

1401160

**City of Merrill
City Plan Commission
Tuesday, January 7, 2014 at 5:15 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Voting members present: Mayor Bill Bialecki (Chairperson), Alderman Steve Hass, Melissa Schroeder, James Koppelman and Pete Lokemoen (arr. 5:16). Dan Novitch had an excused absence.

Other attendees: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Lincoln County Maintenance Director Patrick Gierl, Duane Pfister and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 5:15 P.M.

Minutes of November 4th, 2013 meeting

The minutes were in the meeting packet.

Motion (Schroeder/Hass) to approve, as presented, the minutes of the November 4th, 2013 City Plan Commission meeting. Carried.

Off-Street parking requirements related for fairgrounds

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda. Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that he has had discussions with Lincoln County officials regarding resurfacing the off-street parking area (infield) at the Lincoln County Fairgrounds. Specifically, the county is seeking information on whether hard-surfacing of the parking areas at the fairgrounds would be required if/when a new grandstand or expo center is built at the fairgrounds.

Alderman Hass suggested that, in all likelihood, if a building is not enclosed, hard-surfacing for off-street parking would not be necessary. On the other hand, he suggested that, if a building was an enclosed structure, then hard-surfacing would be required.

Pete Lokemoen estimated that the cost to blacktop the infield would be between \$300,000 and \$400,000.

It was noted that, since no site plan has been submitted for consideration, the City Plan Commission cannot make a definite decision at this time. The consensus appeared to be that a grandstand would not require hard-surfacing for parking, but that an expo center would require it.

No action was requested, necessary or taken at this time.

Next meeting

Tuesday, February 4th, 2014 at 6:00 P.M.

Public Comment

Lincoln County Maintenance Gierl raised the question of what determines “limited use”. He then commented that Lincoln County is not currently considering an expo center for the Lincoln County Fairgrounds. The two options currently being considered are a grandstand or a structure based on a berm.

Adjournment

Motion (Hass/Koppelman) to adjourn. Carried. Adjourned at 5:36 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk