



CITY OF MERRILL

Water & Sewage Utility

2401 River Street • Merrill, Wisconsin • 54452
Phone: 715.536.6561 • Fax: 715.539.2668

Smart Move

NOTICE

RE: Water and Sewage Committee Meeting to be held **Wednesday, September 25, 2013** at **5:00** p.m. in the basement conference room of City Hall.

Voting members: Alderperson John Burgener, Alderperson Kandy Peterson, and Alderperson Rob Norton

The following items will be on the agenda:

1. Review & approval of vouchers.
2. Review & consider 2014 Capital Budget requests
3. Operations Report.
4. Public Comment.
5. Next meeting.
6. Adjournment.

Reviewed by,

John Burgener
Committee Chairperson

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-6561.

PACKET: 05143 utility sept 2013

VENDOR SET: 01

BANK : 4 UTILITY A/P

V.	JR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
003108		AIRGAS USA, LLC I-9911961828	AIRGAS USA, LLC	R	9/11/2013		20.29CR	138547	20.29
001521		BAY TOWEL, INC. I-083113	BAY TOWEL	R	9/11/2013		273.33CR	138548	273.33
000069		BRANDT EXTINGUISHERS I-083013	BRANDT EXTINGUISHERS	R	9/11/2013		75.00CR	138549	75.00
002809		CARQUEST OF MERRILL I-10846-131963	CARQUEST OF MERRILL	R	9/11/2013		9.09CR	138550	9.09
000381		CITY OF MERRILL I-SEWAGE REPLACEMENT	CITY OF MERRILL	R	9/11/2013		15,000.00CR	138551	15,000.00
001747		DEPT OF NATURAL RESOURCES I-WW OPER CERT	DEPT OF NATURAL RESOURCES	R	9/11/2013		25.00CR	138552	25.00
000212		FASTENAL COMPANY I-083113	FASTENAL COMPANY	R	9/11/2013		92.69CR	138553	92.69
002661		FRONTIER I-083113	FRONTIER	R	9/11/2013		130.06CR	138554	130.06
001556		HD SUPPLY WATERWORKS, LTD I-B404402	HD SUPPLY WATERWORKS, LTD	R	9/11/2013		3,502.78CR	138555	3,502.78
000491		GERALD HOOK I-TRAINING	GERALD HOOK	R	9/11/2013		70.63CR	138556	70.63
000224		HYDRITE CHEMICAL CO I-01625854	HYDRITE CHEMICAL CO	R	9/11/2013		1,607.00CR	138557	1,607.00
000313		LINCOLN CO TREASURER'S OFFICE I-8825	LINCOLN CO TREASURER'S OFFICE	R	9/11/2013		229.21CR	138558	229.21
002549		MEDFORD COOPERATIVE INC I-16897	MEDFORD COOPERATIVE INC	R	9/11/2013		1,264.03CR	138559	1,264.03
000041		MERRILL ACE HARDWARE I-083113	MERRILL ACE HARDWARE	R	9/11/2013		221.85CR	138560	221.85

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
001903	MIDWEST TESTING I-2951	MIDWEST TESTING	R	9/11/2013		4,905.50CR	138561	4,905.50
000540	NAPA AUTO PARTS I-083113	NAPA AUTO PARTS	R	9/11/2013		117.65CR	138562	117.65
000335	NEENAH FOUNDRY CO I-82830	NEENAH FOUNDRY CO	R	9/11/2013		2,299.91CR	138563	2,299.91
000336	NIENOW ELECTRIC, INC I-083113	NIENOW ELECTRIC, INC	R	9/11/2013		480.00CR	138564	480.00
000337	NORTH CENTRAL LABORATORIES I-325919	NORTH CENTRAL LABORATORIES	R	9/11/2013		1,160.95CR	138565	1,160.95
001891	NORTHERN LAKE SERVICE INC I-239769	NORTHERN LAKE SERVICE INC	R	9/11/2013		90.00CR	138566	90.00
000351	OFFICE OF STATE TREASURER I-REV BOND	OFFICE OF STATE TREASURER	R	9/11/2013		10,000.00CR	138567	10,000.00
003067	OMNI GLASS & PAINT I-0105696-IN	OMNI GLASS & PAINT	R	9/11/2013		2,352.00CR	138568	2,352.00
001392	PACE ANALYTICAL SERVICES INC I-083113	PACE ANALYTICAL SERVICES INC	R	9/11/2013		848.00CR	138569	848.00
000586	QUILL CORPORATION I-083113	QUILL CORPORATION	R	9/11/2013		233.94CR	138570	233.94
000572	SHARE CORP I-083113	SHARE CORP	R	9/11/2013		734.97CR	138571	734.97
000580	STAINLESS SPECIALISTS I-24583	STAINLESS SPECIALISTS	R	9/11/2013		579.50CR	138572	579.50
000278	TRIDENT SUPPLY I-Q8635	TRIDENT SUPPLY	R	9/11/2013		152.25CR	138573	152.25
000386	U.W. SOIL TESTING LAB I-556827082013	U.W. SOIL TESTING LAB	R	9/11/2013		128.00CR	138574	128.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000578	USA BLUE BOOK I-009614	USA BLUE BOOK	R	9/11/2013		645.91CR	138575	645.91
000466	TERENCE VANDENHEUVEL I-MICROBIOLOGY CLASS	TERENCE VANDENHEUVEL	R	9/11/2013		54.97CR	138576	54.97
000284	VIP ALL-VALUE I-083113	VIP ALL-VALUE	R	9/11/2013		184.97CR	138577	184.97
000299	WAL-MART COMMUNITY/GEMB I-083113	WAL-MART COMMUNITY/GEMB	R	9/11/2013		78.21CR	138578	78.21
000593	WI RURAL WATER ASSOC I-SYS MBR RENEW	WI RURAL WATER ASSOC	R	9/11/2013		420.00CR	138579	420.00
000656	WISCONSIN PUBLIC SERVICE I-083113	WISCONSIN PUBLIC SERVICE	R	9/11/2013		8,905.79CR	138580	8,905.79

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	34	0.00	56,893.48	56,893.48
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	34	0.00	56,893.48	56,893.48

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

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V. NR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
62	9/2013	25,870.31CR
63	9/2013	31,023.17CR
=====		
ALL		56,893.48CR

CAPITAL REQUEST 2014-2018

Department Utilities
Responsible Person Kim Kriewald

PROJECT # _____
PROJECT NAME Install Emergency Generator

CATEGORY Sewage Utility Improvement Equipment X
PRIORITY 1 (1 High...5 Low) Useful Life 25 Years

DESCRIPTION Install Emergency Generator to power station in the event of a power outage.

JUSTIFICATION Emergency Preparedness

Expenditure Schedule

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$30,000						
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Funding Source

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$30,000						
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OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$30,000						
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CAPITAL REQUEST 2014-2018

Department Utilities
Responsible Person Kim Kriewald

PROJECT # _____
PROJECT NAME Replace Pumps at Riverside Ave. Lift Station

CATEGORY Sewage Utility Improvement _____ Equipment X
PRIORITY 2 (1 High...5 Low) Useful Life 25 Years

DESCRIPTION Replace Lift Pumps

JUSTIFICATION Replacement parts are becoming harder to find and are quite expensive . Clearance between the impeller and wear housing are becoming excessive and there is no more adjustment capability without replacing parts. Plugging and pump problems will increase if the issue isn't addressed in the future. The existing pumps are 40 years old, installed in the early 1970's.

Expenditure Schedule

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$25,000						
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Funding Source

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
Equipment Replacement Fund	\$25,000						
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OPERATIONAL IMPACT/OTHER _____

Operating Budget Impact

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
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CAPITAL REQUEST 2014-2018

Department Utilities

Responsible Person Kim Kriewald

PROJECT # _____

PROJECT NAME Replace Existing Garage Doors

CATEGORY Wastewater Treatment Plant

Improvement x Equipment _____

PRIORITY 3 (1 High...5 Low)

Useful Life 30 years

DESCRIPTION Replace existing metal rolling garage doors at the wastewater treatment plant.

JUSTIFICATION Existing doors have little or no energy efficiency. Over the last couple of years the openers have needed service work to keep the doors in operation

Expenditure Schedule

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$16,000						

Funding Sources

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
Building Maint. Budget	\$16,000						

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$16,000						

CAPITAL REQUEST 2014-2018

Department Utilities
Responsible Person Kim Kriewald

PROJECT # _____
PROJECT NAME Wastewater Treatment Plant - Roof Replacment

CATEGORY WWTP - Facility Maintenance Improvement _____ or Equipment _____
 PRIORITY 2 (1 High...5 Low) Useful Life 20 years

DESCRIPTION
 Repair & replacement of roof (as required due to condition)

 Planned areas include garage & front portions of Main WWT Building

JUSTIFICATION

Expenditure Schedule

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
	\$150,000						
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Funding Sources

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
Needs to be budgeted	\$150,000						
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OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2014	2015	2016	2017	2018	TOTAL	FUTURE TOTAL
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August 21, 2013

TO: Water & Sewage Committee

FROM: Kim Kriewald, Utility Superintendent

RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

Annual inspection of lift stations were done – impellers were checked & oil changed; lift handles were replaced on 2 pumps; everything working good.

Lift stations wet wells cleaned.

Continuing with routine meter changes.

Continuing to check on operational conditions of mainline and hydrant gates.

Continuing system cleaning of sanitary sewers & root cutting.

Preparing to have a number of manholes rehabbed – the ones chosen are in very bad shape or leak badly. Will have Infratech do the work.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kim Kriewald', written over a white background.

Kim Kriewald
Utilities Superintendent

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