

Minutes
Airport Commission Meeting
Wednesday, June 19, 2013

Present: Gary Schwartz, Joe Malsack, Gary Schulz, Lyle Banser, Chris Malm and Airport Manager John Miller

Also Present: Larry Wenning

(1) Call to Order: Gary Schwartz called the meeting to order at 7:00 PM.

(2) Approval of the May 15, 2013 Minutes: Joe Malsack made a motion to ratify the minutes of the May 15, 2013 meeting. The motion was seconded by Chris Malm. The motion passed.

(3) Approval of Vouchers: The vouchers were reviewed and signed by all. Joe Malsack made a motion to approve the vouchers. The motion was seconded by Lyle Banser. The motion passed.

(4) Update on 2006 Project: John Miller said that last week Fortress was instructed by Beecher Hoppe, Van Ert, and John Miller as to where they could safely dig and to hand dig three holes. While hand digging one of the holes they broke a conduit and caused damage to the wiring for some fuel system components. The fuel system is functional but John said until it is fixed he had to hand stick each tank every day for fuel level and water level. Northwest Petroleum has ordered the parts and should be in about a week and a half. Fortress Fence will pay for the damages.

John Miller and Gary Schwartz said there is a portion of the taxiway that has two failed test cores. This is a density test that is done and the minimum is 92.5%. Those two cores tested in the 91.5% range. John said their roller broke and had to wait two hours for another roller before the asphalt could be properly compacted. It should be done within twenty minutes. Gary said there is also an issue with the size of stones used. Gary Schwartz said on other projects where something like this has happened American Asphalt has chosen to repair it instead of taking up to a 50% payment cut for that portion. All other portions of asphalt that was laid have past the core test. Gary Schwartz said he and John Miller will be meeting with Becher-Hoppe when the decisions need to be made. Gary said he is not in favor of tearing up new blacktop.

John Miller said we need to decide what to do with the ramp where it meets the portion that is not finished. John said there is quite a drop off from the finished part. The pails with the flashing lights have worked the past two years but we cannot continue with that. After some discussion John said he will look into what we can do to finish the edges.

John Miller said Fortress Fence is almost done with the pounding of the fence poles and will come back on Monday to string the wire. The electric lift gate has to be wired and an antenna will be installed to connect it to the monitoring system. John said he is not sure when the parking lot lights will be installed.

Gary Schwartz said that the ribbon cutting will not be held until everything is stripped which will probably be mid-July.

(5) 2013 Terminal Project: Gary Schwartz asked if the Commission would approve starting a formal design plan for the new terminal. Gary Schwartz said we have \$395,000.00 for this project and that should be enough for a 36 x 65' building. After some discussion it was decided this will be an agenda item for next month's meeting.

(6) Discussion/Decision Tree and Property Issues around the Airport: Gary Schulz said the beacon is hitting the trees and there are other trees around the Airport getting tall, including the trees surrounding the Mutz property. John Miller said the height restrictions on the Runway 16 approach changed when the NDB was decommissioned. John said that will need to be surveyed again with the new requirements

Gary Schwartz said we would look into the cost of moving the Beacon and John Miller will need to get in touch with the FAA to see where we are at regarding the trees on surrounding properties.

It was decided the Mutz property driveway needs to be closed by either using rocks or cable.

(7) Discussion/Decision Creation of Airport Safety Committee: John said that after Airport Day he would like to get a committee together to discuss the issues of safety. Gary Schulz questioned if such a committee was necessary since we have such an open Commission meeting where such problems are discussed. John disagreed and said he would like such a committee or at least formal means of how these issues are brought up and resolved. It was decided it will be discussed again after Airport Day,

(8) Discussion/Decisions Airport Day 2013: Sky Divers Insurance and Dual events with NTC Safety Campus: John Miller stated that he has spoken with Bryce Kopleck as to what they had in mind for a dual event. Bryce told John they would give people tours of their facility and show people how the police and firefighters are trained. Bryce said they would actually have all the training devices operational that day, including the robots used in the training of the police.

John said there would be signs put up at both events informing people of all the activities at each site. Bryce said he thought we could help each other draw people to the northwest side of the City that day.

After much discussion it was decided John should continue discussions with NTC.

John Miller said he has spoken with the Parachuting Association and the FAA and was told that we can get approval for the STC for the 182E to remove that door but not to remove the rear seat. John said the issue is there has to be a seat belt for everyone in the plane and the rear seat belts are attached to the rear seat. John said that with an FAA Inspector here last year during Airport Day he wants everything as legal as possible. John said that there is a onetime cost of \$200.00 for the STC.

(9) Discussion–Airport Name: No discussion this meeting but will be kept on the Agenda.

(10) Discussion of RRL Marketing Program: No discussion this meeting but will be kept on the Agenda.

(11) Manager's Report: John Miller reported that the floor project is not quite done yet but getting closer and the expenses for the City are done. John said he will be doing some painting around the edges to form a border between the walls and the floor. John said that the floor did not turn out as professionally looking as he had hoped it would but was a good functional floor for the hangar.

John said the tin was delivered this morning for the hangar roof but Tim Chapel from Chapel Construction could not give John a time as to when he would be here to install the roofing.

John said the hot water heater in the hangar started leaking and had to be replaced.

John said the area on the outside of the fence needs to be cut this year in a lot of areas. John doesn't know, with the budget problems we have, how it will be done. John said the grass cutting has been slow this year because of the wet ground.

Gary Schulz said that one of the neighbors spoke to him about the path of the ultra lights and if they could change it. Gary said he spoke with Steve Krueger regarding this.

John said that he would not be here for the July 17th meeting. The meeting then was rescheduled for July 24th.

Joe Malsack asked about the fuel situation for the tractor and buying a tank to transport fuel. John said that they were using three 5 gallon containers to fill the tractor and that it was working OK.

(12) Chairman's Report: Gary had nothing to add at this time.

(13) Aviation Happenings: Gary Schulz said the TWA 800 crash in 1996 had fuel tank issues and those problems are starting to come back.

(14) Public Comment: None

(15) Agenda Items for Next Meeting: Tree Issues and Terminal Building

(16) Adjournment: Joe Malsack made a motion to adjourn. The motion was seconded by Lyle Banser. The motion passed.

These Minutes were recorded by John Miller, the Airport Manager and will be ratified at the July 24th, 2013 Airport Commission Meeting.