

Minutes

Airport Commission Meeting

Wednesday, October 9, 2013

Present: Gary Schwartz, Joe Malsack, Gary Schulz, Lyle Banser and Airport Manager John Miller.

Also Present: Steve Krueger

(1) Call to Order: Gary Schwartz called the meeting to order at 7:00 PM.

(2) Approval of the September 18, 2013 Minutes: Joe Malsack made a motion to ratify the minutes of the September 18, 2013 meeting. The motion was seconded by Lyle Banser. The motion passed.

(3) Approval of Vouchers: The vouchers were reviewed and signed by all. Joe Malsack made a motion to approve the vouchers. The motion was seconded by Lyle Banser. The motion passed.

(4) Update on 2006 Project: John Miller said he attended a meeting to discuss project problems that still had not been resolved. The meeting was also attended by Eric Johnson and Jerry Kelly from the Bureau of Aeronautics (BOA), Steve Opatik and Nick Golla from Becher-Hoppe, Ray Gausmann, Nick Novy from American Asphalt, Matt Schumitsch from Merrill Sand & Gravel, Todd Berndt from Van Ert Electric and Mark Porlier from Clark Dietz.

Some of the items discussed were the storm water drain by the taxi way in the hangar area, removing rocks along the taxi ways and putting signs on the fence in the parking lot. There are also electrical items being worked on yet.

John Miller said Per Mar still is not finished with the electric. John said he has not yet received any training regarding the lights and gates. John said they are different than the systems we now have.

John Miller said Jerry Kelly gave the okay to remove the silt fencing and a company has been hired to remove it. John also said Van Ert is currently here working on electrical items from their list. John said all items are to be completed by the end of October.

John Miller said the FAA wants this project closed and the BOA is in the process of doing that. John said that means the beacon will not be moved this year and will have to be done on a future project.

(5) Terminal Project Update: Gary Schwartz said that he has the boiler plate paperwork from the FAA and the BOA which needs to be attached to the agreement with MTS for the architectural work.

Gary Schwartz said there is the agreement for the entitlement transfer between us and the Tomahawk Airport.

Gary Schwartz said he was told that the finding paperwork was signed this morning for the funding for the tractor. Gary said the tractor was been scheduled for production this year and hopefully we should take delivery this December.

(6) Manager's Report: John Miller reported that he is turning the lights for 16/34 to auto during the day and back to low at night in an effort to save money.

Van Ert is working on their punch list items and Per Mar is waiting for a part to complete the gate on Champagne Street. No one else has been here.

John Miller said Rob Hom, the Airport Manager from Eagle River, has set up training for operating the new tractors. John said it will include operation and installing and removing the attachments. This will be done at the New Holland dealer in Waupaca sometime in November.

John Miller said the BOA has requested an updated Aircraft list for the aircraft based on the airport.

John Miller said that at the Aviation Conference he just attended he spoke with four different operators of airports regarding lightning strikes. John said they reported they are having the same problems we are. They are seeing damage to landing lights, automated weather systems, gate controls and fuel systems. John said nobody had any good ideas.

John Miller said he spoke with Jerry Kelly from the BOA at the Conference. John said Merrill is due to have the Wildlife Assessment done. John said Merrill is in Group Three and that means the assessment must be done three years after any federal dollars are taken. But John said the clock does not start ticking on the three years until AC5200/150-33C is final. John said it is still in draft form and there is no reason to worry about it till it is final.

John said he is trying to get with the DNR in regard to getting rid of the cranes that are here for the summer. John said the geese are here for the short periods of time in the spring and fall. John said by next fall all three ponds should be full of cattails and he is hoping that will really cut down the number of geese.

John Miller said the FAA/ADO out of Chicago gave a nice presentation at the conference. John said they said our best tool for approach protection is our Height Limitation Ordinance. John also said they said non-aeronautical use of airport property is not allowed. They said very little will ever be approved by the FAA and is a sure way to have problems with grant money.

John said Mary Strait from the BOA says funding is still tight and money is going to air side needs that have been in the works for a long time. She says you need to be working well ahead of your actual needs. John said she did not give us any feeling on entitlements for the future.

John Miller said Beecher Hoppe has ordered the new runway sign plates to change the 07 marking to 7. John said he and Nick Golla will install them. John said Beecher Hoppe is paying for the new signs.

John Miller said Bruce Muschinske has given him a letter dated 10/14/2013 stating that he plans to sell Hangar 15 to Joe Brown. John said Bruce has asked that this transfer of lease be put on the agenda.

John said he had Darin Pagel look at the building and Darin reported he did not see anything that would cause the hangar to be condemned. John said that Darin saw a few posts rotted at the base along with some of the braces. John said Darin suggested they be replaced or repaired. John said Darin also said that some of the roof plywood needs to be replaced and some portions of the roof need to be re-shingled. John said Darin said the basic sidewalls and roof trusses are in good shape.

Gary Schwartz asked John Miller if he thought Darin would put this in writing. John said he would call him and ask.

Gary Schulz said he has known Joe Brown for about 20 years and feels that he is a good candidate to buy that hangar because he has the skills to fix it.

The consensus of the Commission was that if Joe Brown would purchase the hangar and commit to fix the listed known problems, they would approve the lease transfer.

(7) Chairman's Report: None for tonight.

(8) Aviation Happenings: Gary Schulz reported that with the government shutdown it is taking longer to get medicals approved and there is no aircraft registrations being done. Gary said that the FAA requires that aircraft are to be re-registered every three years. Gary said this is not being completed during the government shutdown and is going to cause problems for some aircraft owners if it does not end soon.

(9) Public Comment: None for tonight

(10) Agenda Items for Next Meeting: Hangar 15 Lease Transfer. Lyle Banser suggested it was time to start to look for John Miller's replacement when his contract expires. After some discussion it was decided this will be an agenda item in future months.

(11) Adjournment: Joe Malsack made a motion to adjourn. Lyle Banser seconded. Motion passed.

These Minutes were recorded by John Miller, the Airport Manager and were ratified at the November 20, 2013 Airport Commission Meeting.