



merrill

Location. Nature. People.

Smart Move

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

NOVEMBER MEETING NOTICE

The Merrill Parks and Recreation Commission will meet on **Wednesday, November 6, 2013, at 4:15 p.m.**, at the Merrill City Hall.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Continued discussion on Outdoor Pool
4. Continued discussion on parking lot issue at the MARC.
5. Discuss use of engineering services.
6. Request for plaque to be placed at Normal Park recognizing Lincoln County School.
7. Permission to explore idea of decorating gazebo with Christmas lights
8. Monthly reports.
9. Set date for next meeting.
10. Public comment
11. The Committee may convene in closed session pursuant to Wis. State Statutes Sec. 19.85 (1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider Hockey Contract terms.
12. Adjournment

Submitted by

Dan Novitch, Chairman
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

1100 Marc Drive • Merrill, Wisconsin • 54452
Rec. Dept. Phone: 715.536.7313 • Smith Center Phone: 715.536.6187
Fax: 715.539.2790
www.merrillparkandrec.com

PARKS AND RECREATION COMMISSION

October 2, 2013

The Merrill Parks and Recreation Commission met on Wednesday, October 2, 2013 at 4:15 p.m. at the City Hall.

Members Present: Dan Novitch, Ralph Sturm, Dorwin Harris, Melissa Schroeder, Anne Caylor, Mike Willman

Members Excused Absent: Brian Artac

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson and Candy Peterson and MP3

***Motion by Willman, seconded by Schroeder, to approve the minutes from the previous meeting.

***Carried unanimously.

***Motion by Schroeder, seconded by Caylor, to approve the claims.

Novitch questioned the water bills. Wendorf stated they are for the last 3 months. Sturm questioned why Becher/Hoppe is not on the bills. Wendorf stated that the bill is inserted in the packet that was sent to all the commission members. Wendorf stated that the bill from Becher/Hoppe does not come out of the operating budget, Sturm said neither does the dog park fence but that was on bills. Caylor, Sturm and Harris requested that the bills be done in a different format, one that is easier to read. Smith will have Kathy Suebert show her how to do the bills like other departments. Willman questioned if the donation boxes for the dog fence are up yet. Wendorf stated that they are not because one of the boxes that were ordered have a defect and can not be locked. Sturm stated that before anymore engineering service bills can be charged to the Park and Rec. Department for giving estimates on projects it has to be okayed by the Merrill Park and Recreation Department. Requested to have this item on the November agenda.

***Carried unanimously.

The first item on the agenda was to review/approve 2014 Capital Projects and Equipment. Wendorf read over the items he wanted to have put on the Capital Projects. 1. Equipment: trade two existing front deck mower for one: requested amount: \$30,000 2. Smith Center HVAC continued update: \$34,250.00 3. Riverside Park, sandblast and repaint park shelter: \$10,000 and Stange Park, new metal roof over existing roof and repaint shelter: \$15,000 4. Stange Park: pool demolition (replace with Huffcutt pre-cast concrete restrooms): \$175,000 5. Normal Park: new restrooms (Huffcutt pre-cast restrooms): \$100,000 6. New pool: \$4,000,000. Wendorf stated the last two requests are heavily dependent on decisions made regarding the new pool.

***Motion by Harris, seconded by Schroeder, to approve 2014 capital projects and equipment.

***Carried unanimously.

The next item on the agenda was to review/approve 2014 budget. The only change is on page one of the budget, the wrong number is listed under pool, Wendorf will verify with Kathy Unertl on the correct number. Wendorf stated the budget will be the same as in 2013, no increase.

***Motion by Schroeder, seconded by Willman to accept the budget as printed and send it to Council.

***Carried unanimously.

The next item on the agenda was to discuss Normal Park Plan. Wendorf stated that he included in the packet a design on how Normal Park could look in the future. Wendorf stated that he is currently working with an organization that will donate a playground to the Normal Park Project. The Park and Recreation Commission would like this agenda item back on the agenda next month for more discussion.

The next item on the agenda was to discuss potential implementation of Normal Park Reservation Policy. Wendorf stated that because of all the people who would like to utilize the park it would be nice to be able to reserve the park so that you could make plans without having to worry that someone else will take the park before you get there because currently it is a first come first serve basis.

***Motion by Schroeder, seconded by Harris, to put Normal Park on the park reservation forms charging the same amount as we charge for Riverside, Ott's and Stange Park.

***Carried unanimously.

The next item on the agenda was a continued discussion on the new MARC parking area. Wendorf stated that he has not received any of the estimates back that he has requested for the parking lot from Street Department. As soon as the estimates are turned in he will bring to the next meeting. Harris commented about the new concession stand at the MARC. Harris wants to know why the power panel is on the outside of the building for people to get into. Harris stated that there is no lock on the power panel. Harris would like the issue to be addressed.

The next item on the agenda was monthly reports by Wendorf. Wendorf asked if anyone had any questions. Wendorf stated all is going good.

***Motion by Schroeder, seconded by Willman to approve the monthly report.

***Carried Unanimously

The next regular meeting is scheduled for November 6, 2013 at 4:15 p.m.

No public comment.

Dan Novitch read the following: The Committee may convene in closed session pursuant to Wis. State Statues Sec. 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider Hockey Contract terms.

Roll Call:

Dan Novitch: yes

Mike Willman: yes

Melissa Schroeder: yes

Dorwin Harris: yes
Ralph Sturm: no
Anne Caylor: no

***Motion by Caylor, seconded by Schroeder, to adjourn at 6:30 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

PARKS AND RECREATION COMMISSION

Voucher Approval

Packet: 05203

Date: November 6, 2013

Dan Novitch

Dorwin Harris

Brian Artac

Melissa Schroeder

Michael Willman

Ralph Sturm

Anne Caylor

PACKET: 05203 P & R - OCT 2012
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-002803 AC & SONS PARTY TENT RENTALS L						
I-2925		SSET UP RENTAL - BARLEYFEST	1,800.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SSET UP RENTAL - BARLEYFEST		26 55425-03-40000	Lager Barleyfest Expense	1,800.00
<hr/>						
I-2926		HHEALTH FAIR SET UP	600.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		HHEALTH FAIR SET UP		10 55300-03-41500	Self & Non-Support-Expen	600.00
==== VENDOR TOTALS ====			2,400.00			
<hr/>						
01-002555 AMERICAN WELDING & GAS INC.						
I-02428917		INV 02428917 HELIUM	27.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		INV 02428917 HELIUM		10 55200-02-15000	Contract Services	27.00
<hr/>						
I-0248036		OXYGEN	18.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		OXYGEN		10 55200-02-15000	Contract Services	18.00
==== VENDOR TOTALS ====			45.00			
<hr/>						
01-000066 BAUMGART WASTE REMOVAL						
I-10022013		WASTE HAULING - SEPT	58.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		WASTE HAULING - SEPT		10 55400-02-23600	Waste Removal Services	58.00
==== VENDOR TOTALS ====			58.00			
<hr/>						
01-002411 BECHER-HOPPE ASSOC INC						
I-17339		PROJECT 2011.095.00	1,946.23			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		LIONS PARK ADA		52 57001-08-27620	Parks-Lions ADA	227.50
		WATER PARK STUDY		10 55420-02-25000	New Facility Design	1,718.73
==== VENDOR TOTALS ====			1,946.23			
<hr/>						
01-000915 BEIN' CRAFTY						
I-4503		COLORAMA SHIRTS	749.25			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		COLORAMA SHIRTS		10 55300-03-41500	Self & Non-Support-Expen	749.25
==== VENDOR TOTALS ====			749.25			

PACKET: 05203 P & R - OCT 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000625 BURGOYNE'S TOILET RENTAL						
I-45994		TOILET RENTAL	230.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TOILET RENTAL		10 55200-02-15000	Contract Services	230.00

I-45995		PRAIRIE TRAILS TOILET RENTAL	110.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		PRAIRIE TRAILS TOILET RENTAL		10 55200-02-15000	Contract Services	110.00

I-46030		PRAIRIE TRAILS - TOILET RENTA	130.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		PRAIRIE TRAILS - TOILET RENTAL		10 55200-02-15000	Contract Services	130.00
=== VENDOR TOTALS ===			470.00			

01-002240 CENTRAL BEER DISTRIBUTORS INC						
I-614272		BARLEYFEST WRISTBANDS	35.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BARLEYFEST WRISTBANDS		26 55425-03-40000	Lager Barleyfest Expense	35.00
=== VENDOR TOTALS ===			35.00			

01-003214 CHOICE PROMOTIONS, INC						
I-201		GLASSWARE - BARLEYFEST	1,387.80			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		GLASSWARE - BARLEYFEST		26 55425-03-40000	Lager Barleyfest Expense	1,387.80
=== VENDOR TOTALS ===			1,387.80			

01-000204 DAVE'S COUNTY MARKET						
I-9/27/13		COLORAMA - GROCERIES	156.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		COLORAMA - GROCERIES		10 55300-03-41500	Self & Non-Support-Expen	156.00

I-9/28/13 PARK/REC		9/28 - GROCERIES PARK/REC	84.97			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		9/28 - GROCERIES PARK/REC		10 55300-03-41500	Self & Non-Support-Expen	84.97
=== VENDOR TOTALS ===			240.97			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000236 G & K SERVICES						
I-1016800023		UNIFORM SERVICE - PARKS	47.77			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		UNIFORM SERVICE - PARKS		10 55200-03-46000	Uniform Services	47.77
==== VENDOR TOTALS ====			47.77			
01-000834 BALLMAN LINDSAY						
I-0192329		EPOXY & MATERIALS- MARC FLOOR	1,004.37			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		EPOXY & MATERIALS- MARC FLOOR		10 55400-08-82000	MARC/Smith Improvements	1,004.37
==== VENDOR TOTALS ====			1,004.37			
01-001111 HARGRAVE APPLIANCES, INC.						
I-5223		BARLEFEST - KEGERATOR	300.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BARLEFEST - KEGERATOR		26 55425-03-40000	Lager Barleyfest Expense	300.00
==== VENDOR TOTALS ====			300.00			
01-000313 LINCOLN CO TREASURER'S OFFICE						
I-8870		TUB @ ATHLETIC PARK	15.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TUB @ ATHLETIC PARK		10 55200-03-43000	Vandalism Repair/Mainten	15.00
==== VENDOR TOTALS ====			15.00			
01-000145 LINCOLN CO. CLERK						
I-LABOR AY 2013		WATER/ELECTRICAL LABOR DAY	211.74			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		WATER/ELECTRICAL LABOR DAY		10 55301-03-39100	Labor Day Celebration	211.74
==== VENDOR TOTALS ====			211.74			
01-000041 MERRILL ACE HARDWARE						
I-119071		ROLLER/PAINTBRUSH/SUPPLIES	83.79			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ROLLER/PAINTBRUSH/SUPPLIES		10 55400-08-82000	MARC/Smith Improvements	83.79
==== VENDOR TOTALS ====			83.79			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000523 MERRILL DISTRIBUTING, INC						
I-1221530		PATTY/BRATS - COLORAMA	99.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		PATTY/BRATS - COLORAMA		10 55300-03-41500	Self & Non-Support-Expan	99.00
===== VENDOR TOTALS =====			99.00			
01-000540 NAPA AUTO PARTS						
I-438473		BATTERY/CORE DEPOSIT	206.78			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BATTERY/CORE DEPOSIT		10 55200-03-50000	Repair/Maintenance Suppl	206.78
===== VENDOR TOTALS =====			206.78			
01-000080 QUICKSILVER BROADCASTING LLC						
I-0242 - SEPT 2013		SEPT 2013 - PARK & REC	246.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SEPT 2013 - PARK & REC		10 55400-03-41000	Public Relations/Marketi	246.00
===== VENDOR TOTALS =====			246.00			
01-003187 SUN COUNTRY						
I-S5681		TEES - BARLEYFEST	412.50			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		TEES - BARLEYFEST		26 55425-03-40000	Lager Barleyfest Expense	412.50
===== VENDOR TOTALS =====			412.50			
01-002488 SUNRISE BROADCASTING						
I-4204-1		LABOR DAY BROADCASTING	360.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		LABOR DAY BROADCASTING		10 55301-03-39100	Labor Day Celebration	360.00
===== VENDOR TOTALS =====			360.00			
01-001986 U.S. CHEMICAL PROCUREMENT						
I-U934-35		ARENA FLLOR CLEANER	332.18			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		ARENA FLLOR CLEANER		10 55400-03-50000	Repair/Maint. Supplies	332.18
===== VENDOR TOTALS =====			332.18			

PACKET: 05203 P & R - OCT 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000650 VICTORY JANITORIAL, INC.						
I-35741		PANASONIC VAC BAGS	53.52			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		PANASONIC VAC BAGS		10 55400-03-40000	Operating Supplies	53.52
=== VENDOR TOTALS ===			53.52			
01-000284 VIP ALL-VALUE						
I-087071		CABLE FOR CAMS	26.99			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		CABLE FOR CAMS		10 55200-03-43000	Vandalism Repair/Mainten	26.99
=== VENDOR TOTALS ===			26.99			
01-1 ONE TIME VENDOR						
I-WAUSAU WOLF		WAUSAU WOLF PACK:REFUND	40.00			
10/01/2013	1	DUE: 10/01/2013 DISC: 10/01/2013		1099: N		
		WAUSAU WOLF PACK:REFUND		10 55300-03-41500	Self & Non-Support-Expn	40.00
=== VENDOR TOTALS ===			40.00			
01-000702 DANIEL J. WENDORF						
I-10/15/13 EXP		BARLEYFEST REIMBURSEMENT	54.00			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		BARLEYFEST REIMBURSEMENT		26 55425-03-40000	Lager Barleyfest Expense	54.00
=== VENDOR TOTALS ===			54.00			
01-000700 WISCO SECURITY AGENCY, INC						
I-131003		SECURITY - BARLEYFEST	280.50			
10/15/2013	1	DUE: 10/15/2013 DISC: 10/15/2013		1099: N		
		SECURITY - BARLEYFEST		26 55425-03-40000	Lager Barleyfest Expense	280.50
=== VENDOR TOTALS ===			280.50			
=== PACKET TOTALS ===			11,106.39			

PACKET: 05203 P & R - OCT 2012

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

**** T O T A L S ****

INVOICE TOTALS 11,106.39
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 11,106.39

**** G/L ACCOUNT TOTALS ****

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	2013	10 -21-0000	Accounts Payable Control	6,609.09-*				
		10 -55200-02-15000	Contract Services	515.00	12,500	8,744.59	298,253	77,550.75
		10 -55200-03-43000	Vandalism Repair/Mainten	41.99	750	436.80- Y	298,253	78,023.76
		10 -55200-03-46000	Uniform Services	47.77	1,250	429.66- Y	298,253	78,017.98
		10 -55200-03-50000	Repair/Maintenance Suppl	206.78	11,000	1,582.50	298,253	77,858.97
		10 -55300-03-41500	Self & Non-Support-Expen	1,729.22	31,000	878.03- Y	218,575	16,622.45
		10 -55301-03-39100	Labor Day Celebration	571.74	7,500	185.91	21,000	4,352.95
		10 -55400-02-23600	Waste Removal Services	58.00	1,500	920.00	156,111	69,900.94
		10 -55400-03-40000	Operating Supplies	53.52	3,000	1,117.64	156,111	69,905.42
		10 -55400-03-41000	Public Relations/Marketi	246.00	17,500	6,426.60	156,111	69,712.94
		10 -55400-03-50000	Repair/Maint. Supplies	332.18	10,500	8,331.35	156,111	69,626.76
		10 -55400-08-82000	MARC/Smith Improvements	1,088.16	4,000	2,911.84	156,111	68,870.78
		10 -55420-02-25000	New Facility Design	1,718.73	45,000	28,892.23	45,000	28,720.43
		26 -21-0000	Accounts Payable Control	4,269.80-*				
		26 -55425-03-40000	Lager Barleyfest Expense	4,269.80	0	6,080.82- Y	0	12,915.82-
		52 -21-0000	Accounts Payable Control	227.50-*				
		52 -57001-08-27620	Parks-Lions ADA	227.50	35,000	29,328.57	1,215,725	676,710.79
		99 -14-0010	Due from General Fund	6,609.09 *				
		99 -14-0026	Due From Non-Lapsing	4,269.80 *				
		99 -14-0052	Due From Capital Project	227.50 *				
		** 2013 YEAR TOTALS		11,106.39				

PACKET: 05223 ECM OCT - PARK
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000073 BAUERNFEIND						
I-062645		COPIER MAINTENANCE	772.44			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		COPIER MAINTENANCE		10 55300-03-41500	Self & Non-Support-Expen	772.44
===== VENDOR TOTALS =====			772.44			
01-002734 BB COMMUNITY LEASING SERVICES						
I-23768		LEASE PAYMENT	138.25			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		LEASE PAYMENT		10 55300-03-41500	Self & Non-Support-Expen	138.25
===== VENDOR TOTALS =====			138.25			
01-003436 JUSTIN BUSH						
I-FOOTBALL REF		FLAG FOOTBALL REF 17 GAMES	255.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF 17 GAMES		10 55300-03-41000	Self & Non-Support-Wages	255.00
===== VENDOR TOTALS =====			255.00			
01-003429 CONNOR HOWARD						
I-FLAG FOOTBALL REF		FLAG FOOTBALL REF - 9 GAMES	135.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 9 GAMES		10 55300-03-41000	Self & Non-Support-Wages	135.00
===== VENDOR TOTALS =====			135.00			
01-000764 JIM DALLMANN						
I-PIZZA		PIZZA FOR WORKERS PAINTING IC	53.77			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		PIZZA FOR WORKERS PAINTING ICE		10 55400-03-50000	Repair/Maint. Supplies	53.77
===== VENDOR TOTALS =====			53.77			
01-003432 JIMMY GABLER						
I-FLAG FOOTBALL REF		FLAG FOOTBALL REF - 10 GAMES	150.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 10 GAMES		10 55300-03-41000	Self & Non-Support-Wages	150.00
===== VENDOR TOTALS =====			150.00			

PACKET: 05223 ECM OCT - PARK
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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003430 ADAM GIGL						
I-FLAG FOOTBALL REF		FLAG FOOTBALL REF - 1 GAME	15.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 1 GAME		10 55300-03-41000	Self & Non-Support-Wages	15.00
===== VENDOR TOTALS =====			15.00			
01-003428 CLINT GOLISCH						
I-FLAG FOOTBALL REF		FLAG FOOTBALL REF - 5 GAMES	75.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 5 GAMES		10 55300-03-41000	Self & Non-Support-Wages	75.00
===== VENDOR TOTALS =====			75.00			
01-003435 BRENDEN HARLAND						
I-FOOTBALL REF		FLAG FOOTBALL REF - 6 GAMES	90.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 6 GAMES		10 55300-03-41000	Self & Non-Support-Wages	90.00
===== VENDOR TOTALS =====			90.00			
01-001468 L.N.J. TRUCKING & LANDSCAPING						
I-54790		WOOD CHIPS	1,716.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		WOOD CHIPS		10 55200-08-92000	Trees & Beautification	1,716.00
===== VENDOR TOTALS =====			1,716.00			
01-003433 BRANDON MCCARTHY						
I-FOOTBALL REF		FLAG FOOTBALL REF - 6 GAMES	90.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 6 GAMES		10 55300-03-41000	Self & Non-Support-Wages	90.00
===== VENDOR TOTALS =====			90.00			
01-000328 MERRILL WATER UTILITY						
I-109 1ST 11/13		MERRILL WATER UTILITY	16.63			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	16.63
I-109 1ST W 11/13		MERRILL WATER UTILITY	89.82			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	89.82

PACKET: 05223 EOM OCT - PARK
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000328 MERRILL WATER UTILITY (** CONTINUED **)						
I-1100 MARC 11/13		1100 MARC DR	87.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		1100 MARC DR		10 55400-02-21000	Water and Sewer	87.00
I-1110 10TH 11/13		MERRILL WATER UTILITY	178.54			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	178.54
I-209 3RD W 11/13		MERRILL WATER UTILITY	150.70			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	150.70
I-500 LOGAN 11/13		MERRILL WATER UTILITY	1,165.27			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	1,165.27
I-501 FOSTER 11/13		MERRILL WATER UTILITY	48.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	48.00
I-CONC STND 11/13		MERRILL WATER UTILITY	47.68			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	47.68
I-RIVER/BATH 11/13		MERRILL WATER UTILITY	146.83			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	146.83
I-RIVER/SHEL 11/13		MERRILL WATER UTILITY	33.73			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	33.73
I-SHELTER 11/13		MERRILL WATER UTILITY	15.42			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		MERRILL WATER UTILITY		10 55200-02-21000	Water and Sewer	15.42
== VENDOR TOTALS ==			1,979.62			

01-000694 MERRILL YOUTH HOCKEY						
I-134		BARLEYFEST FOOD/BEER	4,868.46			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		BARLEYFEST FOOD/BEER		26 55425-03-40000	Lager Barleyfest Expense	4,868.46
== VENDOR TOTALS ==			4,868.46			

PACKET: 05223 ECM OCT - PARK
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-003431 LOGAN MOSHER						
I-FOOTBALL REF		FLAG FOOTBALL REF - 2 GAMES	30.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 2 GAMES		10 55300-03-41000	Self & Non-Support-Wages	30.00
=== VENDOR TOTALS ===			30.00			
01-002204 PREMIER MFG OF CENTRAL WISCONS						
I-2471		BANNERS/PRIZES	879.75			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		BANNERS/PRIZES		26 55425-03-40000	Lager Barleyfest Expense	879.75
=== VENDOR TOTALS ===			879.75			
01-003112 REINDERS						
I-918855-00		METAL STAPLES	35.92			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		METAL STAPLES		52 57001-08-27800	MARC - Parking Lot	35.92
=== VENDOR TOTALS ===			35.92			
01-003434 TYLER SCHWARTZ						
I-FLAG FOOTBALL		FLAG FOOTBALL REF - 10 GAMES	150.00			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: Y		
		FLAG FOOTBALL REF - 10 GAMES		10 55300-03-41000	Self & Non-Support-Wages	150.00
=== VENDOR TOTALS ===			150.00			
01-003405 WENDORF BUS SERVICE, INC.						
I-147		SUMMER TRIPS	2,190.75			
10/31/2013	1	DUE: 10/31/2013 DISC: 10/31/2013		1099: N		
		SUMMER TRIPS		10 55300-03-41500	Self & Non-Support-Expen	2,190.75
=== VENDOR TOTALS ===			2,190.75			
=== PACKET TOTALS ===			13,624.96			

PACKET: 05223 ECM OCT - PARK
 VENDOR SET: 01 City of Merrill
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 13,624.96
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 13,624.96

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013	10	-21-0000	Accounts Payable Control	7,840.83-*				
	10	-55200-02-21000	Water and Sewer	1,892.62	6,500	819.32- Y	298,253	65,977.03
	10	-55200-08-92000	Trees & Beautification	1,716.00	6,500	2,547.00	298,253	66,153.65
	10	-55300-03-41000	Self & Non-Support-Wages	990.00	2,500	160.00	218,575	9,423.89
	10	-55300-03-41500	Self & Non-Support-Expen	3,101.44	31,000	3,914.63- Y	218,575	7,312.45
	10	-55400-02-21000	Water and Sewer	87.00	2,600	491.38	156,111	63,283.15
	10	-55400-03-50000	Repair/Maint. Supplies	53.77	10,500	7,969.93	156,111	63,316.38
	26	-21-0000	Accounts Payable Control	5,748.21-*				
	26	-55425-03-40000	Lager Barleyfest Expense	5,748.21	0	12,489.13- Y	0	19,324.13-
	52	-21-0000	Accounts Payable Control	35.92-*				
	52	-57001-08-27800	MARC - Parking Lot	35.92	15,000	14,403.08	1,265,725	702,332.78
	99	-14-0010	Due from General Fund	7,840.83 *				
	99	-14-0026	Due From Non-Lapsing	5,748.21 *				
	99	-14-0052	Due From Capital Project	35.92 *				
			** 2013 YEAR TOTALS	13,624.96				



merrill

Location. Nature. People.

Smart Move

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

November 2013 Parks & Recreation Director Board Report

Parks: We finished winterizing all of our facilities finally. We typically have to wait to winterize the outdoor facilities at the MARC to allow for Soccer and Cross Country seasons to finish. We hosted a number of Cross Country tournaments here ending with the Sectional Tournament in late October. Our course at the MARC is a very popular course in the area. The crew has been working diligently on turf maintenance before the weather becomes too winter-like. They have been aerating and fertilizing the heavily impacted areas and we finished our first year of top dressing at the end of the summer with our new top dressing machine. We have still been seeing some vandalism within our parks although it has slowed down since the "outbreak" we endured during September. Work on Lions Park Restrooms has been going well and should be completed within a week or two. The restrooms look great and will be a very functional amenity to the park with ADA accessibility. The dog park at the MARC has been tremendously successful thus far. Our usage has been increasing each week since it opened. The users have been very respectful of that space so far and we hope they continue to take care of it. We planted some trees inside the park to allow for more shade in the future and still have some small things to finish up. I have a park sign ordered, park rules, and donation boxes that will be going up when they are finished. The City Administrator, Mayor, and I met with Becher Hoppe in regards to the pool and the two locations we asked them to do a little more research on (Lions and Stange). The news for Lions Park is not good in that a pool cannot be constructed in that location due to the fact that it is in a defined "floodway." The Stange Park location has a little more flexibility (but not much) as it is in the "flood fringe." I have contacted the WDNR Water Regulations staff to interpret what we can and cannot do and with Lions out of the picture and Stange Park limited to flood proofing measures we may need to go back to the drawing board. A last resort option would be to look into a complete renovation to the existing pool (similar to what Wausau recently decided). It is an option but the key point to look into is how much would it cost for what you are getting out of it and how long will it last.

Forestry: We finished all of our fall tree plantings last week. We were able to plant 32 trees this fall on the boulevards and in our parks. We planted a few dozen trees during the spring this year after we had the vandalism at Normal Park so all in all our plantings are about at our average per year. Our purple EAB traps have been taken down and I fortunately didn't find any Emerald Ash Borers stuck to any of them, which is a good thing. The Street Department will be working on all of our tree pruning and removals once they get caught up from summer/fall tasks and projects.

Recreation: Our outdoor fall recreation programs have come to an end and our indoor programs are set to begin the first week of November. We have "Exploring Crafts with Toddlers" and "Music and Movement" programs for the toddlers and our Monday/Thursday Zumba for Adults on the slate currently. We are also getting ready for our Winter Recreation programs and events such as Breakfast

1100 Marc Drive • Merrill, Wisconsin • 54452

Rec. Dept. Phone: 715.536.7313 • Smith Center Phone: 715.536.6187

Fax: 715.539.2790

www.merrillparkandrec.com

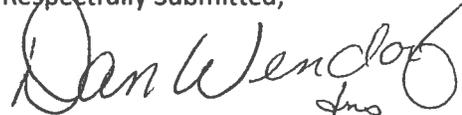
An equal opportunity/affirmative action employer.

with Santa, Learn to Skate, Little Dribblers, Family Fun Nights, Winterfest, and Open Skates to name a few.

Smith Center: We have had the ice in for two weeks now and we are off to a great start. The installation process went fairly seamless and the ice looks great. We are fortunate to have a very talented and knowledgeable staff, installing the ice is truly a unique experience. We had our first public open skate on Friday, October 25th and it was a great way to start the year off. We had a very large turn out and hope to continue that throughout the year. Our open skates have really grown over the past few years which is fantastic to see. We have our Breakfast with Santa coming up in the Smith Center on December 7th in the Community Room. This event has been very popular as well and we have been fortunate to have Merrill Youth Hockey and Merrill Optimist Club as our partners in this event. Our heater replacement project has been completed for the most part. We are waiting on a few replacement parts on the new heater for the Community Room and Restrooms, as the installers had some wiring issues and they are waiting for replacements parts.

Note: It is my understanding that earlier this week we agreed upon our final settlement with the insurance company from the tornado. That settlement will be submitted and reviewed and hopefully processed for a final payment. I do not have all of the final numbers but will hopefully be able to share that at a future meeting when everything is "officially" approved. I would also like to once again invite each of you to ask me questions you may have anytime leading up to or after meeting weeks. By asking these questions or raising these issues before (or leading up to) meetings I can make sure to have the correct answer with supporting documentation.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Wendorf" with a stylized flourish at the end.

Dan Wendorf
Parks & Recreation Director
City of Merrill

Wendorf, Dan

From: Lupton, Dick
Sent: Thursday, October 24, 2013 6:53 AM
To: Wendorf, Dan
Subject: MARC Parking Lot
Attachments: Merrill - Marc Rd (Budget).pdf

Dan, Attached is a quote for paving for the new parking lot, this quote does not include paving the new driveway from the west parking lot to HWY 107. Our cost for preparing the area for paving would be between \$8,000 and \$10,000, that would be for material, equipment and labor. This amount seems high but this site requires a substantial amount of material to make this parking have less slope.

Thanks,
Dick

AMERICAN ASPHALT OF WISCONSIN

DIVISION OF MATHY CONSTRUCTION
832 STATE HIGHWAY 153 EAST P.O. BOX 98
MOSINEE, WI 54455
PHONE (715) 693-5200 * FAX (715) 693-5220

PROPOSAL/CONTRACT

PROPOSAL NUMBER:	7500010	AMERICAN JOB NUMBER :	DATE:	09/30/13
------------------	---------	-----------------------	-------	----------

Billing Information

Attn: Richard Lupton Merrill Street Department 315 East First Street Merrill, WI 54452	PHONE # (715)-536-4222 FAX # -
---	-----------------------------------

Job Information

JOB/OWNER (S) NAME: City of Merrill - MARC Center (Budget)	JOB ADDRESS: Same
JOB CITY/LOCATION: Same	COUNTY: LINCOLN

(WRITE IT DOWN - VERBAL OR WRITTEN TERMS AND CONDITIONS NOT CONTAINED HEREIN ARE NOT BINDING)

American Asphalt of Wisconsin (" CONTRACTOR ") proposes as follows:

Parking Lot Approx : 1,667 S.Y.

Fine grade, water, and compact the base course material.

Pave with WisDOT Spec. Type E-1 hot mix asphalt compacted to an average thickness of 3 inches in two lifts.

SPECIAL CONDITIONS :

Base course by others + or - 0.10 of a foot.

Price does not include sawcutting, excavation, base course material, utility adjustments, or misc. patching.

Thank you for allowing us to quote this work.

The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of **\$26,500.00** and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions, and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the Terms And Conditions on Page 2.

CONTRACTOR:

American Asphalt of Wisconsin

PURCHASER:

I have read and understand the terms and conditions on both pages of this contract. PURCHASER hereby acknowledges receipt of the Wisconsin Department of Commerce Right to Cure Law brochure, if applicable.

By:

Nick Novy

Date: 30-Sep-13

By:

Date of acceptance

NOTE: This proposal shall be automatically cancelled if written acceptance has not been received by the CONTRACTOR on or before 5:00 p.m. October 30, 2013, the Cancellation Date.

AFTER SIGNING, PLEASE RETAIN ONE COPY AND FORWARD A COPY TO OUR OFFICE ON OR BEFORE THE CANCELLATION DATE.

"American Asphalt of Wisconsin is an Equal Opportunity Employer"

Wendorf, Dan

From: Cummings, Terry M - DNR <Terry.Cummings@wisconsin.gov>
Sent: Friday, October 18, 2013 9:49 AM
To: Wendorf, Dan
Cc: Patrick, Keith A - DNR; Norton, Eric M MVP (Eric.M.Norton@usace.army.mil)
Subject: RE: City of Merrill

Dear Mr. Wendorf:

I would see quite a few obstacles for the proposal at the Lions Park site if it is in the floodway. The development would not be able to create a measurable increase in the Regional Flood Elevation (RFE) without having to obtain flooding easements and remapping the floodplain. It would be likely that some infrastructure related to the pool may either not be allowed in floodways or would require more specialized flood proofing. I would envision the development and flood proofing needing a detailed engineering analysis to ensure that there is no increase in the RFE or the degree to which the mapping would need to be changed.

For the flood fringe site, the City would need to provide flood protection to 2 feet above the RFE (the "flood protection elevation"). Berms can be used. The berm itself would also need to be in the flood fringe. The Flood Insurance Study (FIS) identifies HEC-2 as the model used for the Prairie River in the City. When arriving at the floodway/flood fringe boundary, this model draws the line where filling the floodplain wouldn't create any backwater affect. Hence fill for the use of flood proofing wouldn't need an analysis if it were to be placed in the flood fringe.

