

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
September 18th, 2013

Minutes

1. Opening

Vice-President Gene Bebel called the Regular Meeting of the Board of Trustees to order at 4:02 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Chris Malm, Tim Meehean, and Jim Wedemeyer. Excused: Mike Geisler, Richard Mamer and Vickie Yelle. Also present: Don Litzer and Mike Schroeder (-4:30).

Correspondence received: a request for contributions to the After the Bell Program.

There was no public comment.

2. Consent Items

M Gilk/S Malm/C to approve August meeting minutes as printed. M Meehean/S Breitenmoser/C to accept August Monthly Revenue and Expense Printouts and Monthly Statistical Report as printed.

3. Reports/Discussion Items/Action Items

A. Long Range Planning: Ms. Stevens reviewed the planning timeline and current activities. A copy of the report from the initial Long Range Planning Committee meeting was presented. Board members were asked to set aside December 6th from 3-6pm and December 7th 9am to noon for Long Range Planning retreat.

B. Building and Grounds Report and Requests: Mr. Schroeder was present to answer questions. A proposal for the remediation of the water issue in the elevator pit was presented. M Meehean/S Wedemeyer/C to initiate the process of directing water into the sump pump per the proposal with funds from Endowment Funds of \$5,076.57, pending a reference check on vendors. Board members directed staff to consult with Myron Construction regarding the current plan of action, and to then proceed with the proposal if no alternative plan is indicated.

Mr. Schroeder gave an update on continuing issues with various roof leaks.

A proposal was presented for upgrading the furnishing in the lower level workroom. Staff were directed to request quotes from local businesses and report at the next board meeting with recommendations.

C. Merrill Firefighters Memorial Request: M Malm/S Breitenmoser to give \$200 from the Endowment Fund for the Memorial request. Discussion ensued. Mr. Malm withdrew his motion.

D. After the Bell Program Request: In consideration of the library's interest in the success of community afterschool youth activities, M Meehean/S Wedemeyer/C to give \$2,500 from the Endowment Fund to the After the Bell Program.

E. Good Samaritan Foundation Event Request: The Foundation will be holding their annual Wine and Cheese Social at the Ministry Good Samaritan Health Center and will not be requesting use of our facility this year.

F. Trustee Essential #5-Hiring a Library Director: Ms. Stevens provided copies of Trustee Essential #5.

E. Reports from Friends/WVLS Representative: The Friends met on September 13th and plans are underway for the upcoming booksale on October 24th, 25th and 26th. WVLS Board met on August 17th and their next meeting is September 21st.

4. Forthcoming Events & Library Director Report

- Winter hours, including Sunday hours, have resumed.

5. Adjournment:

The meeting adjourned at 5:18 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on October 16th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary