

Minutes

Airport Commission Meeting

Wednesday, March 20, 2013

Present: Gary Schwartz, Joe Malsack, Gary Schulz, Lyle Banser, Chris Malm and Airport Manager John Miller

Also Present: Larry Wenning, Steve Krueger

(1) Call to Order: Gary Schwartz called the meeting to order at 7:00 PM.

(2) Presentation by NTC staff on potential cooperative projects: Bryce Kolpack gave a detailed presentation about their new facilities and outlined programs that were being conducted at the new NTC campus. A ribbon cutting ceremony will be held on April 24th with an Open House from noon until 2:00 P.M.

(3) Approval of the February 20, 2013 Minutes: Joe Malsack made a motion to ratify the minutes of the February 20, 2013 meeting. The motion was seconded by Chris Malm. The motion passed.

(4) Approval of Vouchers: The vouchers were reviewed and signed by all. Joe Malsack made a motion to approve the vouchers. The motion was seconded by Lyle Banser. The motion passed.

(5) Update on 2006 Project: Will combine with the 2013 Terminal Project.

(6) 2013 Terminal Project: Gary Schwartz and John Miller will be attending a meeting on March 21st at the Bureau of Aeronautics in Madison primarily to discuss funding for the new Terminal. Gary said that the Terminal Project is at a standstill until we hear from the State as to what additional funding is available. John said that there is nothing new to report on the 2006 Project and we are just waiting for the weather to change so construction can begin.

(7) Discussion/Decision Beacon Repair/Replacement: John Miller said that Beecher Hoppe and the Bureau of Aeronautics have been working to get the Beacon Project together for us and it will be a change order to the 2006 Project. The beacon will be a New High Intensity Unit installed on the current tower. This new beacon should be in the \$10,000 to \$11,000 range and installed in May or June. Beecher Hoppe will hire the electrical company to do this.

Joe Malsack questioned as to why the beacon is on and John Miller said that he has been in contact with the Bureau and was told that the Beacon tower is an obstruction and should be on.

Joe Malsack made a motion to go ahead and add the new beacon to the 2006 Project. Chris Malm seconded. Motion passed.

(8) Discussion–Airport Name: No discussion this meeting but will be kept on the Agenda.

(9) Discussion of RRL Marketing Program: No discussion this meeting but will be kept on the Agenda.

(10) Manager's Report: John Miller said that the lights on 16/34 are still popping the breaker once or twice a week but it is much better than last fall. John said he will keep an eye on them. John said if they continue to pop the breaker there are a few areas that can be looked at. John said we need to keep this system working for another 3-4 years.

John Miller said he has received some bids for painting the interior of the hangar. The painting of the hangar and the polishing of the floor is part of an approved budget item of \$14,000.00 and also includes repair of the insulation in the Maintenance Building. John said the replacement of the roof is another budget item.

John said that his company will do the cleaning of the floor and get it ready for polishing but is unable to do wall painting. The two bids he received are between \$7,000.00 and \$8,000.00 range. John said he would like to have the walls painted by the end of April and floor finished during May. Gary Schwartz said that we must stay under budget on these projects. John Miller said he would get more quotes.

John Miller reported that he met with his insurance agent and two items were brought to his attention. He can no longer drive the tractor and the orange snow plow on the city roads to get fuel as these vehicles are not licensed for road use. He can use the vehicles on the airport property and is completely covered. As of right now we are running fuel with three 5 gallon containers. John said that works for the snow plowing but will not work for lawn cutting with the tractor. John would like to look into getting a fuel container for the back of the red truck and dispense fuel from that. John said he would look at prices for that.

John said sky diving at Airport Day is something that is not covered by his Liability Insurance. John Miller said that he is insured for sponsoring a Fly-In once a year. John said this is something that will need to be discussed. John said he will get with Tom Hayden to discuss this further before next meeting.

Tom Hayden has informed John that Bill Kaiser has not signed the lease on his hangar. John said he handed in a lease but crossed out the part regarding the liability insurance, has added Larry Wenning's and Taylor Kaiser's name to the lease but they did not sign it. Larry Wenning said that he would talk to Bill Kaiser regarding this matter.

(11) Chairman's Report: Gary Schwartz has remained in contact with Brian Hough and he is still working on starting a flight school in Merrill.

(12) Aviation Happenings: Gary Schulz stated that Boeing is still working on the lithiumium battery situation on the 787's.

The EAA has had a change of leadership and the AOPA is also looking for a new president. The general aviation industry is a one half million strong and will need good lobbyists in Washington to keep general aviation strong.

The FAA has announced that the sequestration issue will require that 170 lower usage airport towers will be closed. On the list is La Crosse and Eau Claire, but did not see North Central Airport on the list.

(13) Public Comment: None

(14) Agenda Items for Next Meeting: Painting of the FBO Hangar.

(15) Adjournment: Joe Malsack made a motion to adjourn. The motion was seconded by Chris Malm. The motion passed.

These Minutes were recorded by John Miller, the Airport Manager and were ratified at the April 17, 2013 Airport Commission Meeting.