 **Terry Cummings**
Water Management Engineer
Wisconsin Department of Natural Resources
Rhineland Service Center
107 Sutliff Ave.
Rhineland, WI 54501

(☎) **phone:** (715) 365-8938
(☎) **fax:** (715) 365-8932
(✉) **e-mail:** terry.cummings@wisconsin.gov

Quality customer service is important to us. Please Tell us how we are doing.

Water Division Customer Service Survey

<https://www.surveymonkey.com/s/WDNRWater>

From: Patrick, Keith A - DNR
Sent: Thursday, October 17, 2013 3:32 PM
To: Cummings, Terry M - DNR; Norton, Eric M MVP (Eric.M.Norton@usace.army.mil)
Subject: FW: City of Merrill

I am not familiar with either pool locations.

Terry, did you want to answer the floodplain/floodway questions?

From: Wendorf, Dan [
Sent: Thursday, October 17, 2013 2:49 PM

To: Patrick, Keith A - DNR

Cc: Hamlin, Melody (mhamlin@becherhoppe.com); Speener, Tonia

Subject: City of Merrill

Good afternoon Keith, Dan Wendorf from the City of Merrill, I hope all is well. We are currently working with Becher Hoppe on a proposed new outdoor water park/municipal pool after we had to close our pool down last year due to age/condition/ADA repairs and regulations. Our Parks & Recreation Commission has been working on location and design ideas for a number of months and after a public hearing it was pretty clear our community would like to see a new pool located centrally in our community. The drawback to our central locations is that they are located either in the flood way (our Lions Park location) or flood fringe (our Stange Park location that was home to our former pool for 45+ years).

My question for you is if we decided to demolish our existing pool and build a new facility in the same location at Stange Park (209 W 3rd St that is located in the flood fringe) what would be some hurdles you could see with permitting or restrictions from the WDNR's stand point? Is this worth pursuing from our end or will we be fighting an uphill battle? Our other option that has been tentatively discussed would be to do as Wausau has decided on a few of their pools and spend a significant amount of money to repair our existing pool facility and comply with new federal ADA regulations. Would there be any "Grandfather" areas where we could build around?

I am going to contact the Army Corps of Engineers to seek their thoughts as well but I wanted to check with you to see if you could help point us in the right direction. We want to make sure that we cover these things right away as they are "make or break" decisions for us to consider before going any further than we are.

Thanks for the time and I look forward to your response.

I have copied our engineers from Becher Hoppe into this email as well as they have more of the technical expertise than I do on the specifics of the project proposal.

Dan Wendorf
Parks & Recreation Director
City of Merrill
www.merrillparkandrec.com
(715) 536-7313

October 14, 2013

RE: Merrill Pool Study

Prairie River Water Surface ~1250.0
Base Flood Elevation ~1258

WDNR Regulated Water Surface Elevation 1258.2

- Used to determine 1% Flood Hazard Area (see Exhibit 1)

Depth to ground water: Assumed at or about the water surface elevation ~1250.0

NR116.12 – Development Standards in Floodway areas:

- Structures is prohibited, on or over floodway areas if the structure is;
 - o Associated with high flood damage potential
 - o Not associated with permanent open space uses
 - o Any sewage system prohibited (unless portable)

NR116.13 – Development Standards in Flood Fringe areas:

- Municipalities, using the appropriate procedure in NR 116.21, may issue permits allowing uses in floodfringe areas.
 - o Compatible with local land use plans. In the absence of formal plans, development shall be compatible with the uses permitted in adjoining districts
 - o Do not cause an obstruction to flood flows of any tributaries to the main stream, drainage ditches, or any other drainage facilities or systems or if amendments are made to the affected official floodway lines, water surface profiles, floodplain zoning maps and floodplain zoning ordinances.
 - o Do not affect the conveyance capacity by causing an obstruction to flow or storage capacity of the floodplains, such that it causes any increase in the regional flood height or discharge.

NR116.13 (2) RESIDENTIAL USES. (a) Any structure or building used for human habitation (seasonal or permanent), which is to be erected, constructed, reconstructed, structurally altered or moved into the floodfringe area shall be place on fill with the finished surface of the lowest floor, excluding basement or crawlway, at or above the flood protection elevation. If any such structure or building has a basement or crawlway, the surface of the floor of the basement or crawlway shall be at or above the regional flood elevation and shall be floodproofed to the flood protection elevation in accordance with s. NR 116.16. No variance may be granted to allow any floor below the regional flood elevation.

“Flood protection elevation” means an elevation 2 feet above the regional flood elevation.

NR116.13 (4) COMMERCIAL USES. Any commercial structure or building which is to be erected, constructed, reconstructed, altered or moved into the floodfringe area shall meet the requirements of sub. (2) (see NR116.13(2)). Certain yards, parking lots and other accessory structures or uses may be at elevations lower than the flood protection elevation. However, no such area in general use by the public may be inundated to a depth greater than 2 feet or subjected to flood velocities greater than 2 feet per second upon the occurrence of the regional flood. Inundation to depths greater than 2 feet may be approved provided an adequate warning system exists to protect life and property.

NR 116.16 Floodproofing.

(1) GENERAL STANDARDS When floodproofing measures are required by either a municipal floodplain zoning ordinance or some other regulation which incorporates by reference the floodproofing requirements of this chapter, such measures shall be designed to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the regional flood, to assure that the structures are watertight and completely dry to the flood protection elevation without human intervention during flooding.

(2) CERTIFICATION.

(a) Whenever floodproofing measures are required, a registered professional engineer or architect shall certify that the following floodproofing measures will be utilized, where appropriate, and are adequate to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the regional flood:

1. Anchorage of structures, or addition of mass or weight to structures, to prevent flotation.
2. Reinforcement of walls and floors to resist rupture or collapse caused by water pressures or floating debris.
3. Construction of wells, water supply systems and waste treatment systems so as to prevent the entrance of flood waters into such systems.
4. Subsurface drainage systems to relieve external pressures on foundation walls and basement floors.
5. Cutoff valves on sewer lines or the elimination of gravity flow basement drains.
6. Placement of essential utilities above the flood protection elevation.

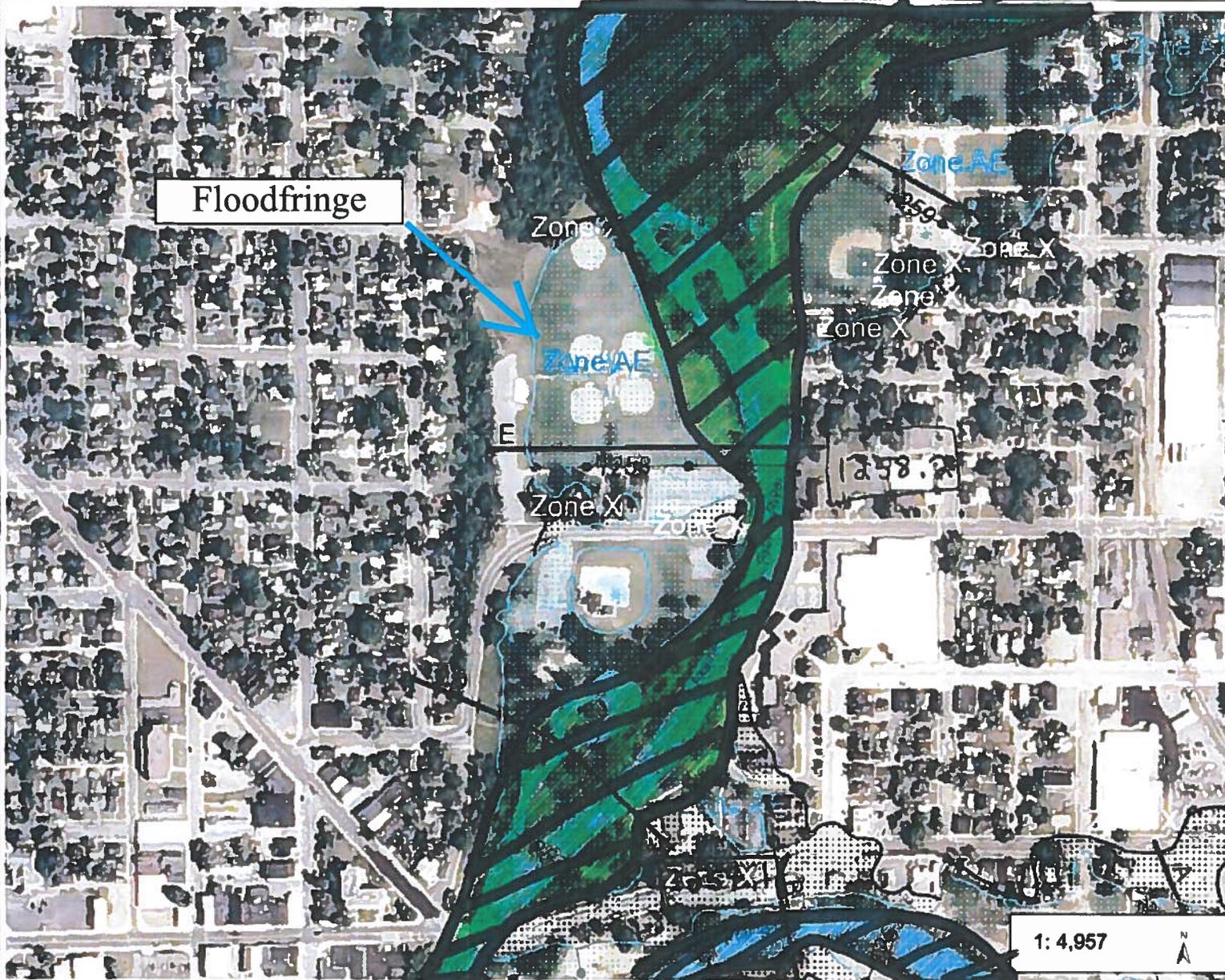
(b) Whenever floodproofing measures are required, a permit, special exception, conditional use or variance may not be issued until the certification required in par. **(a)** is submitted to the municipal zoning administrator.

Attachments: Exhibits 1, 2 & 3
Floodplain Information
Merrill Soils Information



Surface Water Data Viewer Map

No Build
↓

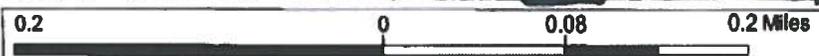


Floodfringe

- Legend**
- Dams
 - 1% Annual Chance Flood Hazard
 - ▤ 0.2% Annual Chance Flood Hazard
 - ▨ Floodway
 - Cross Sections
 - Base Flood Elevations
 - Open Water (lakes, ponds, w/c)
 - Streams and Rivers
 - Rivers and Streams
 - Open Water
 - Hillshades (10-meter DEM)
 - High: 255
 - Low: 0

See
NR 116.13

1: 4,957



NAD_1983_HARN_Wisconsin TM
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Notes
Exhibit 1

Definitions of FEMA Flood Zone Designations

Flood zones are geographic areas that the FEMA has defined according to varying levels of flood risk. These zones are depicted on a community's Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map. Each zone reflects the severity or type of flooding in the area.

Moderate to Low Risk Areas

In communities that participate in the NFIP, flood insurance is available to all property owners and renters in these zones:

ZONE	DESCRIPTION
B and X (shaded)	Area of moderate flood hazard, usually the area between the limits of the 100-year and 500-year floods. Are also used to designate base floodplains of lesser hazards, such as areas protected by levees from 100-year flood, or shallow flooding areas with average depths of less than one foot or drainage areas less than 1 square mile.
C and X (unshaded)	Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level.

High Risk Areas

In communities that participate in the NFIP, mandatory flood insurance purchase requirements apply to all of these zones:

ZONE	DESCRIPTION
A	Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas; no depths or base flood elevations are shown within these zones.
AE	The base floodplain where base flood elevations are provided. AE Zones are now used on new format FIRMs instead of A1-A30 Zones.
A1-30	These are known as numbered A Zones (e.g., A7 or A14). This is the base floodplain where the FIRM shows a BFE (old format).
AH	Areas with a 1% annual chance of shallow flooding, usually in the form of a pond, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.
AO	River or stream flood hazard areas, and areas with a 1% or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Average flood depths derived from detailed analyses are shown within these zones.
AR	Areas with a temporarily increased flood risk due to the building or restoration of a flood control system (such as a levee or a dam). Mandatory flood insurance purchase requirements will apply, but rates will not exceed the rates for unnumbered A zones if the structure is built or restored in compliance with Zone AR floodplain management regulations.
A99	Areas with a 1% annual chance of flooding that will be protected by a Federal flood control system where construction has reached specified legal requirements. No depths or base flood elevations are shown within these zones.

High Risk - Coastal Areas

In communities that participate in the NFIP, mandatory flood insurance purchase requirements apply to all of these zones:

ZONE	DESCRIPTION
V	Coastal areas with a 1% or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26% chance of flooding over the life of a 30-year mortgage. No base flood elevations are shown within these zones.
VE, V1 - 30	Coastal areas with a 1% or greater chance of flooding and an additional hazard associated with storm waves. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.

Undetermined Risk Areas

ZONE	DESCRIPTION
D	Areas with possible but undetermined flood hazards. No flood hazard analysis has been conducted. Flood insurance rates are commensurate with the uncertainty of the flood risk.

Floodplain Information

Floodplain Management

History

Learn more about the history of flooding and floodplain management in Wisconsin

Mapping

Discover how floodplains are mapped in Wisconsin

Ordinances

Find out what regulations apply in floodplains and how to adopt an ordinance

Insurance

Learn more about the National Flood Insurance Program

Related Links

- [Wisconsin Emergency Management \(WEM\)](#)
- [FEMA](#)

Contact Information

[Gary Heinrichs](#)
Floodplain Planning Program
Manager
Dam Safety and Floodplain
608-266-3093

History

Flooding is part of the normal cycle of streams and lakes. It has occurred for as long as there has been rain and land. Flooding only becomes a potential problem when development occurs in the floodplain. Development that occurs outside of the mapped floodplain has a lower risk of suffering flood damage.

Definitions

The **floodplain** is that land that has been or may be covered by floodwater during the regional flood. The floodplain includes the floodway and floodfringe areas. These areas are labeled on the Flood Insurance Rate Maps as A, AE, A1-30, AO or AH zones.

The **floodway** is the channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional flood discharge. The floodway is the most dangerous part of the floodplain -- it is associated with moving water.

The **floodfringe** is the portion of the floodplain outside of the floodway that is covered by flood water during the regional flood. The term floodfringe is generally associated with standing water rather than flowing water. Development is allowed in the floodfringe subject to local floodplain ordinance requirements.

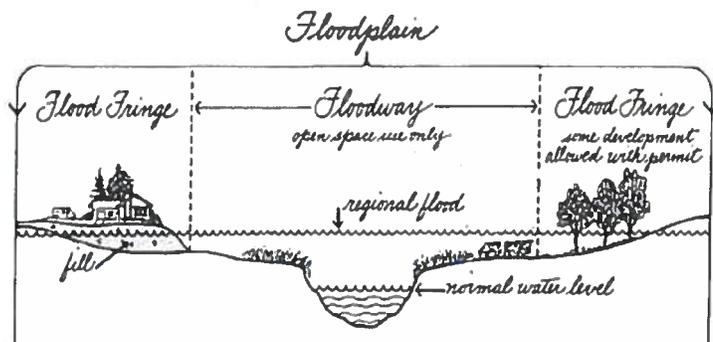
The **regional flood** is the same as the 100-year flood, the 1 percent chance flood, or the base flood (FEMA).

The **regional flood elevation** is the elevation determined to be representative of large floods known to have occurred in Wisconsin or which may be expected to occur on a particular lake, river, or stream at a frequency of 1 percent during any given year. (Wisconsin only)

The **base flood elevation** is the elevation determined by FEMA to which flood water is expected to rise during the base flood.

The **flood protection elevation** is an elevation that is 2 feet above the regional flood elevation. (Wisconsin only)

More floodplain management [acronyms \(PDF\)](#) and [definitions \(PDF\)](#).



Disasters

Flooding is Wisconsin's most costly disaster. When a community is flooded, the residents suffer both direct and indirect costs. The direct costs of flooding include:

- rescue and relief efforts;

- emergency preparedness;
- clean-up operations;
- rebuilding public utilities and facilities;
- rebuilding uninsured homes and businesses; and
- temporary housing costs for flood victims.

The indirect costs of flooding include:

- business interruptions and their loss of wages, sales and production;
- construction, operation and maintenance of flood control works;
- costs of loans for reconstructing damaged facilities;
- tax base declines in flood blight areas; and
- subsidies for flood insurance.

Wisconsin has suffered a significant flood at least once in every decade since 1880. Since 1990, the state has had 13 Presidential Disaster Declarations for flood related events. After a Presidential Disaster Declaration is issued, FEMA releases disaster assistance funds, such as Hazard Mitigation Grant Program funds, to assist in reducing or eliminating flood risks in communities.

[Wisconsin Emergency Management \(WEM\)](#) [exit DNR] is responsible for responding to disasters in Wisconsin. WEM also administers all federal disaster response and hazard mitigation programs.

Standards

Wisconsin has required communities (counties, cities, villages) to regulate floodplains since 1968 under [Chapter NR 116, Wisconsin Administrative Code](#) [exit DNR]. Floodplain regulations are used to reduce flood risk and maintain the natural values of undeveloped floodplains. Wisconsin chose to enact floodplain management standards which exceed the minimum standards of the National Flood Insurance Program in order to ensure that development in flood prone areas has a reduced risk to flooding. The floods of 2008 and 2010 exceeded the anticipated base flood. Development built to meet the higher Wisconsin standards had reduced levels of damage.

Federal Standards

The federal government has set standards for floodplain management as part of the requirements for participating in the National Flood Insurance Program (NFIP) since 1968. The requirements for the NFIP can be found in [44 Code of Federal Regulation 59-72](#) [exit DNR].

Local ordinances

Local floodplain ordinances must meet the requirements in ch. NR 116 and 44 CFR 59-72 if the community participates in the NFIP. Many communities have the local ordinance posted on the community website. The first point of contact for questions about floodplain management should be your county, city or village zoning administrator or other responsible official.

Staff

The DNR Floodplain Management Section is composed of three groups.

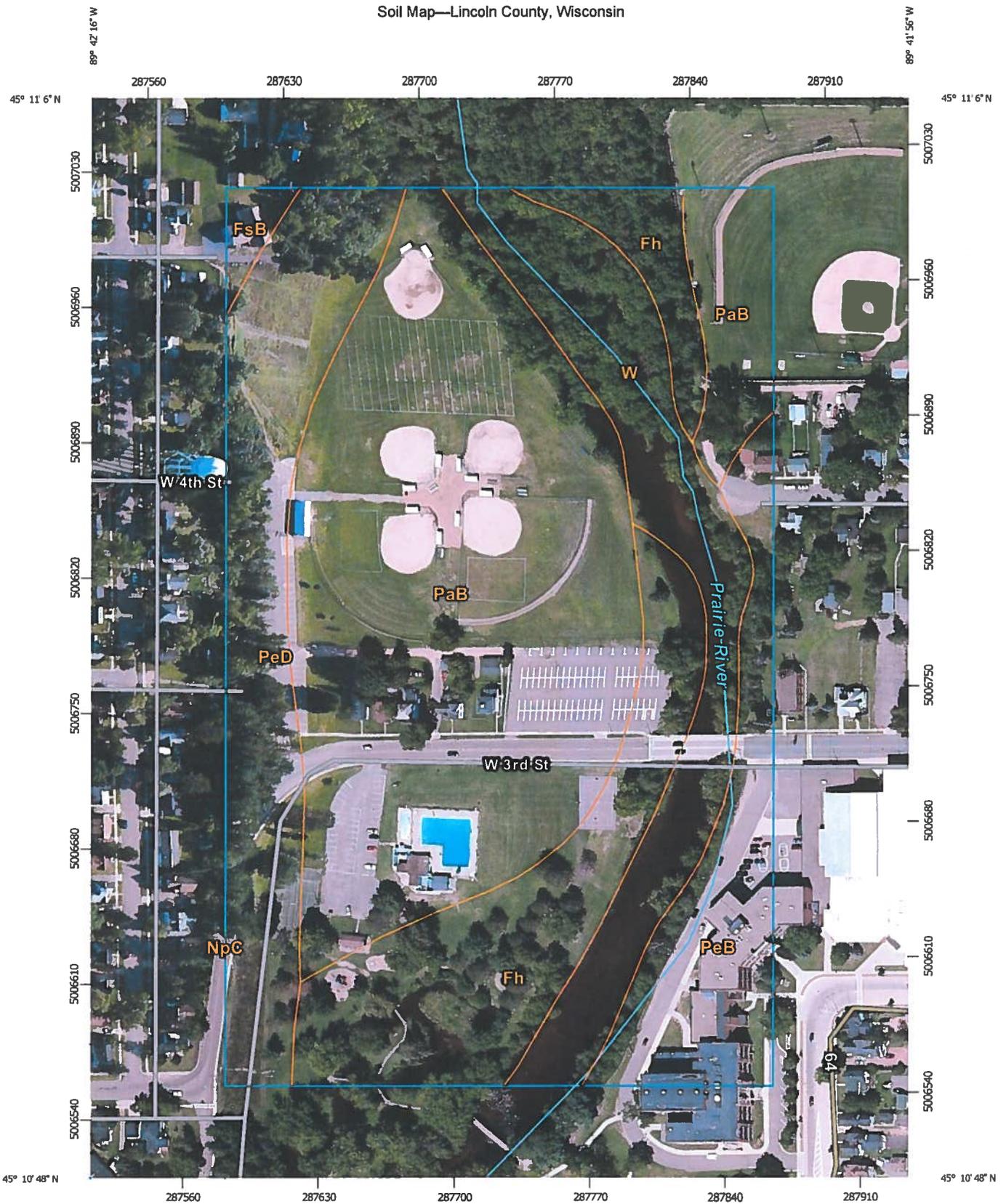
- The NFIP group, which focuses on ordinance review and approval, technical advice for local officials and individuals on regulations, mapping, flood insurance, mitigation, public education and outreach through newsletters and other publications, training for local officials and policy development and coordination.
- The engineering group, which assists local officials and consultants with understanding the engineering and mapping requirements under ch. NR 116 and FEMA.
- The mapping group, which coordinates with FEMA and local communities on the production of flood maps and studies.

