

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
May 15th, 2013

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel (4:08-), Katie Breitenmoser, Paul Gilk, Chris Malm, Richard Mamer, Jim Wedemeyer and Vickie Yelle. Absent (ex.): Tim Meehean. Also present: Don Litzer (4:01-) and Ricky S. from MP3.

Correspondence received: a thank you letter from State Representative Mary Czaja for the use of the meeting room in addition to a donation of the Wisconsin Flag.

There was no public comment.

2. Consent Items

M Mamer/S Wedemeyer /C to approve the minutes of the April meeting as printed.
M Mamer/S Wedemeyer/C to accept the Monthly Revenue and Expense Printouts and Monthly Statistical Report for April as printed.

3. Reports/Discussion Items/Action Items

A. Community Outreach-Lincoln Hills and Lincoln County Jail: Ms. Stevens reported that she has meetings set up with staff at both Lincoln Hills and Lincoln County Jail to explore collaboration. Mr. Gilk requested that the Lincoln County Board representative on the committee overseeing these institutions be notified of the meetings. This item will be placed on the next meeting agenda for follow-up.

B. Building and Grounds Update and Request: Ms. Stevens contacted Dan Wendorf, Merrill City Forester, to obtain his recommendation for the elm tree in front of the library. Board consensus was to attempt to prune the tree, and not to remove it. Mr. Schroeder will contact the Merrill Street Department to ascertain whether they can perform the pruning or if the job must be contracted to a tree service. Ms. Stevens presented a report on the failure of the sump pump and requested funds to replace the pump. M Gilk/S Breitenmoser /C to approve \$650.93 from Endowment Fund monies to pay for a replacement sump pump as presented.

C. Trustee Essential #1-The Trustee Job Description: Ms. Stevens reviewed the general function, qualifications and principal activities presented in the Trustee Essential #1.

D. Reports from Friends/WVLS Representative: The Friends Spring Booksale was successful with proceeds over \$1,000. There was no report from the Lincoln County WVLS Representative.

4. Forthcoming Events & Library Director Report

- Youth Summer Library Program begins with the Rodeo Queens Friday June 7th. There will again be artwork in the Youth Services from the PRMS 6th grade art students.
- Adult Summer Reading Program begins May 28th.
- Ms Stevens, Mr. Litzer and Ms. Schuster attended the Wisconsin Association of Public Libraries (WAPL) conference, and enroute conducted site visits to three libraries with comparable service populations as part of the long range planning process. Mr. Litzer was a presenter at one of the WAPL conference programs.
- Ms. Stevens attended a City Department Head meeting at which time City Administrator Johnson discussed 2014 budget issues.
- Ms. Stevens presented the 2013 final report for Food for Fines.
- Mr. Mamer will present the IRS form 990 at the June Board meeting.

5. Adjournment:

The meeting adjourned at 4:40 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on June 19th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary