
- 1401120** Board of Public Works – No Meeting
- 1401130** Health and Safety Committee
- 1401131** The Committee recommends approving the application from the Merrill Rotary for a temporary Class “B” (picnic) license to sell wine at the Merrill Artisan Showcase at Bell Tower, 1500 O’Day Street, on February 8<sup>th</sup>, 2014.
- 1401132** The Committee recommends approving the application from Wal-Mart Stores East, LP, for premises-to-premises transfer of their Class “A” (beer) and “Class A” (liquor) licenses, from 3500 East Main Street to 505 South Pine Ridge Avenue, effective on or about March 1<sup>st</sup>, 2014.

- 1401140** Personnel and Finance Committee – No Action
- 1401150** Water and Sewage Disposal Committee
- 1401151**       The Committee recommends approving the 3% water & sewer service fee increase for 2014 as presented.
- 1401160** City Plan Commission – No Action
- 1401170** Transit Commission – No Meeting
- 1401180** Library Board – No Action
- 1401185** Redevelopment Authority – No Action
- 1401200** Enrichment Center Committee on Aging – No Action
- 1401210** Airport Commission – No Action
- 1401230** Placing Committee Reports on File

**ORDINANCES**

- 1311250**    An Ordinance amending Chapter 6, Article IV, Section 6-96 to include keeping of chickens (from November 12<sup>th</sup>, 2013 Common Council meeting)
- 1401250**    An Ordinance amending Chapter 16, Section 1 to add Normal Park in regards to reservations of park space or shelters (from October 2<sup>nd</sup>, 2013 Parks and Recreation Commission meeting)

**RESOLUTIONS**

- 1401260**    A Resolution amending Employee Benefits – Fringe Benefits at Section 14-5, Group Insurance Program of the Non-Union Personnel Policies to delete the traditional Health Insurance option and add 80/20 deductibles to the High Deductible Health Plan – Health Savings Account (HSA) eligible (from November 5<sup>th</sup>, 2013 Committee of the Whole meeting)
- 1401261**    A Resolution authorizing a Mutual Aid Agreement for participation with North Central Emergency Response Team /Mutual Assistance Team (from December 17<sup>th</sup>, 2013 Health and Safety Committee meeting)
- 1401262**    A Resolution authorizing a Development Agreement by and between the City of Merrill, Wisconsin and Studio 808 LLC (from January 7<sup>th</sup>, 2014 Redevelopment Authority meeting)

- 1401263** A Resolution honoring Robert A. Dickey for his extended service and great contribution to the City of Merrill (from the Common Council)
- 1401270** Mayor's Communications
- 1401280** Public Comment Period
- 1401999** Adjournment

William N. Heideman, CMC, WCMC  
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY  
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

**Wednesday, December 11, 1:00 P.M. 3's Company, 3201 E. Main St., Merrill, WI**

**PRESENT:** Chairman Kathy Colclasure, Richard Weissinger, Amanda Kostman, Paul Wagner, Denise Humphrey, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

**PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING** called to order by Chairnan Kathy Colclasure. Motion to approve the minutes of November 13, 2013 meeting and today's agenda: Wagner/Kostman. Motion passed unanimously.

Discussion and motion to approve Checks #21480 thru #21514 and Billings to date for November, 2013 with attached list of expenditures: Wagner/Humphrey. Passed unanimously by roll call vote: Kostman - aye, Humphrey-aye, Colclasure -aye, Wagner-aye and Weissinger-aye.

Move-ins and Move-outs for November 2013: Motion to accept report and place on file. Kostman/Humphrey. Motion passed unanimously.

Report on Park Place Investments: LaDonna reported gains on the account. Motion to accept report and place on file. Kostman/Wagner. Passed unanimously.

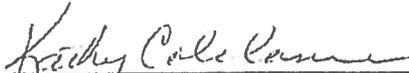
Presentation and Approval of Resolution No. 370 "Merrill Housing Authority Year End Performance Bonus": Motion to Approve Resolution 370 "Merrill Housing Authority Year End Performance Bouus". Kostman/Wagner. Passed unanimously by roll call vote: Kostman - aye, Humphrey-aye, Colclasure -aye, Wagner-aye and Weissinger-aye.

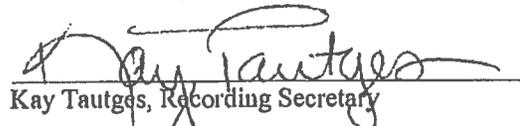
For the Good and Betterment of the Public Housing Program:

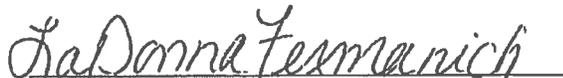
1. Commissioner Items/Comments: Amandu asked to have the Smoking Policy added to the February agenda.
2. Executive Director's Report: LaDonna completed staff performance reviews. She reviewed the Health Plan policy changes with staff and changes being made for recording hours worked/time sheets. The Park Place Christmas Party is tonight. A close out report on the Westgate project will be given at the next meeting. An article on in the Foto News today gives statistics regarding the numbers of the aging. LaDonna will send Commissioners additional reading material regarding aging population statistics for this area.
3. Public Comment Period: None

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, January 15, 2014, 4:00 p.m. Jenny Towers Library, 711 East First Street, Merrill, WI. Please note the meeting date has been changed to January 15<sup>th</sup>.**

Motion to adjourn at 1:25 P.M. and break for lunch. Wagner/Humphrey. Passed unanimously.

  
Kathy Colclasure, Chairman

  
Kay Tautges, Recording Secretary

  
LaDonna Fermanich, Executive Director

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY  
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

**Wednesday, December 11, 2013, 1:55 P.M., 3's Company, 3201 E. Main St. Merrill, WI 54452**

**PRESENT:** Chairman Kathy Colclasure, Amanda Kostman, Denise Humphrey, Paul Wagner, Richard Weissinger, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

**SECTION-8 HOUSING - JENNY TOWERS and SCATTERED SITES MEETING** called to order by Chairman Kathy Colclasure. Motion to approve minutes of November 13, 2013 meeting and today's agenda: Wagner/Kostman. Motion passed unanimously.

Discussion and motion to approve Checks #16683 thru #16724 and Billings to date for November 2013 with attached list of expenditures: Humphrey/Kostman. Passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wagner- aye, Humphrey-aye, and Weissinger-aye.

Discussion and Approval of Move-ins and Move-outs for November 2013: Motion to accept report and place on file. Kostman/Wagner. Motion passed unanimously.

Report on Jenny Tower Investments: LaDonna reported modest gains on the account. Motion to accept and place on file the Investment Report. Kostman/Humphrey. Passed unanimously.

Approve Resolution No. 371 "Allowance for Doubtful Accounts- Jenny Towers": Motion to approve Resolution No. 371 "Allowance for Doubtful Accounts" with a correction to the dollar amount in parentheses. That figure should be changed to \$469.12. Kostman/Wagner. Passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wagner- aye, Humphrey-aye, and Weissinger-aye.

Approve Resolution No. 372 "Allowance for Doubtful Accounts – Jenny Towers": Motion to approve Resolution No. 372 "Allowance for Doubtful Accounts – Jenny Towers". Wagner/Kostman. Passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wagner- aye, Humphrey-aye, and Weissinger-aye.

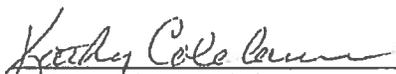
Discuss Community Donations: Motion to give a \$3000.00 donation to the Merrill Food Pantry and a \$1000.00 donation to the Merrill Area Community Enrichment Center. Kostman/Wagner. Passed unanimously.

For the Good and Betterment of the Section-8 Housing Program:

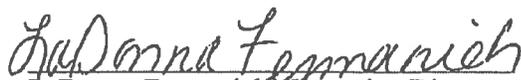
1. Commissioner Items/Comments – Paul And LaDonna met with a security company and are waiting for a quote for the installation of security cameras.
2. Executive Director's Report – LaDonna reported that the Focus on Energy initiatives have been started and will report on their completion at the next meeting.
3. Public Comment - None.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, January 15, 2014, 4:00 p.m. Jenny Towers Library, 711 East First Street, Merrill, WI. Please note the meeting date has been changed to January 15<sup>th</sup>.**

Motion to adjourn meeting at 2:20 p.m. Wagner/Humphrey. Motion passed unanimously.

  
Kathy Colclasure, Chairman

  
Kay Tautges, Recording Secretary

  
LaDonna Fermanich, Executive Director

140190

**City of Merrill  
Committee of the Whole  
Tuesday, October 29, 2013 at 6:00 P.M.  
City Hall Common Council Chambers  
1004 East First Street**

Committee of the Whole members present (9 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Steve Hass (Second District), Alderman Ryan Schwartzman (Third District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderwoman Anne Caylor (Eighth District).

Other attendees included: City Administrator Dave Johnson, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Airport Manager/FBO John Miller, Police Chief Ken Neff, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, City Hall Maintenance Supervisor Ramona Vanderkam, Park and Recreation Director Dan Wendorf, Municipal Judge Merle Sheridan, Duane Pfister, Roger Drewek, Kortney Pike, Robert Dickey, Judy Woller, Corey Bennett and City Clerk Bill Heideman.

**Call to order**

Mayor Bialecki called the meeting to order at 6:00 P.M.

**Consider supplemental benefits program through Advantage Group**

City Administrator Johnson had requested that this item be placed on the agenda. He gave verbal information on a proposal to offer City employees the option of purchasing disability insurance through the Advantage Group. Currently, the City offers the following options to purchase disability insurance: ALFAC (short-term) and Madison National (long-term). Approximately 20 employees would need to enroll before the Advantage Group option would be offered.

Alderman Hass and Alderwoman Caylor both stated that they were in favor of offering this additional option, since it would give employees another choice.

Alderman Malm asked if offering this option would result in an increase in administrative costs to the City. He was told it would not result in additional costs.

City Administrator Johnson will proceed with determining whether there is sufficient employee interest to offer this additional option. No formal action was taken.

**Review 2014 Budget Appendix A, including State Levy Limit & City Debt Service**

It was reported that, if no additional changes are made to the 2014 budget, a 12.6% tax increase would result. The majority of the increase is in the Debt Service portion of the budget.

Discussion was held on the City tax base, tax rates and Tax Increment Districts.

Alderman Malm stressed that long-term planning is critical for the future of the City. Alderman Hass and Alderwoman Caylor shared their disappointment over the fact that the 2014 budget process was not started sooner. Mayor Bialecki responded by stating that both Alderman Hass and Alderwoman Caylor are members of the Personnel and Finance Committee, and as such they could have requested an earlier start for the budget process.

No formal action was taken.

**Review and consider Tax Increment District 2014 budget requests**

Information was included in the 2014 budget binder.

Alderman Hass stated that, contrary to what had been stated at previous meetings, Church Mutual has not requested the extension of East Sixth Street. City Administrator Johnson responded that Church Mutual is willing to cooperate with the City on land acquisition in that vicinity, if the extension project proceeds.

Alderman Malm inquired as to the status of the former Grecian Delight property on Center Avenue.

Finance Director Unertl reported that, in closed session, the Redevelopment Authority has discussed several potential land acquisitions.

Alderman Sukow expressed concern that, over time, buildings have become run down and empty buildings are not being sold. He expressed disappointment that the budget was delayed until the "last minute", and he also stated he was disappointed that the Common Council was excluded from much of the budget planning process.

Alderman Malm repeated his earlier statement that long-term planning is necessary. He also stated that it appears other Common Council members agree.

City Administrator Johnson reported that, in 2014, the budget process for the next year will start much sooner.

**Review and consider revised 2014 Capital Budget**

Finance Director Unertl reported on the revised 2014 capital budget. The revisions were based on changes proposed at the October 15<sup>th</sup>, 2013 Committee of the Whole meeting. No action was taken on the revised budget.

**Alternate Health Savings Account option for employees**

Alderman Hass requested that the rules be suspended to grant floor privileges to Kortney Pike, a Street Department employee. Without objection, it was so ordered.

Kortney Pike distributed information and then provided a verbal review of an alternative Health Savings Account option for City employees. According to him, the City would save money by offering this option rather than the one currently being proposed.

Finance Director Unertl reported that meetings with employees will be scheduled for next week. The purpose of the meetings will be to provide health insurance information and discuss the various health insurance options with employees.

Alderman Hass and Alderwoman Caylor stated that they appreciated input from an employee and complimented Kortney Pike for his efforts on providing information regarding this option.

No action was taken at this time.

**Review and consider 2014 Operational Budgets**

Information was in the meeting packet.

Motion (Norton/Sukow) to approve a new full-time Fire Department Administrative Assistant position. Motion was defeated 1-7 on roll call vote. Voting Yes – Alderman Norton.

**Recess**

At 7:40 P.M., Mayor Bialecki announced that a recess would be held. At 7:46 P.M., he called the meeting back to order.

**Review and consider 2014 Operational Budgets (continued)**

Motion (Norton/Peterson) to approve a new part-time Fire Department Administrative Assistant position. Motion was defeated 2-6 on roll call vote. Voting Yes – Alderwoman Peterson and Alderman Norton.

City of Merrill Committee of the Whole meeting – October 29<sup>th</sup>, 2013

Alderman Hass requested that the rules be suspended to grant floor privileges to Judge Sheridan. Without objection, it was so ordered.

Judge Sheridan gave a verbal report on the Municipal Judge position since it was established in 1997. The annual salary for the position has always been \$12,600.

Judge Sheridan is requesting that the annual salary for the Municipal Judge be increased to \$14,600. He bases this on the fact that it appears that the City of Merrill and the City of Tomahawk are close to approving a joint municipal court.

Judge Sheridan also noted that the proposed 2014 budget allocates 45 clerical hours per week for the Municipal Court. He is strongly in favor of this increase, considering the workload increase anticipated if a joint municipal court is established. It was noted that the clerical hours would be increased to 45 only if the joint municipal court is approved.

Motion (Hass/Caylor) to increase the salary for the Municipal Judge from \$12,600 to \$16,000, effective May 20<sup>th</sup>, 2014. The increase would be contingent upon approval of a City of Merrill/City of Tomahawk joint municipal court. Carried 6-2 on roll call vote. Voting No – Alderwoman Peterson and Alderman Norton.

Motion (Hass/Caylor) to remove the step/compensation increases being proposed for the Park and Recreation Director, Utility Superintendent and Water Utility Administrative Assistant. After discussion, Alderman Hass requested that he be allowed to withdraw his motion. Without objection, it was so ordered.

Motion (Caylor/Hass) to remove the step/compensation increase being proposed for the Water Utility Administrative Assistant. Roll call vote resulted in a 4-4 tie. Voting No – Alderman Malm, Alderwoman Peterson, Alderman Burgener and Alderman Norton. Mayor Bialecki broke tie by voting No. Therefore, the motion failed.

Motion (Schwartzman/Burgener) to reduce the annual salary for the Mayor from \$18,000 to \$12,600 in the 2014 budget. The current annual salary is \$12,600. Carried 6-2 on roll call vote. Voting No – Alderman Malm and Alderman Hass.

Motion (Norton/Burgener) to reduce the Alderperson's annual salary to \$3,459.90 in the 2014 budget. The current annual salary is \$3,459.90. Carried 8-0 on roll call vote.

Motion (Hass/Caylor) to remove funding for the summer Limited Term Employee for mowing and weed control at City Hall and various City/RDA downtown properties (\$7,500) from the 2014 budget. After discussion, Alderman Hass requested that he be allowed to withdraw his motion. Without objection, it was so ordered.

Motion (Hass/Caylor) to remove funding for the new winter Limited Term Employee for snow removal (\$500) from the 2014 City Hall Maintenance budget. Carried 8-0 on roll call vote.

Motion (Caylor/Hass) to reduce the "Computer Hardware/Upgrade" line in the 2014 Information Technology budget from \$55,000 to \$45,000. Carried 8-0 on roll call vote.

Mayor Bialecki distributed information on a proposal from Building Inspector/Zoning Administrator Pagel. Mr. Pagel is currently a contracted City employee. His proposal would classify him as a full-time City employee at Grade 10, Step H (\$65,334 annual salary). No action was taken on the proposal.

Motion (Hass/Caylor) to "red-circle" (freeze) the wages for the City Attorney position at the current amount. Carried 6-2 on roll call vote. Voting No – Alderman Malm and Alderman Norton.

Motion (Hass/Caylor) to "red-circle" (freeze) the wages for the City Administrator position at the current amount. City Administrator Johnson issued a reminder that his contract with the City stipulates that he receive the same cost-of-living compensation adjustments that other non-union employees receive. Motion was defeated 2-6 on roll call vote. Voting Yes – Alderman Hass and Alderwoman Caylor.

Motion (Hass/Caylor) to "red-circle" (freeze) the wages for the Finance Director position at the current amount. Finance Director Unertl stated that she expects to be paid the same as the male employees in her grade/step classification. She stated that, if she is not paid the same, the City would be hearing from her lawyer. Motion was defeated 2-6 on roll call vote. Voting Yes – Alderman Hass and Alderwoman Caylor.

Motion (Caylor/Hass) to reduce the "Financial Advisor Service" line in the 2014 Treasurer/Finance Director budget from \$3,000 to \$1,000. Carried 8-0 on roll call vote.

Motion (Hass/Caylor) to increase the 2014 funding amount for HAVEN from \$5,000 to \$6,000. Carried 8-0 on roll call vote.

Alderman Norton stated that he is in favor of a full-time Building Inspector and a full-time Geographic Information Systems (GIS) employee.

Alderman Hass stated that, in his opinion, Common Council members are not proposing sufficient budget cuts as part of the 2014 budget process.

**Public Comment**

Finance Director Unertl reminded everyone that the 2014 utility budgets will be considered at a Committee of the Whole meeting scheduled for November 5<sup>th</sup>.

Mayor Bialecki noted that a long-time Merrill resident, Noble Hildebrand, passed away recently.

**Adjournment**

Motion (Hass/Caylor) to adjourn. Carried. Adjourned at 9:28 P.M.

Minutes prepared and submitted by:



William N. Heideman, CMC, WCMC  
City Clerk

**City of Merrill  
Committee of the Whole  
Tuesday, November 5, 2013 at 5:30 P.M.  
City Hall Common Council Chambers  
1004 East First Street**

Committee of the Whole members present (8 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Steve Hass (Second District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderwoman Anne Caylor (Eighth District). Alderman Ryan Schwartzman (Third District) had an excused absence.

Other attendees included: City Administrator Dave Johnson, Enrichment Center Director Jane Deau, Transit Director Rich Grenfell, City Attorney Tom Hayden, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Airport Manager/FBO John Miller (arr. 5:55), Police Chief Ken Neff, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Duane Pfister, Roger Drewek, Kortney Pike, Collin Lueck, Kent Johnson, Brad Byer, Tom Wistein, Mike Drury, Michael Caylor Jr., Corey Bennett, Chris Marion (arr. 6:02) and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

**Call to order**

Mayor Bialecki called the meeting to order at 5:30 P.M.

**Presentation on potential video opportunities via CGI Communications**

City Administrator Johnson had requested that this item be placed on the agenda. He gave a presentation on CGI, a company that creates promotional videos for municipalities at no cost to the municipality. He noted that CGI makes money through advertising.

The committee had a positive reaction to the creation of a video, and could not see any negative aspects at this time.

City Administrator Johnson will proceed to schedule creation of the video in the spring of 2014. The creation of the video could still be cancelled if the City later opts to not have a video produced.

**Review and consider proposed 2014 Landfill Fund Budget**

Finance Director Unertl reported. No action was taken.

**Review and consider proposed 2014 Water Fund Budget**

It was noted that a water rate increase would take effect December 1<sup>st</sup>. Finance Director Unertl and Utility Superintendent Kriewald answered questions related to the water fund budget.

Alderman Sukow suggested that, if a decision is made to cut services, the funding for the part-time Water Utility Clerk position be removed from the budget.

Motion (Sukow/Caylor) to remove, from the 2014 budget, the funding for the part-time Water Utility Clerk position. Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Hass/Caylor) to remove, from the 2014 budget, the proposed \$2,010.40 wage increase for the full-time Water Utility Clerk position. Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Hass/Caylor) to remove, from the 2014 budget, the proposed \$4,151.68 wage increase for the Utility Superintendent position. Failed 3-4 on roll call vote. Voting Yes – Alderman Malm, Alderman Hass and Alderwoman Caylor.

Motion (Caylor/Hass) to reduce, from \$100,000 to \$84,934, the 2014 budget amount for the East Street Water Tower project. Carried 7-0 on roll call vote.

**Review and consider Merrill/Tomahawk joint court agreement**

An agreement between the City of Merrill and the City of Tomahawk to establish a joint municipal court was distributed at the meeting. Discussions with the City of Tomahawk on this joint venture have been ongoing. The City of Tomahawk is considering the agreement this evening as well. City Attorney Hayden answered questions related to the agreement.

Motion (Hass/Sukow) to recommend approving, as presented, the agreement between the City of Merrill and the City of Tomahawk to establish a joint municipal court. Carried.

An ordinance related to the agreement will be on the November 12<sup>th</sup>, 2013 Common Council meeting agenda.

### **Consider 2014 budget adjustments**

Finance Director Unertl reported that the proposed 2014 budget includes an increase (and subsequent shortfall) of \$408,018 in Debt Service. This would result in a 7.2% increase in property taxes. There is currently no increase in the operational portion of the budget.

Motion (Hass/Caylor) to remove the \$250,000 for the "Acq/Demo Blighted" project in the Tax Increment District #8 budget (page T-17). Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Hass/Malm) to remove the \$100,000 for the "Acquisition/Demo – Potent" project in the Tax Increment District #7 budget (page T-15). Carried 7-0 on roll call vote.

Motion (Hass/Malm) to remove the \$50,000 for the "Blight/Demo Disposal" project in the Tax Increment District #6 budget (page T-11). Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Hass/Caylor) to remove the \$50,000 for the "Blight Demo/Disposal" project in the Tax Increment District #3 budget (page T-3). Carried 5-2 on roll call vote. Voting No – Alderwoman Peterson and Alderman Norton.

Motion (Malm/Hass) to refer the proposed 2014 budget to a ½ day workshop. After discussion, Alderman Malm requested that he be allowed to withdraw his motion. Without objection, it was so ordered.

Motion (Hass/Malm) to remove the \$150,000 for the "Wire Products Project" in the Tax Increment District #8 budget (page T-17). Carried 6-1 on roll call vote. Voting No – Alderman Norton.

Motion (Sukow/Caylor) to remove the \$50,000 for the "Streetlight Improvements" in the Tax Increment District #5 budget (page T-8). Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Caylor/Hass) to remove the \$150,000 for the "Contract Engineering/Surv" in the Tax Increment District #4 budget (page T-5). Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Hass/Caylor) to remove the \$550,000 for the "Site Acq/Demo-Redev." In the Tax Increment District #3 budget (page T-4). Carried 4-3 on roll call vote. Voting No – Alderwoman Peterson, Alderman Burgener and Alderman Norton.

Motion (Caylor/Hass) to cover the shortfall in the Debt Service portion of the proposed 2014 budget (\$408,018) from the General Fund, in order to ensure that there would be no tax increase. Carried 5-2 on roll call vote. Voting No – Alderman Burgener and Alderman Norton.

Alderman Norton thanked Fire Chief Savone for his efforts in obtaining grants for the Fire Department.

### **Consider employee health insurance options for 2014**

Finance Director Unertl reported that several meetings related to employee health insurance options have been held with employees. Based on those meetings, she stated that it seems that most employees favor a Health Savings Account with a high deductible option. She speculated that \$73,000 could be saved if the City were to offer only a Health Savings Account option.

City Administrator Johnson stated that, based on the same meetings, there also seems to be interest in a "traditional" plan.

Kortney Pike then provided information on a plan that he has formulated.

Motion (Sukow/Norton) to approve, as presented, the Health Savings Account plan for City employees, including "seed" money for employees to begin the program in 2014. Carried 6-1 on roll call vote. Voting No – Alderman Burgener.

### **Update on revised 2014 budget ordinance**

A "draft" copy of the ordinance had been distributed before the meeting. It will be discussed and considered at the November 12<sup>th</sup>, 2013 Committee of the Whole meeting.

### **Public Comment**

Michael Caylor Jr. commented that there are currently over 200 homes for sale within the 54452 zip code area. He also mentioned that, in his opinion, a 13% increase in water rates is a dramatic increase. He then stated that, in years past, tax increases were discussed in relation to the increase on a \$100,000 house rather than a \$75,000 house.

**Motion to convene in closed session**

Motion (Caylor/Sukow) to convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for status report on union negotiations. Carried 5-2 on roll call vote. Voting No – Alderman Burgener and Alderman Norton.

**Recess**

At 7:53 P.M., before discussion began in closed session, Mayor Bialecki announced that a short recess would be held. After the recess, he reconvened the meeting in closed session at 7:50 P.M.

The following were in attendance at the closed session: Malm, Hass, Peterson, Burgener, Sukow, Norton, Caylor, Bialecki, Johnson, Hayden, Savone, Neff, Unertl and Heideman.

**Closed session for status report on union negotiations**

City Administrator Johnson gave a status report on the ongoing union contract negotiations with the International Association of Firefighters Local 847 and with the Merrill Professional Police Association.

After discussion, City Administrator Johnson and City Attorney Hayden stated that they had sufficient direction on proceeding with the union negotiations. No formal action was taken.

**Adjournment**

Motion (Caylor/Peterson) to adjourn. Carried. Adjourned (from closed session) at 8:10 P.M.

Minutes prepared and submitted by:



William N. Heideman, CMC, WCMC  
City Clerk

**City of Merrill  
Committee of the Whole  
Tuesday, December 10, 2013 at 5:30 P.M.  
City Hall Common Council Chambers  
1004 East First Street**

Committee of the Whole members present (9 of 9): Mayor Bill Bialecki, Alderman Chris Malm (First District), Alderman Steve Hass (Second District), Alderman Ryan Schwartzman (Third District), Alderwoman Kandy Peterson (Fourth District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderwoman Anne Caylor (Eighth District).

Other attendees included: City Administrator Dave Johnson, Street Commissioner Richard Lupton, City Attorney Tom Hayden, Finance Director Kathy Unertl, Police Chief Ken Neff, Fire Chief Dave Savone, Deb Brunett, Vince Conrad, Duane Pfister and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

**Call to order**

Mayor Bialecki called the meeting to order at 5:30 P.M.

**Presentation on tips for improving audio/video @ meetings-Merrill Productions**

Representing Merrill Productions, Deb Brunett provided some pointers on things that City officials can do to help improve both the audio and video aspects of taped City meetings. She noted that she has already given the same presentation to the Merrill Board of Education. She also distributed additional materials related to her presentation topic.

No action was requested, necessary or taken.

**Consider request to lift hiring freeze to replace retiring Street Dept. employee**

The retirement of Robert Dickey, a Street Department employee, is pending. Therefore, Street Commissioner Lupton is requesting that the hiring freeze be lifted to hire a replacement for the vacancy that will be created by that retirement.

**131291**

Motion (Hass/Schwartzman) to lift the hiring freeze. Carried.

City of Merrill Committee of the Whole meeting – December 10<sup>th</sup>, 2013

**Public Comment**

None.

**Motion to convene in closed session**

Motion (Hass/Sukow) to convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to consider 2014-2015 labor contract with International Association of Firefighters Local 847 and 2014-2015 labor contract with Merrill Professional Police Association. Motion carried 7-1 on roll call vote. Voting No – Alderman Norton.

Convened in closed session at 5:45 P.M.

Attending: Malm, Hass, Schwartzman, Peterson, Burgener, Sukow, Norton, Caylor, Bialecki, Johnson, Hayden, Unertl, Neff, Savone and Heideman.