Floodplain management [staff](#) can be reached in Madison as well as regional offices.

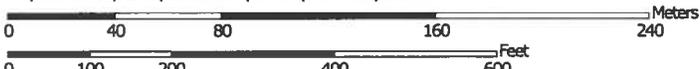
Resources

More information on [floodplain management](#).

Soil Map—Lincoln County, Wisconsin



Map Scale: 1:2,720 if printed on A portrait (8.5" x 11") sheet.



Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 16N WGS84



Natural Resources
Conservation Service

Web Soil Survey
National Cooperative Soil Survey

10/11/2013
Page 1 of 3

MAP LEGEND

- | | |
|--|---|
| Area of Interest (AOI) |  Spoil Area |
|  Area of Interest (AOI) |  Stony Spot |
| Soils |  Very Stony Spot |
|  Soil Map Unit Polygons |  Wet Spot |
|  Soil Map Unit Lines |  Other |
|  Soil Map Unit Points |  Special Line Features |
| Special Point Features | Water Features |
|  Blowout |  Streams and Canals |
|  Borrow Pit | Transportation |
|  Clay Spot |  Rails |
|  Closed Depression |  Interstate Highways |
|  Gravel Pit |  US Routes |
|  Gravelly Spot |  Major Roads |
|  Landfill |  Local Roads |
|  Lava Flow | Background |
|  Marsh or swamp |  Aerial Photography |
|  Mine or Quarry | |
|  Miscellaneous Water | |
|  Perennial Water | |
|  Rock Outcrop | |
|  Saline Spot | |
|  Sandy Spot | |
|  Severely Eroded Spot | |
|  Sinkhole | |
|  Slide or Slip | |
|  Sodic Spot | |

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Lincoln County, Wisconsin
 Survey Area Data: Version 9, Aug 12, 2011

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

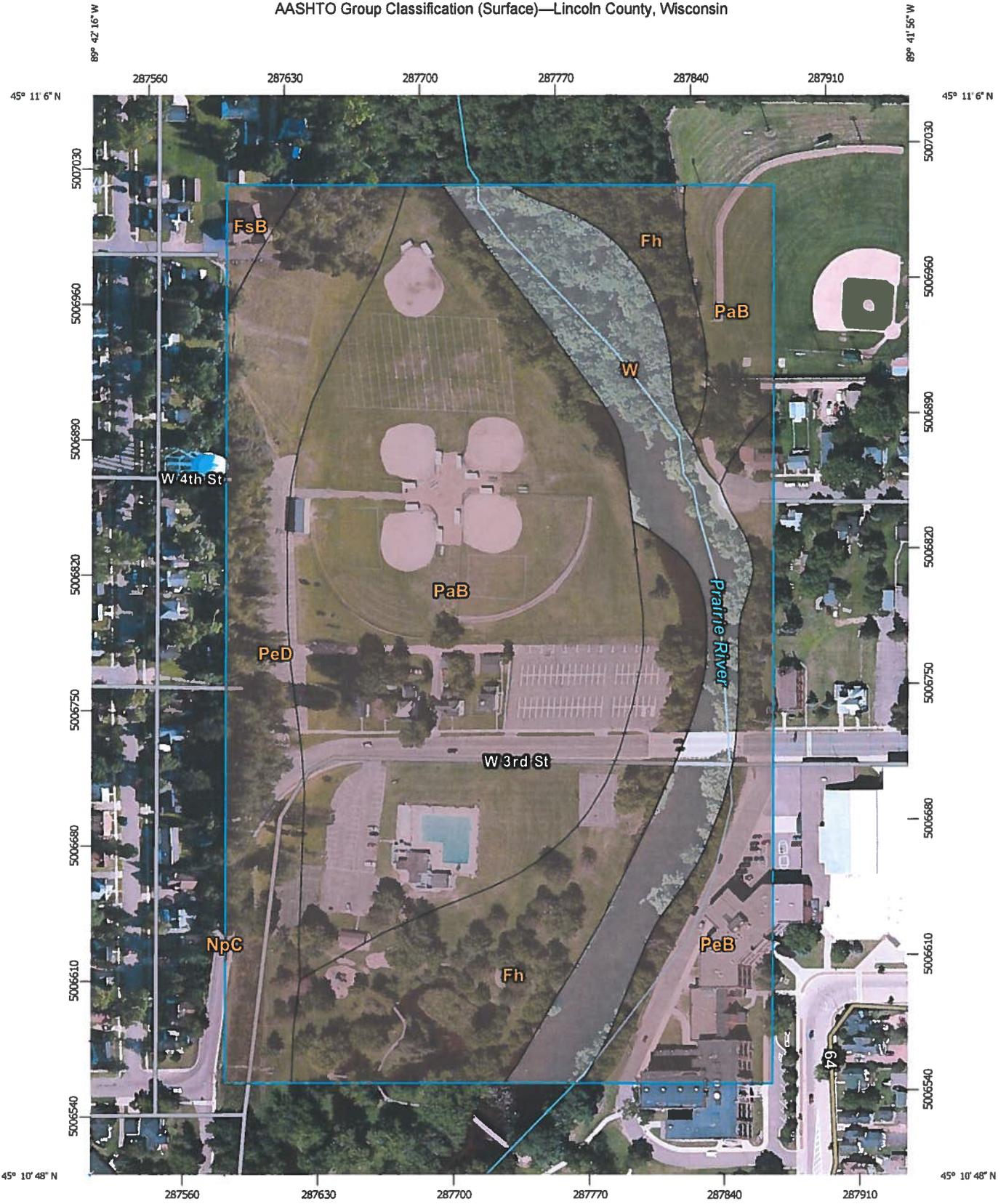
Date(s) aerial images were photographed: Aug 25, 2011—Aug 28, 2011

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

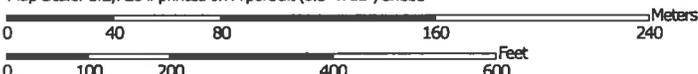
Map Unit Legend

Lincoln County, Wisconsin (WI069)			
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
Fh	Fordum loam, 0 to 2 percent slopes	5.4	16.6%
FsB	Freeon-Sconsin silt loams, 2 to 6 percent slopes	0.3	0.9%
NpC	Newood-Pence sandy loams, 6 to 15 percent slopes	0.0	0.0%
PaB	Padwet sandy loam, 1 to 6 percent slopes	14.5	44.4%
PeB	Pence-Padus sandy loams, 1 to 6 percent slopes	3.1	9.6%
PeD	Pence-Padus sandy loams, 15 to 35 percent slopes	4.8	14.8%
W	Water	4.4	13.6%
Totals for Area of interest		32.6	100.0%

AASHTO Group Classification (Surface)—Lincoln County, Wisconsin



Map Scale: 1:2,720 if printed on A portrait (8.5" x 11") sheet.



Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 16N WGS84



MAP LEGEND

Area of Interest (AOI)

 Area of Interest (AOI)

Soils

Soil Rating Polygons

-  A-1
-  A-1-a
-  A-1-b
-  A-2
-  A-2-4
-  A-2-5
-  A-2-6
-  A-2-7
-  A-3
-  A-4
-  A-5
-  A-6
-  A-7
-  A-7-5
-  A-7-6
-  A-8
-  Not rated or not available

Soil Rating Lines

-  A-1
-  A-1-a
-  A-1-b
-  A-2

-  A-2-4
-  A-2-5
-  A-2-6
-  A-2-7
-  A-3
-  A-4
-  A-5
-  A-6
-  A-7
-  A-7-5
-  A-7-6
-  A-8
-  Not rated or not available

Soil Rating Points

-  A-1
-  A-1-a
-  A-1-b
-  A-2
-  A-2-4
-  A-2-5
-  A-2-6
-  A-2-7
-  A-3
-  A-4
-  A-5
-  A-6

-  A-7
-  A-7-5
-  A-7-6
-  A-8
-  Not rated or not available

Water Features

 Streams and Canals

Transportation

-  Rails
-  Interstate Highways
-  US Routes
-  Major Roads
-  Local Roads

Background

 Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>
 Coordinate System: Web Mercator (EPSG:3857)

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This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Lincoln County, Wisconsin
 Survey Area Data: Version 9, Aug 12, 2011

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Aug 25, 2011—Aug 28, 2011

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

AASHTO Group Classification (Surface)

AASHTO Group Classification (Surface)— Summary by Map Unit — Lincoln County, Wisconsin (WI069)				
Map unit symbol	Map unit name	Rating	Acres in AOI	Percent of AOI
Fh	Fordum loam, 0 to 2 percent slopes	A-4	5.4	16.6%
FsB	Freeon-Sconsin silt loams, 2 to 6 percent slopes	A-4	0.3	0.9%
NpC	Newood-Pence sandy loams, 6 to 15 percent slopes	A-4	0.0	0.0%
PaB	Padwet sandy loam, 1 to 6 percent slopes	A-4	14.5	44.4%
PeB	Pence-Padus sandy loams, 1 to 6 percent slopes	A-4	3.1	9.6%
PeD	Pence-Padus sandy loams, 15 to 35 percent slopes	A-4	4.8	14.8%
W	Water		4.4	13.6%
Totals for Area of Interest			32.6	100.0%

Description

AASHTO group classification is a system that classifies soils specifically for geotechnical engineering purposes that are related to highway and airfield construction. It is based on particle-size distribution and Atterberg limits, such as liquid limit and plasticity index. This classification system is covered in AASHTO Standard No. M 145-82. The classification is based on that portion of the soil that is smaller than 3 inches in diameter.

The AASHTO classification system has two general classifications: (i) granular materials having 35 percent or less, by weight, particles smaller than 0.074 mm in diameter and (ii) silt-clay materials having more than 35 percent, by weight, particles smaller than 0.074 mm in diameter. These two divisions are further subdivided into seven main group classifications, plus eight subgroups, for a total of fifteen for mineral soils. Another class for organic soils is used.

For each soil horizon in the database one or more AASHTO Group Classifications may be listed. One is marked as the representative or most commonly occurring. The representative classification is shown here for the surface layer of the soil.

