

1305160

**City of Merrill
City Plan Commission
Tuesday, May 7, 2013 at 5:15 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Voting members present: Mayor Bill Bialecki (Chairperson), Alderman Steve Hass, James Koppelman, Ken Maule, Dan Novitch, Melissa Schroeder and Pete Lokemoen.

Other attendees: City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderman Dave Sukow and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 5:15 P.M.

Minutes of April 8th, 2013 meeting

The minutes were in the meeting packet.

Motion (Hass/Schroeder) to approve, as presented, the minutes of the April 8th, 2013 City Plan Commission meeting. Carried.

Site Plan – Merrill Area Public Schools for outdoor shelter @ Jefferson School.

Information was in the meeting packet. Merrill Area Public Schools has submitted a site plan to install an outdoor shelter at Jefferson Elementary School, 1914 West Jackson Street.

Building Inspector/Zoning Administrator Pagel explained that, because the area of the site plan is zoned public, City Plan Commission and Common Council approval are required. He has no concerns with site plan as submitted.

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Motion (Hass/Novitch) to approve, as submitted, the site plan from the Merrill Area Public Schools for an outdoor shelter at Jefferson Elementary School, 1914 West Jackson Street. Carried.

Next meeting

Tuesday, June 4th, 2013 at 5:15 P.M.

Public Comment

None.

Adjournment

Motion (Hass/Lokemoen) to adjourn. Carried. Adjourned at 5:18 P.M.

Minutes prepared and submitted by:

William N. Heideman, WCMC
City Clerk