**Closed session**

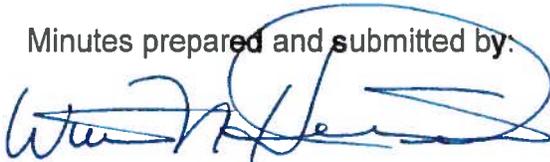
City Administrator Johnson reviewed the recent changes made to the proposed 2014-2015 contract with the International Association of Firefighters Local 847. He then reviewed the recent changes made to the proposed 2014-2015 contract with the Merrill Professional Police Association.

No action was taken.

**Adjournment**

Motion (Hass/Caylor) to adjourn. Carried. Adjourned (from closed session) at 6:33 P.M.

Minutes prepared and submitted by:

A handwritten signature in blue ink, which appears to be "William N. Heideman", is written over a circular blue stamp or seal.

William N. Heideman, CMC, WCMC  
City Clerk

PARKS AND RECREATION COMMISSION

December 4, 2013

The Merrill Parks and Recreation Commission met on Wednesday, December 4, 2013 at 4:15 p.m. at the City Hall.

Members Present: Mike Willman, Ralph Sturm, Dorwin Harris, Melissa Schroeder and Brian Artac. Dan Novitch came in at 4:20

Members Excused Absent: Anne Caylor

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson, Dave Sukow, Kandy Peterson and Dewey Pfister

\*\*\*Motion by Willman, seconded by Artac, to approve the minutes from the previous meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Schroeder, seconded by Artac, to approve the claims.

\*\*\*Carried Unanimously.

The first item on the agenda was a continued discussion on parking lot issue at the MARC. Harris stated that this item should be put on hold until further notice.

The next item on the agenda was to discuss ADA Accessibility for Dog Park. Wendorf stated that there have been a number of people that would like to utilize the dog park but are unable to get out the park. Wendorf was thinking if we put in a trail that would lead right to the dog park it would be easier for the handicapped people to get to. Harris questioned if the trail would go inside the park. Wendorf stated it would not but there have been requests from some people to have a trail go around the dog park for walking. Novitch questioned if there was any money in the 2014 budget for the trail. Wendorf stated there was not. Schroeder suggested that maybe the "Friends of the Dog Park" could do some fund raisers. Sturm stated that rotten granite not gravel would be better for the trail if paving was intended. No action was taken.

The next item on the agenda was to revisit discussion on Bike Route Designation. Wendorf stated that he has been working with Ken Neff from the police department on safe routes to school grant. Wendorf stated that he has been working with Fred Heider, North Central Regional Planning Commission, on the bike/pedestrian grant from WisDot for the City of Merrill. Wendorf stated that the process has just begun and the grant will not be submitted until November or December of 2014, Wendorf stated he will keep the commission informed on the progress of the grant. Novitch stated he wanted revisit bike routes to educate everyone, and some new commissioners, in hopes to take action and implement this initiative along with the grant and River Bend Trail.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions on his report. No questions.

Motion by Schroeder, seconded by Artac, to approve the monthly report.

The next regular meeting is scheduled for February 5, 2014 at 4:15 p.m., at the Merrill City Hall.  
No January meeting will be held.

No public comment.

\*\*\*Motion by Artac, seconded by Willman, to adjourn at 4:50 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

1401130

**City of Merrill  
Health and Safety Committee  
Tuesday, December 17, 2013 at 5:30 P.M.  
City Hall Common Council Chambers, 1004 East First Street**

Voting Members Present (3 of 3): Alderwoman Anne Caylor (Chairperson), Alderwoman Kandy Peterson and Alderman Dave Sukow.

Others Present: City Administrator Dave Johnson, Deputy Health Officer Norbert Ashbeck, Fire Chief Dave Savone, Police Chief Ken Neff, Alderman Ryan Schwartzman, Alderman Rob Norton, Alexandre Vinokourov, Dan Marzu, Michael Caylor Jr., Duane Pfister, Renlee Schwartzman and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

Attendees at the public hearing portion of the meeting included City Attorney Tom Hayden, Alderman Steve Hass, Carl Jackson, Jamie Kalvestran, Sandy Stoneman and Leo Leiskau.

**Call to order**

Alderwoman Caylor called the meeting to order at 5:30 P.M.

**Nuisance complaints and exterior maintenance report**

The report was in the meeting packet. Alderwoman Caylor noted that there are a few new cases pending in court. Police Chief Neff reported that one of those cases has already been resolved.

**Vouchers**

The vouchers were in the meeting packet. Fire Chief Savone answered questions and addressed concerns related to a projector purchase.

Motion (Sukow/Peterson) to approve the vouchers, as presented. Carried.

**Picnic license application from Merrill Rotary – Artisan Showcase**

The Merrill Rotary has filed an application and paid the fee for a temporary Class "B" (picnic) license to sell wine at the Merrill Artisan Showcase at Bell Tower, 1500 O'Day Street, on February 8<sup>th</sup>, 2014.

Police Chief Neff reported that this is an annual event and that he has no concerns with the application.

**1401131**

Motion (Peterson/Sukow) to approve the application from the Merrill Rotary for a temporary Class "B" (picnic) license to sell wine at the Merrill Artisan Showcase at Bell Tower, 1500 O'Day Street, on February 8<sup>th</sup>, 2014. Carried.

**Premises to premises license transfer application from Wal-Mart**

Wal-Mart Stores East, LP has filed an application and paid the fee for a premises-to-premises transfer of their Class "A" (beer) and "Class A" (liquor) licenses, from 3500 East Main Street to 505 South Pine Ridge Avenue, effective on or about March 1<sup>st</sup>, 2014.

Police Chief Neff has no concerns with the transfer request.

**1401132**

Motion (Sukow/Peterson) to approve the application from Wal-Mart Stores East, LP, for premises-to-premises transfer of their Class "A" (beer) and "Class A" (liquor) licenses, from 3500 East Main Street to 505 South Pine Ridge Avenue, effective on or about March 1<sup>st</sup>, 2014. Carried.

**Blue Jay Taxi renewal of taxicab business license for 2014**

Blue Jay Taxi, LLC has filed an application and paid the fee to renew their taxicab business license for 2014.

Police Chief Neff reported that Blue Jay Taxi is in full compliance and that he has no concerns with the renewal application.

Motion (Sukow/Peterson) to approve the application from Blue Jay Taxi, LLC for renewal of their taxicab business license for 2014. Carried.

Note: No Common Council action on the motion is necessary.

**Resolution authorizing Mutual Aid Agreement with NCERT**

Police Chief Neff had requested that this item be placed on the agenda. He reported that he has been discussing this agreement with several area Police Chiefs.

The program would be based on a system currently in place in the southeastern part of the state. He explained that adoption of the resolution would be the first step in a lengthy process.

Motion (Peterson/Sukow) to recommend approving the resolution authorizing a Mutual Aid Agreement with North Central Emergency Response Team. Carried.

The proposed resolution will be on the January 14<sup>th</sup>, 2014 Common Council meeting agenda.

#### **Monthly Report – Fire Chief Savone**

The report was in the meeting packet. Fire Chief Savone answered questions from Alderwoman Caylor related to the Backfill Tracking Log.

#### **Monthly Report – Police Chief Neff**

The report was in the meeting packet. Police Chief Neff reported that they are planning of having a K-9 officer in place by late spring or early summer of 2014.

#### **Monthly Report – Lincoln County Humane Society**

Alderwoman Peterson reported that the Lincoln County Humane Society Board did not have a quorum at their meeting. Therefore, no report was submitted this month.

#### **Place monthly reports on file**

Motion (Sukow/Peterson) to place the monthly reports on file. Carried.

#### **Schedule next meeting**

Monday, January 27<sup>th</sup>, 2014 at 4:30 P.M.

#### **Recess**

At 5:53 P.M., Alderwoman Caylor announced that a recess would be taken until 6:00 P.M., the time scheduled for the public hearing.

#### **Call meeting back to order**

Alderwoman Caylor called the meeting back to order at 6:00 P.M.

**Public hearing on ordinance allowing the keeping of chickens**

City Clerk Heideman read the public hearing notice. Alderwoman Caylor explained the procedures that will be in place during the public hearing.

Motion (Sukow/Peterson) to open the public hearing. Carried.

The public hearing began at 6:04 P.M.

Jamie Kalvestran spoke in favor of the proposed ordinance. She provided six reasons why, in her opinion, chickens belong in backyards. She addressed some concerns that people have. She then read letters from Dr. Laurie Wolf and Dr. Aldin, a local veterinarian.

Lincoln County Agriculture Dev. Educator Dan Marzu distributed information and provided some tips on the keeping of chickens.

Leo Leiskau stated that, if the ordinance is adopted, he would be willing to help inspect the coops.

Alderman Steve Hass raised concerns related to parasites, predators and diseases. He stated his opinion that adopting the ordinance would be a mistake. He asked whether a building permit would be required for a chicken coop, and, if so, who is going to inspect the coops. He also asked who would be responsible for overseeing the selling of eggs from homes. He also asked who would inspect the chickens, since the City does not have a veterinarian on staff.

Leo Leiskau addressed some of the concerns raised by Alderman Hass. Dan Marzu also spoke on the selling of eggs.

Alderman Rob Norton spoke in favor of the proposed ordinance. He stated that he had contacted several area Police Chiefs to obtain statistics on the number of complaints related to chickens. In his opinion, the number of complaints was minimal.

Motion (Sukow/Peterson) to close the public hearing. Carried.

Alderwoman Peterson stated that she could see both sides on this issue.

Alderman Sukow stated that he did not receive any phone calls on this issue. He did receive one e-mail from a resident who is in favor of the ordinance. Alderman Sukow reported that he won't personally be keeping chickens. He stated his opinion that there are still some questions related to the ordinance that must be answered, but that he has no problems with the ordinance at this time.

No action was necessary, requested or taken at this time.

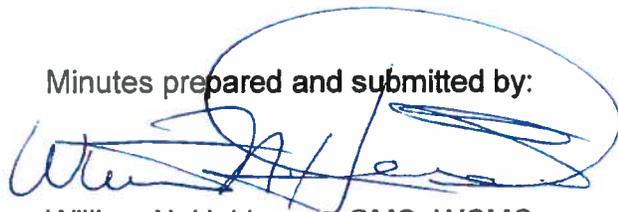
**Public Comment**

None.

**Adjournment**

Motion (Sukow/Peterson) to adjourn. Carried. Adjourned at 6:38 P.M.

Minutes prepared and submitted by:

A handwritten signature in blue ink, which appears to be "William N. Heideman", is written over a large, light blue oval. The signature is somewhat stylized and overlaps the text "Minutes prepared and submitted by:".

William N. Heideman, CMC, WCMC  
City Clerk

1401140

**City of Merrill  
Personnel and Finance Committee  
Monday, December 16, 2013 at 5:15 P.M.  
Basement Conference Room at City Hall, 1004 East First Street**

Voting Members Present (3 of 3): Alderman Steve Hass (Chairperson), Alderwoman Anne Caylor and Alderman Ryan Schwartzman

Others Present Included: Mayor Bill Bialecki, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Alderwoman Kandy Peterson, Alderman John Burgener, Alderman Dave Sukow, Alderman Rob Norton and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

**Call to order**

Alderman Hass called the meeting to order at 5:15 P.M.

**Vouchers**

The vouchers had been e-mailed to the three committee members and to Mayor Bialecki, City Administrator Johnson and Finance Director Unertl. Per City policy, they were not included in the meeting packet and therefore were not available to the public on the City webpage.

Finance Director Unertl answered a question on a voucher related to Tax Increment District #9.

Motion (Schwartzman/Caylor) to approve the vouchers. Carried.

**Monthly Report – Municipal Court**

No report was submitted this month.

**Monthly Report – Finance Director Unertl**

The report was in the meeting packet.

**Monthly Report – City Attorney Hayden**

The report was in the meeting packet.

**Monthly Report – City Clerk Heideman**

The report was in the meeting packet.

**Monthly Report – City Administrator Johnson**

The report was in the meeting packet.

**Monthly Report – Building/Zoning Permits**

The report was in the meeting packet.

**Place monthly reports on file**

Motion (Caylor/Schwartzman) to place the monthly reports on file. Carried.

**Next meeting**

Tuesday, January 28<sup>th</sup>, 2013 at 5:15 P.M.

**Public Comment**

None.

**Motion to convene in closed session**

Motion (Schwartzman/Caylor) to convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data, or involved in such problems or investigations, to discuss potential disciplinary action for employees. Carried 3-0 on roll call vote.

Convened in closed session at 5:22 P.M. Attending: Hass, Caylor, Schwartzman, Bialecki, Johnson, Hayden, Unertl, Peterson, Burgener, Sukow, Norton and Heideman.

**Closed session**

The closed session minutes will be filed separately and confidentially.

**Adjournment**

Motion (Schwartzman/Caylor) to adjourn. Carried. Adjourned (from closed session) at 6:00 P.M.

Minutes prepared and submitted by:



William N. Heideman, CMC, WCMC  
City Clerk

1401150

**City of Merrill  
Water & Sewage Disposal Committee  
Wednesday, December 18, 2013 at 5:00 P.M.  
Basement Conference Room, City Hall, 1004 East First Street**

Members Present (3 of 3): Alderman John Burgener (Chairperson), Alderwoman Kandy Peterson and Alderman Rob Norton.

Others Present: City Administrator Dave Johnson, Utility Superintendent Kim Kriewald, Alderman Dave Sukow and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel.

**Call to order**

Alderman Burgener called the meeting to order at 5:00 P.M.

**Vouchers**

The vouchers were in the meeting packet. Utility Superintendent Kriewald answered a question related to a voucher from Becher-Hoppe.

Motion (Peterson/Norton) to approve the vouchers as presented. Carried.

**Consider 3% adjustment to water and sewer service fees for 2014**

Information was in the meeting packet. Finance Director Unertl is proposing a 3% increase in water and sewer service fees for 2014. Utility Superintendent Kriewald reported that there is typically an annual increase of 3% for these types of services.

1401151

Motion (Norton/Peterson) to approve the 3% water & sewer service fee increase for 2014 as presented. Carried.

**Operations Report and Year End Review**

The operations report and the year-end report were both in the meeting packet. The year-end report included information on water, water treatment, sewer collection system and wastewater treatment.

Employee training is ongoing.

**Public Comment**

None.

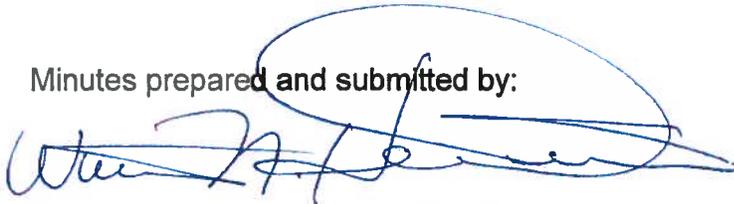
**Next meeting**

Wednesday, January 22<sup>nd</sup>, 2014 at 5:00 P.M.

**Adjournment**

Motion (Norton/Peterson) to adjourn. Carried. Adjourned at 5:08 P.M.

Minutes prepared and submitted by:

A handwritten signature in blue ink, appearing to read "William N. Heideman", is written over the text "Minutes prepared and submitted by:". The signature is fluid and cursive, with a large loop at the end.

William N. Heideman, CMC, WCMC  
City Clerk

1401160

**REPORT ON JANUARY 7<sup>TH</sup>, 2014 CITY PLAN COMMISSION MEETING**

At the January 7<sup>th</sup>, 2014 City Plan Commission, no action was taken that requires Common Council consideration. The minutes of the January 7<sup>th</sup>, 2014 City Plan Commission meeting will be included in the February 11<sup>th</sup>, 2014 Common Council meeting packet.

**T. B. Scott Free Library Board of Trustees  
REGULAR MEETING  
December 18<sup>th</sup>, 2013**

Minutes

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:03 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Jim Wedemeyer and Vicki Yelle. Absent (ex.): Chris Malm. Also present: Don Litzer, Abby B. and Jacob S. from MP3.

There was no correspondence. Acknowledgement letters from recipients of donations collected from staff through the Casual Friday program were available for board review.

There was no public comment.

**2. Consent Items**

M Bebel/S Gilk/C to approve the minutes of the November meeting as printed.

M Meehean/S Mamer/C to accept the Monthly Revenue and Expense Printouts & Monthly Statistical Report for November as printed.

**3. Reports/Discussion Items/Action Items**

A. Appointment of the Nominating Committee: Mr. Meehean was appointed to the Nominating Committee; he will give a report at the next meeting.

B. Mission and Vision Statements: M Meehean/S Breitenmoser/C to approve the following:  
Mission Statement

Serving the Merrill area through traditional and innovative services, T.B. Scott Free Library connects people to their community and the world, promotes literacy and civic engagement, encourages and supports life-long learning, ensures free and open access to ideas and provides opportunities for recreation.

Vision Statement

To cultivate a library environment so vital that everyone desires to be an active library user.

C. Long Range Plan Discussion Items: Ms. Stevens presented for discussion several topics/issues brought forward at the recent Long Range Planning retreat: addressing priorities in the expiring LRP that have not yet been achieved; immediate parking issues; plans to provide and approve the new LRP at the January Board Meeting; and getting consensus on the process of developing and implementing goals and objectives.

D. Reports from Friends/WVLS Representative: The Friends had their monthly meeting on December 12<sup>th</sup>. There was no report from the WVLS Representative.

**4. Forthcoming Events & Library Director Report**

- Upcoming Words Worth Hearing program, Game On! (board gaming program) December 29<sup>th</sup> & Family Movie December 30<sup>th</sup>.
- First Grade Class Library Orientation tours in January.
- Future of the Fair and Fairgrounds program January 19<sup>th</sup>.
- A program on the Affordable Care Act was done early December and another has been scheduled for January 9<sup>th</sup>.
- Continued energy savings have resulted in an opportunity at year-end to address technology needs with remaining budget funds.
- 1000 Books Before Kindergarten Program has 155 registrants. Staff will next be promoting the program to Head Start, Parkside Preschool and other area preschool centers.
- Numerous school classes have been making visits to the library in the last week.
- The annual holiday letter, including a library endowment fund donation card, is again being sent out.

- Volunteer recognition party was a success.

**5. Adjournment:**

The meeting adjourned at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on January 15<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

1401185

**City of Merrill  
Redevelopment Authority (RDA)**

**Tuesday, January 7<sup>th</sup>, 2014 at 8:00 A.M.  
City Hall Council Chambers**

RDA Present: Bill Bialecki, Ryan Schwartzman, Wally Smith, David Hayes,  
Ralph Sturm, and Jill Laufenberg

RDA Absent: Karen Karow

Others: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Susan Ryman from Lincoln County Economic Development Corp (LCEDC), Kristen Fish, Mike Morrissey, and Mary Rajek from Redevelopment Resources, City Building Inspector/Zoning Administrator Darin Pagel from Northwinds Inspection, Community Development Program Administrator Shari Wicke, Dean Fenske from AECOM, and Collin Lueck from FotoNews

**Call to Order:** Chair Bialecki called the meeting to order at 8:00 a.m.

**Approval of meeting minutes from October 1<sup>st</sup>, 2013:**

**Motion (Schwartzman/Smith) to approve the meeting minutes. Carried.**

**Update on Lincoln House demolition schedule and site redevelopment marketing plans:**

Bialecki advised that it was too cold to operate the demolition equipment. As weather conditions allow, demolition by C&D Excavating will continue. There will be expanded marketing once the site is vacant.

If there is going to be future ground floor commercial space, Morrissey noted the need to identify and secure a tenant with long-term lease. This will be key factor to attracting a potential developer to build multi-story apartment building.

**Consider resolution and TIF No. 6 development incentives to facilitate new business at 808 East First Street:**

LCEDC Director Susan Ryman provided an overview of the Studio 808 plans for purchasing and remodeling the building at 808 East 1<sup>st</sup> Street. This will be ceramic, mosaics, and glass fusing studio, as well as wholesale distribution business. Pizza, ice cream, candy, and other food treats will be sold. Schwartzman added that game store activities are also likely.

Laufenberg asked about façade plans. Ryman noted some limited improvements would be made; however, Schwartzman advised that the brick front face was redone several years ago. Ryman emphasized that the majority of the remodeling will be the building interior into 1950's diner model.

The Dzwonkowski's are co-owners of the Cosmo Theater. They have secured bank financing for the building purchase. They are also purchasing the wholesale ceramic distribution business now based in Marshfield.

**Motion (Hayes/Sturm) to recommend a resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and Studio 808 LLC.** Carried with Schwartzman abstaining since he owns the 808 E. 1<sup>st</sup> Street property.

**Update and discussion on economic development activities and planning:**

Unertl provided a multi-page summary of activities on East Side, Downtown, and West Side with the agenda packet. City contractors and staff will continue discussions with property owners/representatives on the East Side.

Bialecki emphasized that in reviewing the City's Comprehensive Plan, that it was becoming time to update that plan. Coordinating a property-owner/public planning process for downtown might be appropriate given interest from some business owners to improve the appearance of the back sides of their buildings along the Wisconsin River linking the new access way/parking between East Main Street and the alley north of the railroad tracks, with potential public parking lot improvements, and access to the future River Bend Trail.

Stacy Ness' (Kye Studio) rendering for the 1892 Building next to Ballyhoo's was reviewed. Morrissey and Ness will be meeting with Mike Fick to finalize façade plans and facilitate obtaining construction estimates.

Positive news on 201 S. Prospect St. (former Hurd Windows & Doors) property now owned by Merrill Area Development Corp. (MADC). The Wisconsin Economic Development Corp. has awarded a \$120,000 Site Assessment Grant (SAG). Work is currently underway on getting HVAC and sprinkler systems functioning in the buildings that will be sold/occupied by manufacture relocating from Tomahawk in February 2014. Ryman reported that there are several potential additional tenants in discussions with MADC. Ryman and Bialecki reported that one of the major labor force issues is lack of trained machining and welding employees. Ryman is working with others in the region related to this training gap and employment opportunities.

**Next RDA meeting:** Tentatively scheduled for Tuesday, February 4<sup>th</sup> at 8:00 a.m.

**Public Comment:** None.

**Closed Session:**

Chair Bialecki read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider potential development incentives for proposed redevelopment in Tax Increment District No. 3 (East Side) or No. 4 (N. Pine Ridge Ave./Thielman St.).

**Motion (Schwartzman/Laufenberg) to convene in closed session.** Carried on roll call vote.

During the closed session, there was discussion on potential TIF development incentives. City staff will continue negotiations with the developer.

**Adjournment From Closed Session:**

**Motion (Schwartzman/Smith to adjourn the meeting at 8:55 a.m.** Carried.

Minutes prepared by RDA Secretary Kathy Unerti

1401200

Merrill Area Community Enrichment Center  
Committee on Aging - December 19, 2013

Committee Members Present: Eugene Simon, Chairperson. Art Lersch, Peggy Jackelen and Diane Goestch. Absent; Chris Malm, Missy Holdorf and Jack Ader.

Meeting was called to order at 8:00 am. Motion made by Lersch, seconded by Jackelen to approve the minutes from the previous meeting. Motion carried.

Program updates:

Kate's Kids - A special event as held on Nov. 14<sup>th</sup> for the students. A Leader Dog Puppy Raiser and a coach demonstrated different techniques on raising a puppy for the blind. The program was wonderful for both the students and volunteers that attended.

Kate's Kids - A special surprise party is being planned in December for the students to all receive a "Build a Bear". This was all due to a donation from an individual for "Sharing Christmas Spirit".

Thanksgiving Day Dinner once again was a huge success with a total of 340 meals being served at the church and home delivered. 18+ drivers also donated their time to help deliver the meals.

Sharing Christmas Spirit - the center is on schedule for December 23<sup>rd</sup> delivery date. We are anticipating 125-140 individuals receiving food and gifts. A number of donations are coming into the center. This year we were blessed with a large donation that will make the purchasing much easier! It is estimated that the cost of this project runs between \$4,500 - \$5,000 per year. All through donations.

Ageless Publication - The material is in and we are set to start putting it all together. Rochelle Pennington, a published author is willing to help Deau with the editing of the book for publication. The committee approved that Deau will work from home when it is feasible for her to. Hoping to complete 2-3 chapters a month with the publication out mid-March. A monthly update will be given to the committee.

AARP Tax Assistance - The Wausau AARP Group will be coming to the Merrill Area Community Enrichment Center on February 20<sup>th</sup>, March 13<sup>th</sup> and April 3<sup>rd</sup>. Five sets of volunteers will be at the center working from 9:00 am - 1:00 pm.

Appointments can be made by call Marathon County 211. WE are currently searching for volunteers from the Merrill Area.

MACEC sign - Deau is working to replace the sign in front of Merrill City Hall. The previous sign was done in 2000. The new sign will reflect the new name, phone number and a number of services that are offered at the center. Funding for this project is the Bierman Family Foundation.

Shuttle Bus - Deau visited Rhinelander and took time with the Director of Transportation who assisted her with the "in's and out's" of purchasing a shuttle bus. They have several on fleet and directed me to the StarCraft Bus, Atlas Bus Sales. Everything that was needed to meet all safety issues was addressed. After much discussion a motion was made by Lersch, seconded by Goetsch to give Deau the go ahead to order the Shuttle Bus for the MACEC. Motion carried. This shuttle bus was purchased with funds from the Bierman Family Foundation.

Kitchen update - Deau will be meeting with City Admin. Dave Johnson to go over the appliances that will be needed for the kitchen next to the MACEC. To comply with all certification an industrial stove, oven and refrigerator will be purchased. A budget not to exceed \$13,000.00 was given for the kitchen. Deau will get estimates from local appliance stores as well as CTL. Deau has already met with Lincoln County Health Safety person who is working with the center closely to make sure that all standards are met. A meal will be served to the public on Thursdays at noon with a social time and educational programs to follow. All funds for this project were donated by the Bierman Family Foundation.

2014 - 2015 budget update - The budget process for 2015 will begin in January. Deau will keep the committee informed on the meeting dates and times.

No representation from the ADRC.

Diane Goetsch had to leave the meeting. All vouchers will be held over till next month for approval.

No public comment. Meeting adjourned at 9:10 am  
Minutes submitted by Jane A. Deau, Director MACEC

1401210

**Minutes**  
**Airport Commission Meeting**  
**Wednesday, October 9, 2013**

**Present:** Gary Schwartz, Joe Malsack, Gary Schulz, Lyle Banser and Airport Manager John Miller.

**Also Present:** Steve Krueger

**(1) Call to Order:** Gary Schwartz called the meeting to order at 7:00 PM.

**(2) Approval of the September 18, 2013 Minutes:** Joe Malsack made a motion to ratify the minutes of the September 18, 2013 meeting. The motion was seconded by Lyle Banser. The motion passed.

**(3) Approval of Vouchers:** The vouchers were reviewed and signed by all. Joe Malsack made a motion to approve the vouchers. The motion was seconded by Lyle Banser. The motion passed.

**(4) Update on 2006 Project:** John Miller said he attended a meeting to discuss project problems that still had not been resolved. The meeting was also attended by Eric Johnson and Jerry Kelly from the Bureau of Aeronautics (BOA), Steve Opatik and Nick Golla from Becher-Hoppe, Ray Gausmann, Nick Novy from American Asphalt, Matt Schumitsch from Merrill Sand & Gravel, Todd Berndt from Van Ert Electric and Mark Porlier from Clark Dietz.

Some of the items discussed were the storm water drain by the taxi way in the hangar area, removing rocks along the taxi ways and putting signs on the fence in the parking lot. There are also electrical items being worked on yet.

John Miller said Per Mar still is not finished with the electric. John said he has not yet received any training regarding the lights and gates. John said they are different than the systems we now have.

John Miller said Jerry Kelly gave the okay to remove the silt fencing and a company has been hired to remove it. John also said Van Ert is currently here working on electrical items from their list. John said all items are to be completed by the end of October.

John Miller said the FAA wants this project closed and the BOA is in the process of doing that. John said that means the beacon will not be moved this year and will have to be done on a future project.