Rating Options

Aggregation Method: Dominant Condition

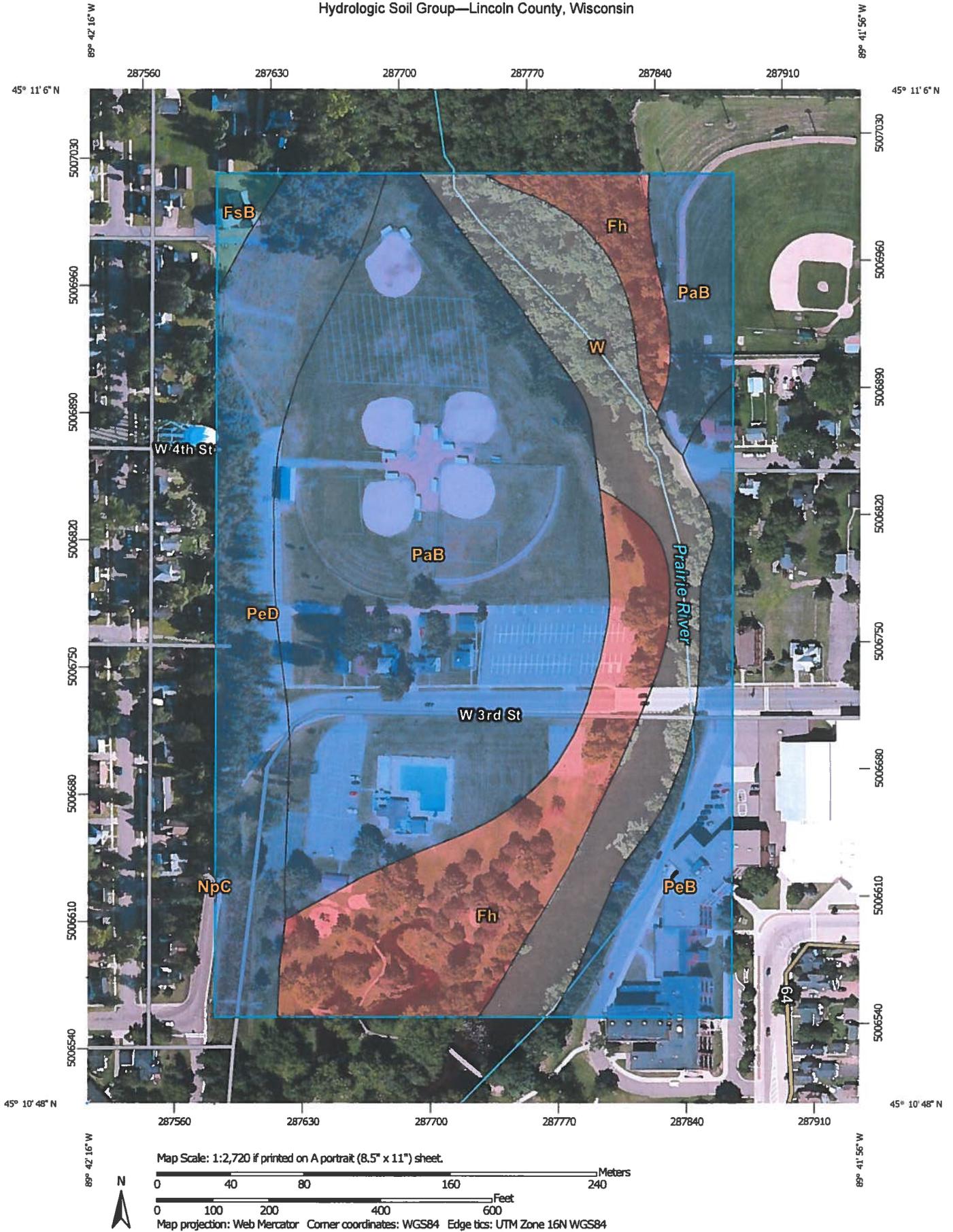
Component Percent Cutoff: None Specified

Tie-break Rule: Lower

Layer Options (Horizon Aggregation Method): Surface Layer (Not applicable)



Hydrologic Soil Group—Lincoln County, Wisconsin



MAP LEGEND

- Area of Interest (AOI)**
 -  Area of Interest (AOI)
- Soils**
 - Soil Rating Polygons**
 -  A
 -  A/D
 -  B
 -  B/D
 -  C
 -  C/D
 -  D
 -  Not rated or not available
 - Soil Rating Lines**
 -  A
 -  A/D
 -  B
 -  B/D
 -  C
 -  C/D
 -  D
 -  Not rated or not available
 - Soil Rating Points**
 -  A
 -  A/D
 -  B
 -  B/D
- Water Features**
 -  Streams and Canals
- Transportation**
 -  Rails
 -  Interstate Highways
 -  US Routes
 -  Major Roads
 -  Local Roads
- Background**
 -  Aerial Photography
- Other**
 -  C
 -  C/D
 -  D
 -  Not rated or not available

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

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Soil Survey Area: Lincoln County, Wisconsin
 Survey Area Data: Version 9, Aug 12, 2011

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Date(s) aerial images were photographed: Aug 25, 2011—Aug 28, 2011

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Hydrologic Soil Group

Hydrologic Soil Group— Summary by Map Unit — Lincoln County, Wisconsin (WI069)				
Map unit symbol	Map unit name	Rating	Acres In AOI	Percent of AOI
Fh	Fordum loam, 0 to 2 percent slopes	D	5.4	16.6%
FsB	Freeon-Sconsin silt loams, 2 to 6 percent slopes	C	0.3	0.9%
NpC	Newood-Pence sandy loams, 6 to 15 percent slopes	C	0.0	0.0%
PaB	Padwet sandy loam, 1 to 6 percent slopes	B	14.5	44.4%
PeB	Pence-Padus sandy loams, 1 to 6 percent slopes	B	3.1	9.6%
PeD	Pence-Padus sandy loams, 15 to 35 percent slopes	B	4.8	14.8%
W	Water		4.4	13.6%
Totals for Area of Interest			32.6	100.0%

Description

Hydrologic soil groups are based on estimates of runoff potential. Soils are assigned to one of four groups according to the rate of water infiltration when the soils are not protected by vegetation, are thoroughly wet, and receive precipitation from long-duration storms.

The soils in the United States are assigned to four groups (A, B, C, and D) and three dual classes (A/D, B/D, and C/D). The groups are defined as follows:

Group A. Soils having a high infiltration rate (low runoff potential) when thoroughly wet. These consist mainly of deep, well drained to excessively drained sands or gravelly sands. These soils have a high rate of water transmission.

Group B. Soils having a moderate infiltration rate when thoroughly wet. These consist chiefly of moderately deep or deep, moderately well drained or well drained soils that have moderately fine texture to moderately coarse texture. These soils have a moderate rate of water transmission.

Group C. Soils having a slow infiltration rate when thoroughly wet. These consist chiefly of soils having a layer that impedes the downward movement of water or soils of moderately fine texture or fine texture. These soils have a slow rate of water transmission.

Group D. Soils having a very slow infiltration rate (high runoff potential) when thoroughly wet. These consist chiefly of clays that have a high shrink-swell potential, soils that have a high water table, soils that have a claypan or clay layer at or near the surface, and soils that are shallow over nearly impervious material. These soils have a very slow rate of water transmission.

If a soil is assigned to a dual hydrologic group (A/D, B/D, or C/D), the first letter is for drained areas and the second is for undrained areas. Only the soils that in their natural condition are in group D are assigned to dual classes.

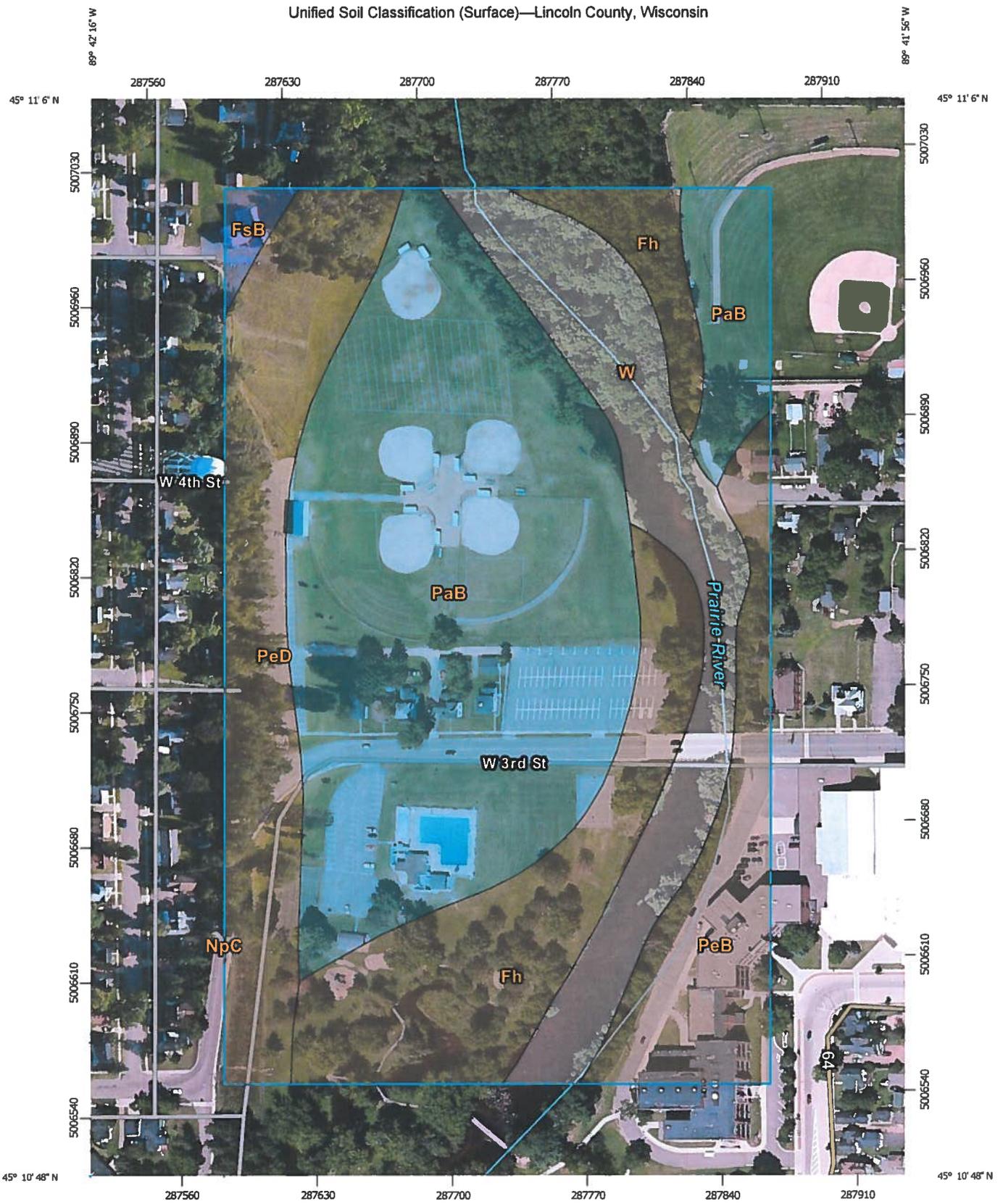
Rating Options

Aggregation Method: Dominant Condition

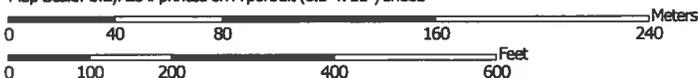
Component Percent Cutoff: None Specified

