

1306160

**City of Merrill
City Plan Commission
Tuesday, June 4, 2013 at 5:15 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Voting members present: Mayor Bill Bialecki (Chairperson), Alderman Steve Hass, Ken Maule, Melissa Schroeder and Pete Lokemoen. Dan Novitch had an excused absence.

Other attendees: City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderman Dave Sukow, Alderwoman Kandy Peterson, LeRoy Fischer and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 5:15 P.M.

Minutes of May 7th, 2013 meeting

The minutes were in the meeting packet.

Motion (Hass/Maule) to approve, as presented, the minutes of the May 7th, 2013 City Plan Commission meeting. Carried.

Site Plan – Veteran’s Memorial sign @ Merrill Memorial Park

Information was in the meeting packet. St. Francis Xavier Catholic Cemetery Veterans Memorial has paid the fee and submitted a site plan for a proposed sign at Merrill Memorial Park.

The only concern that Building Inspector/Zoning Administrator Pagel has is related to the possibility of the sign creating traffic visibility problems. It was suggested that a traffic visibility triangle be established to ensure that there are no safety issues related to traffic visibility.

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Motion (Maule/Schroeder) to approve the site plan from St. Francis Xavier Catholic Church Veterans Memorial, for a proposed sign at Merrill Memorial Park, Memorial Drive, pending the establishment and outcome of a traffic visibility triangle. Carried.

Site Plan – Outdoor shelter @ Athletic Park

Information was in the meeting packet. The City of Merrill Park and Recreation Department and the Merrill Baseball Association have paid the fee and submitted a site plan for a proposed covered shelter at Athletic Park, Logan Street. Depending on the availability of funds, they are also hoping to install a deck as well.

Building Inspector/Zoning Administrator Pagel stated that, if the site plan is approved, measures be taken to help alleviate any water running into properties that abut Athletic Park.

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Motion (Lokemoen/Maule) to approve, as submitted, the site plan from the City of Merrill Park and Recreation Department and the Merrill Baseball Association, for a covered shelter and, based on the availability of funds, a deck, at Athletic Park, Logan Street. Carried.

Site Plan – Dog park @ Merrill Area Recreation Complex (MARC)

Information was in the meeting packet. The City of Merrill Park and Recreation Department has paid the fee and submitted a site plan for a dog park at the Merrill Area Recreation Complex, 1100 Marc Drive.

Building Inspector/Zoning Administrator Pagel stated that, at this point, the site plan consists only of a chain-link fence. He has no concerns with the site plan as submitted.

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Motion (Hass/Schroeder) to approve, as presented, the site plan from the City of Merrill Park and Recreation Department for a dog park at the Merrill Area Recreation Complex, 1100 Marc Drive. Carried.

Next meeting

Tuesday, July 2nd, 2013 at 5:15 P.M.

Public Comment

None.

Adjournment

Motion (Hass/Schroeder) to adjourn. Carried. Adjourned at 5:27 P.M.

Minutes prepared and submitted by:

William N. Heideman, WCMC
City Clerk