**(5) Terminal Project Update:** Gary Schwartz said that he has the boiler plate paperwork from the FAA and the BOA which needs to be attached to the agreement with MTS for the architectural work.

Gary Schwartz said there is the agreement for the entitlement transfer between us and the Tomahawk Airport.

Gary Schwartz said he was told that the finding paperwork was signed this morning for the funding for the tractor. Gary said the tractor was been scheduled for production this year and hopefully we should take delivery this December.

**(6) Manager's Report:** John Miller reported that he is turning the lights for 16/34 to auto during the day and back to low at night in an effort to save money.

Van Ert is working on their punch list items and Per Mar is waiting for a part to complete the gate on Champagne Street. No one else has been here.

John Miller said Rob Horn, the Airport Manager from Eagle River, has set up training for operating the new tractors. John said it will include operation and installing and removing the attachments. This will be done at the New Holland dealer in Waupaca sometime in November.

John Miller said the BOA has requested an updated Aircraft list for the aircraft based on the airport.

John Miller said that at the Aviation Conference he just attended he spoke with four different operators of airports regarding lightning strikes. John said they reported they are having the same problems we are. They are seeing damage to landing lights, automated weather systems, gate controls and fuel systems. John said nobody had any good ideas.

John Miller said he spoke with Jerry Kelly from the BOA at the Conference. John said Merrill is due to have the Wildlife Assessment done. John said Merrill is in Group Three and that means the assessment must be done three years after any federal dollars are taken. But John said the clock does not start ticking on the three years until AC5200/150-33C is final. John said it is still in draft form and there is no reason to worry about it till it is final.

John said he is trying to get with the DNR in regard to getting rid of the cranes that are here for the summer. John said the geese are here for the short periods of time in the spring and fall. John said by next fall all three ponds should be full of cattails and he is hoping that will really cut down the number of geese.

John Miller said the FAA/ADO out of Chicago gave a nice presentation at the conference. John said they said our best tool for approach protection is our Height Limitation Ordinance. John also said they said non-aeronautical use of airport property is not allowed. They said very little will ever be approved by the FAA and is a sure way to have problems with grant money.

John said Mary Strait from the BOA says funding is still tight and money is going to air side needs that have been in the works for a long time. She says you need to be working well ahead of your actual needs. John said she did not give us any feeling on entitlements for the future.

John Miller said Beecher Hoppe has ordered the new runway sign plates to change the 07 marking to 7. John said he and Nick Golla will install them. John said Beecher Hoppe is paying for the new signs.

John Miller said Bruce Muschinske has given him a letter dated 10/14/2013 stating that he plans to sell Hangar 15 to Joe Brown. John said Bruce has asked that this transfer of lease be put on the agenda.

John said he had Darin Pagel look at the building and Darin reported he did not see anything that would cause the hangar to be condemned. John said that Darin saw a few posts rotted at the base along with some of the braces. John said Darin suggested they be replaced or repaired. John said Darin also said that some of the roof plywood needs to be replaced and some portions of the roof need to be re-shingled. John said Darin said the basic sidewalls and roof trusses are in good shape.

Gary Schwartz asked John Miller if he thought Darin would put this in writing. John said he would call him and ask.

Gary Schulz said he has known Joe Brown for about 20 years and feels that he is a good candidate to buy that hangar because he has the skills to fix it.

The consensus of the Commission was that if Joe Brown would purchase the hangar and commit to fix the listed known problems, they would approve the lease transfer.

**(7) Chairman's Report:** None for tonight.

**(8) Aviation Happenings:** Gary Schulz reported that with the government shutdown it is taking longer to get medicals approved and there is no aircraft registrations being done. Gary said that the FAA requires that aircraft are to be re-registered every three years. Gary said this is not being completed during the government shutdown and is going to cause problems for some aircraft owners if it does not end soon.

**(9) Public Comment:** None for tonight

**(10) Agenda Items for Next Meeting:** Hangar 15 Lease Transfer. Lyle Banser suggested it was time to start to look for John Miller's replacement when his contract expires. After some discussion it was decided this will be an agenda item in future months.

**(11) Adjournment:** Joe Malsack made a motion to adjourn. Lyle Banser seconded. Motion passed.

**These Minutes were recorded by John Miller, the Airport Manager and were ratified at the November 20, 2013 Airport Commission Meeting.**

1401210

**Minutes**  
**Airport Commission Meeting**  
**Wednesday, November 20, 2013**

**Present:** Gary Schwartz, Joe Malsack, Gary Schulz, Chris Malm and Airport Manager John Miller.

**Also Present:** Larry Wenning, Joe Brown

**(1) Call to Order:** Gary Schwartz called the meeting to order at 7:00 PM.

**(2) Approval of the October 9, 2013 Minutes:** Gary Schulz made a motion to ratify the minutes of the October 9, 2013 meeting. The motion was seconded by Chris Malm. The motion passed.

**(3) Approval of Vouchers:** The vouchers were reviewed and signed by all. Gary Schulz made a motion to approve the vouchers. The motion was seconded by Chris Malm. The motion passed.

**(4) Update on 2006 Project:** John Miller reported that because it is getting so late in the season the one inch and larger rocks will be removed and the re-seeding will be done in the spring. John said the Bureau of Aeronautics (BOA) will be holding back money from the contractors until everything is done.

**(5) Terminal Project Update:** Gary Schwartz said that he has met with Pat VanDerworth from MTS, the architects for the Terminal Building. Gary said the BOA has sent the Federal Aviation Administration (FAA) standards for contracts and MTS has incorporated that into their agreement. Gary said he has the updated contract from MTS and will be getting that sent to the BOA.

Gary Schwartz presented updated plans to the commission. A discussion of the plans followed. Gary Schwartz said the plans now need to be approved by the state.

**(6) Discussion/Decision on Transfer of Hangar 15 Lease:** Gary Schwartz introduced Joe Brown (Eugene Brown) and said that he was purchasing Hangar 15. Gary said we needed to consider the transfer the land lease from Ed Mux to Joe Brown.

Joe Brown said that an inspection of the hanger was done by Darin Pagel from the City of Merrill. Joe Brown said Darin commented that the upper portion of the building was in decent shape and John Miller agreed. Joe Brown said there are problems with the lower part of the building. Joe Brown explained that in addition to some minor roof problems there were problems with the sill plate and rotted lower ends of the 4X4 beams.

Joe Brown said he was going to lift the building around eight inches and clean the rotten granite off of the cement footing. He then would lay down a new pressure treated sill plate and cut off the rotted portion of the beams. He would then replace the removed portions of the beams with new pressure treated lumber attaching them to the upper portion of the beams. Then when the building was set back down on the footing all would be brought back to level.

John Miller said that he and Joe Brown discussed a time line when the repairs will be completed. Joe Brown said the minor repairs on the roof will be done yet this fall, if he gets a break in the weather, and the repairs to the foundation would be completed by next fall. All agreed this was a fair agreement.

Joe Malsack made a motion to transfer the lease of Hangar 15 to Joe Brown with the understanding that all necessary repairs will be done by next fall. Gary Schulz seconded. Motion carried.

**(7) Manager's Report:** John Miller said that he has spoken to Bev Corneluis about purchasing her 150 gallon fuel cart. John said that because of the insurance restrictions he is unable to drive the unlicensed vehicles to the city garage to get fuel. John said he has been hauling fuel here in 5 gallon containers. John would like to purchase this cart for \$150.00 after the first of the year. There was little discussion and no consensus on this subject.

John Miller reported that he feels the furnace for the lobby is going bad. John said it stopped operating twice in the last three years. John said that the heat exchanger is rusting badly and when the drain valve gets clogged by the rust particles the furnace stops operating. John said that he helped Delta Heating clean out the drain valve and the furnace was now working.

John Miller said he worries about the bathrooms freezing if the furnace should go out when he is not around during extreme cold weather. John said he also is concerned about the possibilities of fumes. John said he has received quotes from Delta Heating and Gilray for a new furnace. John said he requested a quote from Gilray because of possible rebates from Lennox but was told that because this is a commercial building they do not apply. Gary Schwartz said the Lennox has a life time warranty on heat exchangers. John said he would check into that and report back to the Commission.

John Miller reported that we have a new budget and he felt the Airport was treated fairly. John said the \$500.00 increases for mowing, snowplowing and Airport Day will be helpful and that the increases for fuel and sewer and water costs were needed.

John said that we need to cut the weeds along the fence this year to establish a presence. John said there is 15 feet outside the fence that is Airport property. John said that he would like to rent a skidster from Fabco Rents again this winter to clean these areas along Champagne Drive and Highway 107.

John said there was a lightning strike in the past week that burnt a circuit board in the north gate and the weather station telephone system circuit board. John said that he had boards to replace them and he will order a new gate board in January. John said the cost of the boards do not exceed the \$500.00 insurance deductible.

After some discussion it was decided there was no need for a December meeting and the next meeting will be January 15, 2014.

**(8) Chairman's Report:** None for tonight.

**(9) Aviation Happenings:** None for tonight.

**(10) Public Comment:** None for tonight

**(11) Agenda Items for Next Meeting:** Nothing new.

**(12) Adjournment:** Chris Malm made a motion to adjourn. Joe Malsack seconded. Motion passed.

**These Minutes were recorded by John Miller, the Airport Manager and will be ratified at the January 15, 2014 Airport Commission Meeting.**

1311250

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Alderman Norton  
Re: Amending Chapter 6, Article IV, Section 6-96 to  
include keeping of chickens

ORDINANCE NO. 2013-  
Introduced: November 12, 2013  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

## AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 6, Article IV, Section 6-96 of the Code of Ordinances for the City of Merrill is amended to add *Keeping of Chickens* at Section 6-96

Sec. 6-96 Keeping of chickens.

- (a) No person shall keep or harbor any chickens, or build, erect or maintain and use any chicken coop or yard, or other building or yard to keep or house any chickens, anywhere within the City, without completing the appropriate application form, supplied by the Building Inspector. The information required shall include the name and address of the owner, and the number of chickens to be kept by such owner. The Applicant shall also provide written approval from abutting property owners, indicating no objections to the keeping of the chickens. The total number of chickens shall not exceed three per premises. The Building Inspector shall notify the Applicant in writing of the approval or disapproval of the application.
- (b) All chicken coops and yards, and other buildings or yards wherein any chickens are contained shall be kept in a clean, sanitary condition and free from all objectionable odors and shall be subject to the inspection and approval of the Building Inspector. The facilities shall be kept in clean and sanitary condition and free from all objectionable odors.
- (c) Chicken coops and yards, and other buildings or yards permitted under this section shall be limited to the keeping of up to a total of three chickens, per premises, and shall be subject to the following conditions:

- (1) The principal use of the property where a chicken coop and yards, and buildings or yards may be permitted is limited to single-family dwellings.
- (2) No person shall keep any rooster.
- (3) No person shall slaughter any chickens within the City limits.
- (4) The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times.
- (5) No enclosure shall be located closer than 25 feet to any residential structure on an adjacent lot and shall not exceed 25 square feet unless permitted as an accessory building.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

1401240

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Parks and Recreation  
Commission  
Re: Amending Chapter 16, Section 1 to add Normal  
Park in regards to reservations of park space or  
shelters

ORDINANCE NO. 2014-  
Introduced: January 14, 2014  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

## AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 16, Section 1 of the Code of Ordinances for the City of Merrill is amended to include Normal Park in the fee schedule **modify the following fees to be inserted at the appropriate line in the schedule:**

<u>CHAPTER 28</u> PARKS AND RECREATION		
<del>28-</del> <del>26(d)(1)</del>	Fee for reservation of park space or shelter at Stange Kitchenette Park	
	City of Merrill Resident	\$115.00
	Non-Resident	\$125.00
	Fee for reservation of park space or shelter at Ott's Park, Riverside Park, Stange Park (by the pool) and Normal Park	
	City of Merrill Resident	\$105.00
	Non Resident	\$115.00

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
William R. Bialecki,  
Mayor

Attest:

\_\_\_\_\_  
William N. Heideman, City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AMENDING EMPLOYEE BENEFITS – FRINGE BENEFITS AT SECTION 14-5, GROUP INSURANCE PROGRAM OF THE NON-UNION PERSONNEL POLICIES TO DELETE THE TRADITIONAL HEALTH INSURANCE OPTION AND ADD 80/20 DEDUCTIBLES TO THE HIGH DEDUCTIBLE HEALTH PLAN – HEALTH SAVINGS ACCOUNT (HSA) ELIGIBLE**

WHEREAS, the Common Council of the City of Merrill adopted a Personnel Policies, Employee Handbook for the City of Merrill non-union employees by Resolution No. 2226; and

WHEREAS, the Personnel and Finance Committee has reviewed that manual as it relates to Fringe Benefits at Section 14-5, to delete the traditional Health Insurance option at Section 14-5-1 and add 20/80 deductibles to the High Deductible Health Plan – Health Savings Account (HSA) eligible at Section 14-5-2, and renumbering subsequent paragraphs; and

WHEREAS, the Personnel and Finance Committee has recommended a change to that policy as follows:

~~14-5-1 *Insurance Co-Pays.* Effective 2012 the Employees will pay twelve and a half (12.5) percent of the monthly premium per pay period not to exceed 24 pay periods per year, and the City agrees to pay the remaining amounts of the hospital/surgical insurance premiums for single and family coverage of the Security Health Plan, Masterhealth Flex (or, equivalent or better coverage) with a \$500 per member and \$1,500 maximum per family annual deductible. The prescription co-pay costs will be \$5.00 for generic, \$20.00 for preferred brands and \$40.00 for non-preferred brands, with the employee paying two (2) co-pays for a 90 day supply when utilizing the mail order option, and paying three (3) co-pays for a 90 day supply if not utilizing the mail order option.~~

14-5-2 *High Deductible Health Plan - Health Savings Account (HSA) Eligible Plan.* The Employees are offered ~~will have the option for~~ a High Deductible Health Plan - Health Savings Account (HSA) Eligible ~~Plan~~ with \$1,250 individual and \$2,500 family deductible levels. In addition the Employee will pay 20% of the next \$2,000 individual and \$4,000 family coinsurance. The Employees will pay eight and ninety-eight hundredths (8.98) percent of the monthly premium per pay period not to exceed 24 pay periods per year, and the City agrees to pay the remaining amounts of the ~~HSA~~ High Deductible group health insurance.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of January, 2014, that the Personnel Policies Employee Handbook is amended by deleting and adding the highlighted language as follows at Section 14-5-1 and 14-5-2 and renumbering

~~14-5-1~~ ~~*Insurance Co-Pays.* Effective 2012 the Employees will pay twelve and a half (12.5) percent of the monthly premium per pay period not to exceed 24 pay periods per year, and the City agrees to pay the remaining amounts of the hospital/surgical insurance premiums for single and family coverage of the Security Health Plan, Masterhealth Flex (or, equivalent or better coverage) with a \$500 per member and \$1,500 maximum per family annual deductible. The prescription co-pay costs will be \$5.00 for generic, \$20.00 for preferred brands and \$40.00 for non-preferred brands, with the employee paying two (2) co-pays for a 90-day supply when utilizing the mail order option, and paying three (3) co-pays for a 90-day supply if not utilizing the mail order option.~~

14-5-2 *High Deductible Health Plan - Health Savings Account (HSA) Eligible Plan.* The Employees are offered ~~will have the option for~~ a High Deductible Health Plan - Health Savings Account (HSA) Eligible ~~Plan~~ with \$1,250 individual and \$2,500 family deductible levels. In addition the Employee will pay 20% of the next \$2,000 individual and \$4,000 family coinsurance. The Employees will pay eight and ninety-eight hundredths (8.98) percent of the monthly premium per pay period not to exceed 24 pay periods per year, and the City agrees to pay the remaining amounts of the ~~HSA~~ High Deductible group health insurance.

Recommended by: Committee of the Whole

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

Passed : \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki  
Mayor

\_\_\_\_\_  
William N. Heideman  
City Clerk

1401261

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A MUTUAL AID AGREEMENT FOR  
PARTICIPATION WITH NORTH CENTRAL  
EMERGENCY RESPONSE TEAM / MUTUAL ASSISTANCE TEAM**

WHEREAS, The City of Merrill and other participating agencies in this agreement are so located that is to the advantage of each to extend aid to the other for the delivery of law enforcement services; and

WHEREAS, it is recognized that the use of police officers to perform duties outside the territorial limits of the municipality by whom they are employed may be desirable and may be required under certain circumstances to protect and preserve the common health, safety and welfare; and

WHEREAS, the City of Merrill and other participating agencies deem mutual aid law enforcement services to be in the best interest of their respective communities; and

WHEREAS, authority is granted to enter into the mutual aid agreement pursuant to the laws of the State of Wisconsin in Wis. Stat. §66.305;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of January, 2014, hereby authorizes the Mayor, Clerk, and Police Chief to execute the agreement, a copy of which is attached to this resolution.

BE IT FURTHER RESOLVED that all City of Merrill officials and employees are hereby authorized and directed to do and perform all that is necessary to successfully carry out the terms of this resolution.

Recommended by: Health and Safety  
Committee

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
William N. Heideman  
City Clerk

1401262

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND  
BETWEEN THE CITY OF MERRILL, WISCONSIN  
AND STUDIO 808 LLC**

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 6 on May 12, 2009; and,

WHEREAS, Studio 808 LLC is purchasing and remodeling the building located at located 808 East 1<sup>st</sup> Street within TID No. 6: and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, several new jobs will be created and additional tax base generated, and,

WHEREAS, Studio 808 LLC has negotiated the development agreement to provide an incentive payment not to exceed \$10,000 to facilitate new business development and building improvements;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of January, 2014, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and Studio 808 LLC and to facilitate the implementation thereof.

Recommended by: Redevelopment  
Authority

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
William N. Heideman  
City Clerk

1401263

**RESOLUTION NO.**

**A RESOLUTION HONORING ROBERT A. DICKEY FOR HIS EXTENDED SERVICE AND GREAT CONTRIBUTION TO THE CITY OF MERRILL**

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens; and,

WHEREAS, the City of Merrill has a strong foundation on which to expand, progress, and develop towards an even better community; and,

WHEREAS, Robert A. Dickey has served in various positions in the Utility and Street Departments from September, 1983 to January 3, 2014; and,

WHEREAS, the personal commitment and unselfish dedication Robert A. Dickey has put forth has contributed greatly to the growth, progress and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens in part because of Robert A. Dickey's dedicated service; and,

WHEREAS, Robert A. Dickey's cheerful manner and hard work will be missed at the City of Merrill Street Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of January, 2014, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Robert A. Dickey has given to the City of Merrill and commends him for those years of service.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
William N. Heideman  
City Clerk