Tie-break Rule: Higher

Unified Soil Classification (Surface)—Lincoln County, Wisconsin



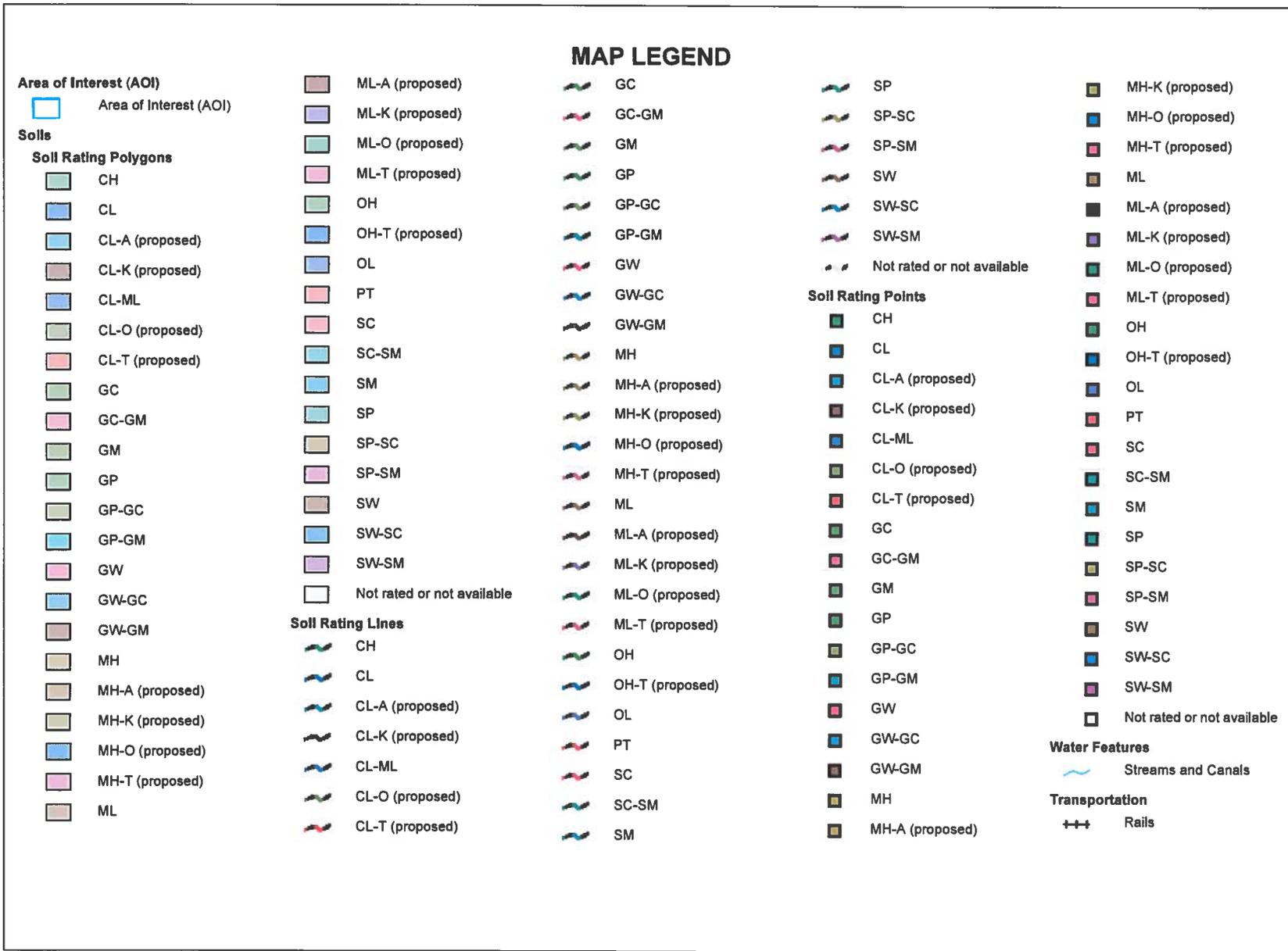
Map Scale: 1:2,720 if printed on A portrait (8.5" x 11") sheet.



Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 16N WGS84



Unified Soil Classification (Surface)—Lincoln County, Wisconsin



MAP INFORMATION

-  Interstate Highways
-  US Routes
-  Major Roads
-  Local Roads
- Background**
-  Aerial Photography

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Source of Map: Natural Resources Conservation Service
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Coordinate System: Web Mercator (EPSG:3857)

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Soil Survey Area: Lincoln County, Wisconsin
Survey Area Data: Version 9, Aug 12, 2011

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Unified Soil Classification (Surface)

Unified Soil Classification (Surface)— Summary by Map Unit — Lincoln County, Wisconsin (WI069)				
Map unit symbol	Map unit name	Rating	Acres in AOI	Percent of AOI
Fh	Fordum loam, 0 to 2 percent slopes	ML	5.4	16.6%
FsB	Freeon-Sconsin silt loams, 2 to 6 percent slopes	CL-ML	0.3	0.9%
NpC	Newood-Pence sandy loams, 6 to 15 percent slopes	SM	0.0	0.0%
PaB	Padwet sandy loam, 1 to 6 percent slopes	SM	14.5	44.4%
PeB	Pence-Padus sandy loams, 1 to 6 percent slopes	ML	3.1	9.6%
PeD	Pence-Padus sandy loams, 15 to 35 percent slopes	ML	4.8	14.8%
W	Water		4.4	13.6%
Totals for Area of Interest			32.6	100.0%

Description

The Unified soil classification system classifies mineral and organic mineral soils for engineering purposes on the basis of particle-size characteristics, liquid limit, and plasticity index. It identifies three major soil divisions: (i) coarse-grained soils having less than 50 percent, by weight, particles smaller than 0.074 mm in diameter; (ii) fine-grained soils having 50 percent or more, by weight, particles smaller than 0.074 mm in diameter; and (iii) highly organic soils that demonstrate certain organic characteristics. These divisions are further subdivided into a total of 15 basic soil groups. The major soil divisions and basic soil groups are determined on the basis of estimated or measured values for grain-size distribution and Atterberg limits. ASTM D 2487 shows the criteria chart used for classifying soil in the Unified system and the 15 basic soil groups of the system and the plasticity chart for the Unified system.

The various groupings of this classification correlate in a general way with the engineering behavior of soils. This correlation provides a useful first step in any field or laboratory investigation for engineering purposes. It can serve to make some general interpretations relating to probable performance of the soil for engineering uses.

For each soil horizon in the database one or more Unified soil classifications may be listed. One is marked as the representative or most commonly occurring. The representative classification is shown here for the surface layer of the soil.

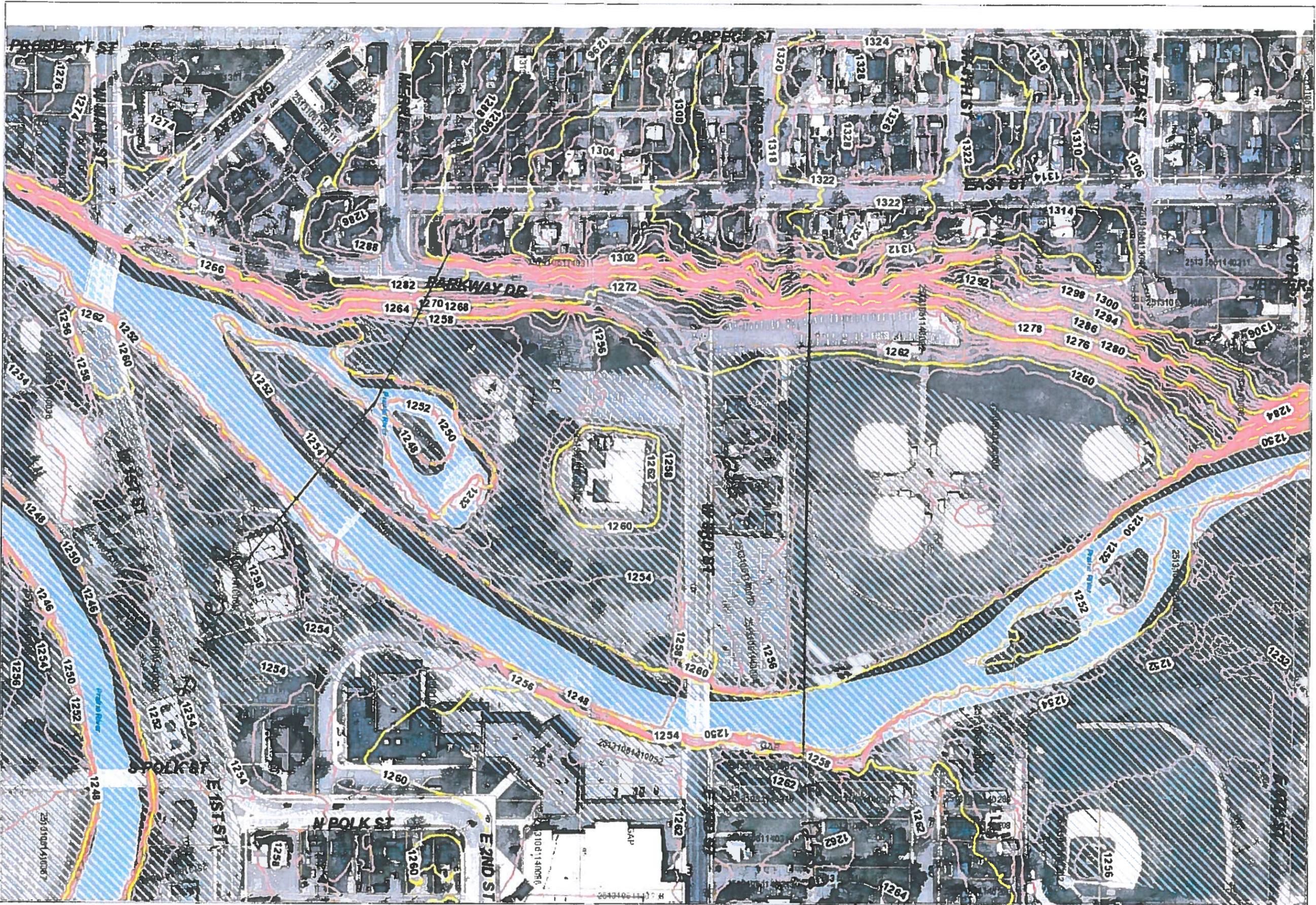
Rating Options

Aggregation Method: Dominant Condition

Component Percent Cutoff: None Specified

Tie-break Rule: Lower

Layer Options (Horizon Aggregation Method): Surface Layer (Not applicable)



City of Merrill GIS

Exhibit 3



DISCLAIMER: The City of Merrill Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 171'

Print Date: 10/7/2013

