

1309140

**City of Merrill
Personnel and Finance Committee
Tuesday, August 27, 2013 at 5:15 P.M.
Basement Conference Room at City Hall, 1004 East First Street**

Voting Members Present (3 of 3): Alderman Steve Hass (Chairperson), Alderwoman Anne Caylor and Alderman Ryan Schwartzman

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Library Director Stacy Stevens, Fire Chief Dave Savone, Alderman Dave Sukow, Roger Drewek, Kortney Pike, Matt Kucirek, Alan Malm (arr. 5:25), Jonathan Malm (arr. 5:25), Michael Caylor Jr. and City Clerk Bill Heideman. A student was in attendance to videotape the meeting for the Cable Access Channel. Finance Director Kathy Unertl had an excused absence.

Call to order

Alderman Hass called the meeting to order at 5:15 P.M.

Vouchers

The vouchers were in the meeting packet.

Motion (Schwartzman/Caylor) to approve the vouchers. Carried.

Continue consideration of M.O.U. with firefighters re: Special Services Rates

Information related to the proposed Memorandum of Understanding was in the meeting packet. The Memorandum of Understanding relates to special services rates paid to EMS workers when an outside agency contracts with Lincoln County EMS for dedicated ambulance standby services.

This issue was originally discussed at the July 23rd, 2013 Personnel and Finance Committee meeting. At that meeting, no action was taken.

Fire Chief Savone answered questions related to hourly rates and transfers.

Alderwoman Caylor said, without having all information available to her, she is not comfortable with recommending approval of the Memorandum of Understanding.

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Alderman Hass stated that he would bring the Memorandum of Understanding directly to the September 10th, 2013 Common Council meeting for consideration. No formal action was taken at this time.

Ordinances & resolution related to employee residency

Two proposed ordinances and one proposed resolution related to employee residency were in the meeting packet.

City Attorney Hayden explained that the two ordinances and the resolution are being proposed in light of recent changes made to state law regarding employee residency. The ordinances and resolution delete the residency requirement for certain full-time employees, while redefining the residency requirements for law enforcement personnel, fire personnel and the Utilities Superintendent.

Motion (Caylor/Schwartzman) to adopt the two ordinances and the resolution. All references to “no later than 120 days after hire” would be changed to “no later than the end of their probationary period”. Carried.

The two ordinances and the resolution will be on the September 10th, 2013 Common Council meeting agenda.

Resolution related to longevity for former Fire Department Captains

A proposed resolution related to longevity was in the meeting packet. It would be applicable to only the former Fire Department Captains who were removed from the union.

Motion (Caylor/Schwartzman) to adopt the resolution. Carried.

The resolution will be on the September 10th, 2013 Common Council meeting agenda.

Ordinance related to probationary period for protective services personnel

A proposed ordinance related to the probationary period for certain employees was in the meeting packet. It specifies that the probationary period for protective services personnel (law and fire) shall be twelve months.

Motion (Schwartzman/Caylor) to adopt the ordinance. Carried.

The ordinance will be on the September 10th, 2013 Common Council meeting agenda.

Resolution re: scheduled hours & overtime for Fire Dept. supervisory personnel

A proposed resolution related to scheduled hours and overtime for Fire Department supervisory personnel was in the meeting packet.

Alderman Hass and Alderwoman Caylor questioned the use of the term Battalion Commander. They both prefer the term Captain.

Motion (Caylor/Schwartzman) to adopt the resolution, with the amendment that all references to Battalion Commander be changed to Captain.
Carried.

The resolution will be on the September 10th, 2013 Common Council meeting agenda.

Resolution re: clothing allowance for Fire Department non-union personnel

A proposed resolution regarding clothing allowance was in the meeting packet. It stipulates that the clothing allowance for the Fire Department Captains shall be as per the current union contract.

Motion (Caylor/Schwartzman) to adopt the resolution, with the amendment that all references to Battalion Commander be changed to Captain.
Carried.

The resolution will be on the September 10th, 2013 Common Council meeting agenda.

Resolution re: leaves, paid leaves & vacations for Fire Dept. non-union personnel

A proposed resolution related to leaves, paid leaves and vacations for Fire Department non-union personnel was in the meeting packet.

Motion (Caylor/Schwartzman) to adopt the resolution, with the amendment that all references to Battalion Commander be changed to Captain.
Carried.

The resolution will be on the September 10th, 2013 Common Council meeting agenda.

Monthly Report – Municipal Court

The report was in the meeting packet.

Monthly Report – Finance Director Unertl

The report was in the meeting packet.

Monthly Report – City Attorney Hayden

The report was in the meeting packet. City Attorney Hayden reported that it is likely that the City of Tomahawk will be approving the formation of a joint court with the City of Merrill.

Monthly Report – City Clerk Heideman

The report was in the meeting packet.

Monthly Report – City Administrator Johnson

The report was in the meeting packet.

Monthly Report – Building/Zoning Permits

The report was in the meeting packet.

Next meeting

Tuesday, September 24th, 2013 at 5:15 P.M.

Public Comment

None.

Adjournment

Motion (Caylor/Schwartzman) to adjourn. Carried. Adjourned at 5:48 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk